

Date Correction Plan Due 3/27/2025	NONCOMPLIANCE STATEMENT AND CORRECTION PLAN	TO FILE A COMPLAINT CALL 262-446-7800
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Use of Form: This form is used by certification / licensing staff to identify statute and / or administrative rule violation(s) and to outline imposed plans of correction, if applicable. This form is used by certified operators / licensed centers to meet the requirements of DCF 202.065, DCF 250.04(2)(i) and (3)(d), DCF 251.04(2)(L) and (3)(f), DCF 252.41(1)(L) and (2)(k). Failure to submit an appropriate correction plan by the due date listed above may result in sanctions identified in the statute and / or administrative rule. Public Schools may submit plans of correction however are not required to do so.

Instructions: The Noncompliance Statement below identifies the violation(s) of child care statute and / or administrative rule identified by the certification / licensing specialist. Complete the section labeled "Correction Plan" by indicating the steps that will be taken to address and correct each of the listed noncompliance(s). Identify expected completion date(s) for each item. Return the original to your certification / licensing specialist for approval and retain a copy. If this is a licensed child care, post your copy of the noncompliance statement and correction plan near the license in accordance with Wis. Stat. 48.657. This request for a correction plan is not an order imposing a sanction or penalty pursuant to Wis. Stat. 48.715. If the department decides to apply a statutory sanction and / or penalty for facts arising from this finding or a future finding, you will be given a notice of the sanction and / or penalty and your appeal rights.

Name - Certified Operator / Licensed Center Almost Home Child Dev Center Llc		Provider Number / Facility ID Number 3000572923 / 001 - 1005237		
Address - Facility (Street, City, State, Zip Code) 1005 N Lake Rd Oconomowoc WI 53066		Telephone Number 262-569-5655	Date - Regulation Visit 3/11/2025	
	Rule/Statute Number Noncompliance Statement	Correction Plan	Expected Completion Date	Verification Date
1	251.05(3)(cm) Child Abuse & Neglect - Biennial Training Description: Staff B and D's training in child abuse & neglect laws, identification, and reporting was expired. Repeat violation: Previously cited on 1/24/2024	<i>Staff members were sent link and will have training completed by 3/17/25</i>	<i>3/17/25</i>	
2	251.05(4)(c)1. Continuing Education Requirement - Full Time Staff Description: Staff D did not have documentation of having completed 15 hours of continuing education in 2024. Repeat violation: Previously cited on 1/24/2024	<i>Staff was told continuing edu hrs are a requirement for employment & will be a write up if occurs again</i>	<i>12/31/25</i>	

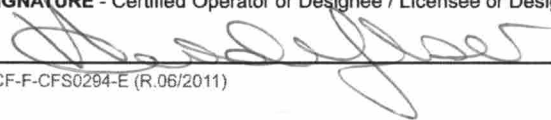
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3	251.06(9)(d)1.c. Food Storage - Cold Storage Thermometers Description: The bunny room refrigerator did not have a thermometer in it.	Thermometer was placed in Bunny Fridge	3/12/25	
4	251.06(9)(d)2.a. Food Storage - Dry Food Description: Opened potato chips and brown sugar were not labeled and stored in a food grade sealed container.	Opened food was placed in air tight storage and labeled	3/12/25	
5	251.07(6)(dm)4. Medical Log - Reviewing Injury Records Description: The medical log book in the turtle room did not have documentation it was reviewed in the previous six months. Repeat violation: Previously cited on 6/28/2023	Medical logs will be reviewed by a member of management ASAP	3/21/25	
6	251.07(6)(f)6. Current Authorizations For Medications On Premises Description: Two medications in the 4K room had expired authorizations. Repeat violation: Previously cited on 1/24/2024	Medications were either sent home, or updated med forms were made	3/13/25	

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NAME - Agency Worker
Cindy Matuszak

Date Issued
3/12/2025

SIGNATURE - Certified Operator or Designee / Licensee or Designee



Date Signed
3/13/25