

Name - Certified Operator / Licensed Center		Provider Number / Facility ID Number		
Tiny Tots Treehouse Child Care Ctr		3000561403 / 001 - 220805		
Address - Facility (Street, City, State, Zip Code)		Telephone Number	Date - Regulation Visit	
684 S Indiana Ave West Bend WI 530954028		262-306-0803	12/5/2025	
Rule/Statute Number	Noncompliance Statement	Correction Plan	Expected Completion Date	Verification Date
6	251.06(2)(gm) Premises - Well Drained, Clean, In Good Repair Description: Based upon observation during the visit, the sinks in infant room were not maintained in a clean manner.	one sink was removed on 12/11 and the other was cleaned and de-cluttered	12/11/25	
7	251.06(4)(e) Extension Cord Use Description: Based upon observation the microwave in the infant room was plugged into an extension cord, not directly into the wall.	Microwave was removed	12/11/25	
8	251.07(4)(cm) Naps Or Rest Periods - Sleeping Surfaces - Children 1 And Older Description: Based upon observation cribs in the nap room were not placed two feet apart, measuring 1 foot 9 inches. Repeat violation: Previously cited on 10/2/2024	cribs will be removed from that room and placed in the infant room 2 feet apart	12/10/25	

NAME - Agency Worker
Amanda Holz

Date Issued
12/8/2025

SIGNATURE - Certified Operator or Designee / Licensee or Designee

Amanda Holz

Date Signed

12/11/25

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3	<p>251.04(6)(b) Current, Accurate Daily Attendance Record</p> <p>Description: Based upon record review on 12/01/25 a child in care was not signed out in the toddler room.</p> <p>Based upon record review on 12/03/25 two children were not signed out of care in the preschool room.</p>	<p>Staff was talked to and they are aware they need to sign them out and do</p>	<p>12/5/25</p>	
4	<p>251.055(1)(a) Supervision Of Children</p> <p>Description: Based upon observation during a visit to center the staff member left a classroom to answer the facility door and obtain a child from the nap room, leaving four children under two out of sight supervision.</p> <p>Repeat violation: Previously cited on 9/12/2025</p>	<p>facility door is able to be opened by phone so needs to leave the room. Nap room will be in the classroom until extra staff can be obtained bringing the room back to 8</p>	<p>Door corrected 12/8 cribs 12/15/25</p>	
5	<p>251.055(2)(b) Staff-To-Child Ratios - Minimum</p> <p>Description: Based upon observation, the staff member in the infant room had five children under age 2 in her sole care.</p>	<p>Ratios will be met</p>	<p>12/5/25</p>	

Date Correction Plan Due
12/22/2025

**NONCOMPLIANCE STATEMENT AND CORRECTION
PLAN**

TO FILE A COMPLAINT CALL
920-785-7811

Use of Form: This form is used by certification / licensing staff to identify statute and / or administrative rule violation(s) and to outline imposed plans of correction, if applicable. This form is used by certified operators / licensed centers to meet the requirements of DCF 202.065, DCF 250.04(2)(i) and (3)(d), DCF 251.04(2)(L) and (3)(f), DCF 252.41(1)(L) and (2)(k). Failure to submit an appropriate correction plan by the due date listed above may result in sanctions identified in the statute and / or administrative rule. Public Schools may submit plans of correction however are not required to do so.

Instructions: The Noncompliance Statement below identifies the violation(s) of child care statute and / or administrative rule identified by the certification / licensing specialist. Complete the section labeled "Correction Plan" by indicating the steps that will be taken to address and correct each of the listed noncompliance(s). Identify expected completion date(s) for each item. Return the original to your certification / licensing specialist for approval and retain a copy. If this is a licensed child care, post your copy of the noncompliance statement and correction plan near the license in accordance with Wis. Stat. 48.657. This request for a correction plan is not an order imposing a sanction or penalty pursuant to Wis. Stat. 48.715. If the department decides to apply a statutory sanction and / or penalty for facts arising from this finding or a future finding, you will be given a notice of the sanction and / or penalty and your appeal rights.

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	Rule/Statute Number Noncompliance Statement	Correction Plan	Expected Completion Date	Verification Date
1	251.04(6)(a)6m. Child Record - Immunization History Description: Based upon record review two children enrolled in care did not have documentation of immunization history within their files. Repeat violation: Previously cited on 9/12/2025	parents were notified they had until Dec 26 to have them completed	Dec 26	
2	251.04(6)(a)8.a. Child Record - Physical Exam - Under 2 Description: Based upon record review, two children enrolled in care longer than 30 days did not have a physical examination on file.	parents were notified they also had until Dec 26 to have them completed	Dec 26	