STATE OF WISCONSIN

DEPARTMENT OF CHILDREN AND FAMILIES
Division of Early Care and Education

Date Correction Plan Due 11/23/2026	**NONCOMPLIANCE STATEMENT AND CORRECTION PLAN**	TO FILE A COMPLAINT CALL 920-785-7811

Use of Form: This form is used by certification / licensing staff to identify statute and / or administrative rule violation(s) and to outline imposed plans of correction, if applicable. This form is used by certified operators / licensed centers to meet the requirements of DCF 202.065, DCF 250.04(2)(i) and (3)(d), DCF 251.04(2)(L) and (3)(f)., DCF 252.41(1)(L) and (2)(k). Failure to submit an appropriate correction plan by the due date listed above may result in sanctions identified in the statute and / or administrative rule. Public Schools may submit plans of correction however are not required to do so.

Instructions: The Noncompliance Statement below identifies the violation(s) of child care statute and / or administrative rule identified by the certification / licensing specialist. Complete the section labeled "Correction Plan" by indicating the steps that will be taken to address and correct each of the listed noncompliance(s). Identify expected completion date(s) for each item. Return the original to your certification / licensing specialist for approval and retain a copy. If this is a licensed child care, post your copy of the noncompliance statement and correction plan near the license in accordance with Wis. Stat. 48.657. This request for a correction plan is not an order imposing a sanction or penalty pursuant to Wis. Stat. 48.715. If the department decides to apply a statutory sanction and / or penalty for facts arising from this finding or a future finding, you will be given a notice of the sanction and / or penalty and your appeal rights.

Name - Certified Operator / Licensed Center Tiny Tots Treehouse Child Care Ctr		**Provider Number / Facility ID Number** 3000561403 / 001 - 220805
Address - Facility (Street, City, State, Zip Code) 684 S Indiana Ave West Bend WI 530954028	**Telephone Number** 262-306-0803	**Date - Regulation Visit** 11/2/2026

	Rule/Statute Number Noncompliance Statement	Correction Plan	Expected Completion Date	Verification Date
1	251.06(10)(dm)1. **Washrooms - Sanitary Conditions** Description: Based on observation, in the children's bathroom, the area around the toilet was not clean and sanitary. The provider corrected this item after the visit. Repeat violation: Previously cited on 1/21/2026	floor was Cleaned again and it all came off 11/3/26	11/3/26	
2	251.06(2)(f) **Telephones & Emergency Phone Numbers** Description: Based on observation, the Poison Control Center phone number was missing from the emergency phones number list in two of the classrooms.	Numbers were put in each room.	11/3/26	

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	Rule/Statute Number **Noncompliance Statement**	**Correction Plan**	**Expected Completion Date** / **Verification Date**
3	251.06(4)(d) **Exits & Passageways - Unobstructed, Minimum Width** Description: On November 2, 2026, the emergency exit in the school age room was blocked on the outside. While trying to open the door from inside, there were items obstructing the door on the outside.	Weeds were cut down Door opens freely	11/10/26
4	251.09(1)(j) **Infant & Toddler - Crib Mattresses & Coverings** Description: In the infants' room, there were 3 mattress covers that were not tight fitting around the mattresses. Repeat violation: Previously cited on 1/21/2026	Straps were put on the sheets to secure them	11/9/26

NAME - Agency Worker
Gloribel Tegen

Date Issued
11/9/2026

SIGNATURE - Certified Operator or Designee / Licensee or Designee
Ann Marie Corbett

Date Signed
11/11/26