

1.127
 7 Hwd
 1.081 11 kids
 Nov 3-7, 2025

Attachment A

STATE OF WISCONSIN

DEPARTMENT OF CHILDREN AND FAMILIES
 Division of Early Care and Education

Date Correction Plan Due 11/13/2025	NONCOMPLIANCE STATEMENT AND CORRECTION PLAN	TO FILE A COMPLAINT CALL 920-785-7811
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Use of Form: This form is used by certification / licensing staff to identify statute and / or administrative rule violation(s) and to outline imposed plans of correction, if applicable. This form is used by certified operators / licensed centers to meet the requirements of DCF 202.065, DCF 250.04(2)(i) and (3)(d), DCF 251.04(2)(L) and (3)(f), DCF 252.41(1)(L) and (2)(k). Failure to submit an appropriate correction plan by the due date listed above may result in sanctions identified in the statute and / or administrative rule. Public Schools may submit plans of correction however are not required to do so.

Instructions: The Noncompliance Statement below identifies the violation(s) of child care statute and / or administrative rule identified by the certification / licensing specialist. Complete the section labeled "Correction Plan" by indicating the steps that will be taken to address and correct each of the listed noncompliance(s). Identify expected completion date(s) for each item. Return the original to your certification / licensing specialist for approval and retain a copy. If this is a licensed child care, post your copy of the noncompliance statement and correction plan near the license in accordance with Wis. Stat. 48.657. This request for a correction plan is not an order imposing a sanction or penalty pursuant to Wis. Stat. 48.715. If the department decides to apply a statutory sanction and / or penalty for facts arising from this finding or a future finding, you will be given a notice of the sanction and / or penalty and your appeal rights.

Name - Certified Operator / Licensed Center Tiny Tots Treehouse Child Care Ctr		Provider Number / Facility ID Number 3000561403 / 001 - 220805		
Address - Facility (Street, City, State, Zip Code) 684 S Indiana Ave West Bend WI 530954028		Telephone Number 262-306-0803	Date - Regulation Visit 9/12/2025	
	Rule/Statute Number Noncompliance Statement	Correction Plan	Expected Completion Date	Verification Date
1	251.04(6)(a)8m. Child Record - Immunization History Description: Based upon record review, a child enrolled in care did not have documentation of the immunization history within the file.	The immunization form will be in the child's file by 12/01/25.	12/01/25	
2	251.04(6)(a)8.b. Child Record - Physical Exam - Over 2, Under 5 Description: Based upon record review, a child record physical examination was not on file for a child enrolled in care.	The health form will be in the child's file by 12/01/25.	12/01/25	

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3	251.055(1)(a) Supervision Of Children Description: Based upon self report and complaint investigations, on September 4, 2025, a child care worker failed to supervise a four-year-old child when the child was found in the middle of the roadway, approximately 350 feet from the center, by good Samaritans. The child care worker responsible for the child was unaware the child was not in the center.	Doorbells have been installed. No child is allowed in the bathroom alone and a new gate was installed	no child allowed to go in the hall of bathroom unattended 9-5-25 Gate + door alarms (bells) installed 9/22/25

NAME - Agency Worker
Amanda Holz

Hristina Walker

SIGNATURE - Certified Operator or Designee / Licensee or Designee

Date Issued
10/30/2025

11/3/2025

Date Signed