

Date Correction Plan Due 6/9/2021	NONCOMPLIANCE STATEMENT AND CORRECTION PLAN	TO FILE A COMPLAINT CALL 715-361-7700
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Use of Form: This form is used by certification / licensing staff to identify statute and / or administrative rule violation(s) and to outline imposed plans of correction, if applicable. This form is used by certified operators / licensed centers to meet the requirements of DCF 202.065, DCF 250.04(2)(i) and (3)(d), DCF 251.04(2)(L) and (3)(f), DCF 252.41(1)(L) and (2)(k). Failure to submit an appropriate correction plan by the due date listed above may result in sanctions identified in the statute and / or administrative rule. Public Schools may submit plans of correction however are not required to do so.

Instructions: The Noncompliance Statement below identifies the violation(s) of child care statute and / or administrative rule identified by the certification / licensing specialist. Complete the section labeled "Correction Plan" by indicating the steps that will be taken to address and correct each of the listed noncompliance(s). Identify expected completion date(s) for each item. Return the original to your certification / licensing specialist for approval and retain a copy. If this is a licensed child care, post your copy of the noncompliance statement and correction plan near the license in accordance with Wis. Stat. 48.657. This request for a correction plan is not an order imposing a sanction or penalty pursuant to Wis. Stat. 48.715. If the department decides to apply a statutory sanction and / or penalty for facts arising from this finding or a future finding, you will be given a notice of the sanction and / or penalty and your appeal rights.

Name - Certified Operator / Licensed Center Rising Sun Daycare		Provider Number / Facility ID Number 4000557274 / 005 - 1015555	
Address - Facility (Street, City, State, Zip Code) 7699 Lois Crowe Dr Crandon WI 545208634		Telephone Number 715-478-4100	Date - Regulation Visit 5/25/2021
	Rule/Statute Number Noncompliance Statement	Correction Plan	Expected Completion Date
1	<p>251.04(3)(f) Report - Plan Of Correction</p> <p>Description: The plan of correction submitted for violations cited as the result of a 3/16/21 site visit did not contain sufficient information. The unacceptable plan of correction was returned to the center on 05/05/2021 with a due date of 05/15/2021. The Plan of Correction has not been submitted.</p>	<p>251.04(3)(f) Report – Plan of Correction FCP will communicate via email to the appropriate DCF parties with an unsigned proposed plan of correction within the required two week timeframe (or 10 FCP Government recognized business days) as a matter of good faith (see attached for further information).</p>	<p>Unofficial documents have been submitted as of 7.15.2021. Finals will be submitted by 8.12.2021</p>

NAME - Certification Worker / Licensing Specialist
Kirsten Kronberger

Date Issued
5/26/2021

SIGNATURE - Certified Operator or Designee / Licensee or Designee

Date Signed



FOREST COUNTY POTAWATOMI

Keeper of the Fire

Division of Family Services

PO Box 340, Crandon, WI 54520

*Phone: 715-478-7262 * Fax: 715-478-7291*

CONFIDENTIAL MEMO

DATE: 15th July 2021

TO: Wisconsin Department of Children & Families

FROM: Abbey Dall, Division Administrator

RE: **Additional information pertaining Plan of Correction**

1. The Child Care Portal, The Registry and other pertinent communication will be delivered or updated as required by licensing statute or rule.
2. For future plans of correction,
 - a. All noncompliance statements will be reviewed by the Rising Sun Daycare Director and the Family Services Administrator **within 48 hours of receipt**.
 - b. The Rising Sun Daycare Director and the Family Services Administrator will also review existing Rising Sun Daycare policies and procedures for compliance and will modify or develop policies as needed to ensure compliance with licensing rules and statutes.
 - c. Noncompliance statements and Rising Sun Daycare policies and procedures will be reviewed with staff **within one week**.
 - d. The Rising Sun Daycare Director in collaboration with the Family Services Administrator will develop a proposed plan of correction in consultation with DCF licensing or designated resources **within 10 days**.
 - e. FCP will communicate via email to the appropriate DCF parties with an unsigned proposed plan of correction **within the required two week timeframe** (or 10 FCP Government recognized business days) as a matter of good faith.
 - f. If DCF responds that the proposed plan of correction is unsatisfactory, FCP will make necessary modifications to achieve a satisfactory plan of correction.
 - g. FCP will reach out to DCF with any questions or clarification as necessary to develop the plan of correction.
 - h. Once FCP receives communication from DCF that the proposed plan of correction is satisfactory, FCP will begin routing the plan of correction internally for signature by the authorized designee. An official signed copy of the approved plan of correction will be provided to DCF as soon as possible.