

Date Correction Plan Due 6/28/2024	NONCOMPLIANCE STATEMENT AND CORRECTION PLAN	TO FILE A COMPLAINT CALL 715-930-1148
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Use of Form: This form is used by certification / licensing staff to identify statute and / or administrative rule violation(s) and to outline imposed plans of correction, if applicable. This form is used by certified operators / licensed centers to meet the requirements of DCF 202.065, DCF 250.04(2)(f) and (3)(d), DCF 251.04(2)(L) and (3)(f), DCF 252.41(1)(L) and (2)(k). Failure to submit an appropriate correction plan by the due date listed above may result in sanctions identified in the statute and / or administrative rule. Public Schools may submit plans of correction however are not required to do so.

Instructions: The Noncompliance Statement below identifies the violation(s) of child care statute and / or administrative rule identified by the certification / licensing specialist. Complete the section labeled "Correction Plan" by indicating the steps that will be taken to address and correct each of the listed noncompliance(s). Identify expected completion date(s) for each item. Return the original to your certification / licensing specialist for approval and retain a copy. If this is a licensed child care, post your copy of the noncompliance statement and correction plan near the license in accordance with Wis. Stat. 48.657. This request for a correction plan is not an order imposing a sanction or penalty pursuant to Wis. Stat. 48.715. If the department decides to apply a statutory sanction and / or penalty for facts arising from this finding or a future finding, you will be given a notice of the sanction and / or penalty and your appeal rights.

Name - Certified Operator / Licensed Center		Provider Number / Facility ID Number	
Ymca Early Learning Community		5000556395 / 028 - 2005305	
Address - Facility (Street, City, State, Zip Code) 630 Miller St Chippewa Falls WI 547291342		Telephone Number 715-861-2338	Date - Regulation Visit 5/22/2024
Rule/Statute Number Noncompliance Statement	Correction Plan	Expected Completion Date	Verification Date
1 251.04(6)(a)8.b. Child Record - Physical Exam - Over 2, Under 5 Description: Center did not have a current health report on file for a 4-year-old child (Child #1).	Sent home health report with parents to have them take it in for physicians signature.	7/15/2024	
2 251.05(2)(a)1. Staff Record - Personal Information Description: During a staff record review, the employment and position start date for Staff A was missing from the staff record file. Repeat violation: Previously cited on 8/16/2023	Had employee fill out employment portion and start date that was missing from form.	completed	

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630 Miller St Chippewa Falls WI 547291342		715-861-2338	5/22/2024
Rule/Statute Number Noncompliance Statement	Correction Plan	Expected Completion Date	Verification Date
3 251.05(2)(a)3.a. Staff Record - Physical Examination Description: The staff record file for Staff B did not have a completed Staff Health Report. Repeat violation: Previously cited on 1/18/2023	missing information was filled in on staff health report.	completed	
4 251.05(3)(gr)3.a. Meal Prep Personnel - Training Description: Staff file for Staff B did not have documentation of completing at least 4 hours of training in kitchen sanitation, food handling, and nutrition prior to beginning work. Staff B's start date was 2-6-2024.	Staff has had proper training. Certificate has been printed and is posted in kitchen and in staff file.	completed	
5 251.05(4)(c)9. Continuing Education - Documentation Of 12 Month Period Description: The center had not declared the 12-month period for Staff C's training year for meeting continuing education requirements.	All staff training records have been corrected and filled in with current trainings.	completed	

NAME - Agency Worker
 Sou Yang
Vicki Hauss
SIGNATURE - Certified Operator or Designee / Licensee or Designee
 Date Issued 6/14/2024
 Date Signed 10-26-2024