

**From:** [Hoffarth, Julieann K - DCF](#)  
**To:** [cwee@ymca-cv.org](mailto:cwee@ymca-cv.org)  
**Subject:** FW: Action needed: Background Check Order and Imposed Plan of Correction- Ymca-Halmstad After School Program -Provider 5000556395 024  
**Date:** Friday, September 10, 2021 1:32:00 PM  
**Attachments:** [20210909135326074.pdf](#)

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Caroline Wee,

Your response on your attached correction plan is not correct.

Please inactivate anyone in the portal that doesn't have a current background check (Initial FBI or Annual as listed in the Staff Key sent) and **email the completed attestation form** that should have been included with your non-compliance email.

**Julieann Hoffarth**  
*License Program Associate*  
Department of Children and Families

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201 West Washington Avenue  
Madison, WI 53703  
**T:** 608.422.7400  
**F:** 608.422.7155  
**E:** [julieann.hoffarth@wisconsin.gov](mailto:julieann.hoffarth@wisconsin.gov)

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**From:** Caroline Wee <[cwee@ymca-cv.org](mailto:cwee@ymca-cv.org)>  
**Sent:** Thursday, September 9, 2021 2:59 PM  
**To:** DCF Plic BECR CBU <[DCFPlcBECRCBU@wisconsin.gov](mailto:DCFPlcBECRCBU@wisconsin.gov)>  
**Cc:** DCF PlicBRLWRO <[DCFPlcBRLWRO@wisconsin.gov](mailto:DCFPlcBRLWRO@wisconsin.gov)>  
**Subject:** Re: Action needed: Background Check Order and Imposed Plan of Correction- Ymca-Halmstad After School Program -Provider 5000556395 024

**CAUTION: This email originated from outside the organization.  
Do not click links or open attachments unless you recognize the sender and know the content is safe.**

**Caroline Wee**  
**Association Childcare Services Director**

**YMCA OF THE CHIPPEWA VALLEY**

700 Graham Ave. Eau Claire, WI 54701

(Chippewa) 715.723.5135 (Eau Claire) 715.839.4603  
(E) [cwee@ymca-cv.org](mailto:cwee@ymca-cv.org) (W) <https://www.ymca-cv.org/>

Social: Facebook | Instagram | Twitter

**The Y: We're for youth development, healthy living and social responsibility.**

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**From:** DCF Plic BECR CBU <[DCFPLiCBECRCBU@wisconsin.gov](mailto:DCFPLiCBECRCBU@wisconsin.gov)>

**Sent:** Thursday, August 26, 2021 11:43 AM

**To:** Caroline Wee <[cwee@ymca-cv.org](mailto:cwee@ymca-cv.org)>

**Cc:** DCF PlicBRLWRO <[DCFPLiCBRLWRO@wisconsin.gov](mailto:DCFPLiCBRLWRO@wisconsin.gov)>

**Subject:** Action needed: Background Check Order and Imposed Plan of Correction- Ymca-Halmstad After School Program -Provider 5000556395 024

We are contacting you from the Department of Children and Families, Child Care Background Unit. You were issued a fingerprint non-compliance on 06/21/21. We are currently verifying corrections for compliance. We are issuing the attached order stating that everyone required to have background checks has been entered into the Child Care Provider Portal (CCPP) and all FBI background checks have been completed to avoid further enforcement action.

Note: The deadline for completing FBI fingerprints is 09/08/2021.

The link with instructions on how to gain Provider Portal access is:  
<https://dcf.wisconsin.gov/childcare/provider-portal/ccpp-access>

The link with information on background checks is:  
<https://dcf.wisconsin.gov/ccbgcheck>

Please submit any requested required documents within **14 days of receipt** to:

**U.S. Mail:**

Department of Children and Families  
Attn: CBU Compliance team  
201 W Washington Ave.  
PO Box 8916  
Madison, WI 53708-8916

**Email:**

[DCFPLiCBECRCBU@wisconsin.gov](mailto:DCFPLiCBECRCBU@wisconsin.gov)

**Fax:**

Attn: CBU Compliance Team  
(608) 422-7155

If you need any assistance or have any questions, please do not hesitate to the CBU at (608) 422-7400

Sincerely,  
CBU Compliance Team

**Julieann Hoffarth**

*License Program Associate*

Department of Children and Families

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201 West Washington Avenue  
Madison, WI 53703

**T:** 608.422.7400

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**E:** [julieann.hoffarth@wisconsin.gov](mailto:julieann.hoffarth@wisconsin.gov)