


Date Correction Plan Due 7/21/2023	NONCOMPLIANCE STATEMENT AND CORRECTION PLAN	TO FILE A COMPLAINT CALL 715-930-1148
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Use of Form: This form is used by certification / licensing staff to identify statute and / or administrative rule violation(s) and to outline imposed plans of correction, if applicable. This form is used by certified operators / licensed centers to meet the requirements of DCF 202.065, DCF 250.04(2)(i) and (3)(d), DCF 251.04(2)(L) and (3)(f), DCF 252.41(1)(L) and (2)(k). Failure to submit an appropriate correction plan by the due date listed above may result in sanctions identified in the statute and / or administrative rule. Public Schools may submit plans of correction however are not required to do so.

Instructions: The Noncompliance Statement below identifies the violation(s) of child care statute and / or administrative rule identified by the certification / licensing specialist. Complete the section labeled "Correction Plan" by indicating the steps that will be taken to address and correct each of the listed noncompliance(s). Identify expected completion date(s) for each item. Return the original to your certification / licensing specialist for approval and retain a copy. If this is a licensed child care, post your copy of the noncompliance statement and correction plan near the license in accordance with Wis. Stat. 48.657. This request for a correction plan is not an order imposing a sanction or penalty pursuant to Wis. Stat. 48.715. If the department decides to apply a statutory sanction and / or penalty for facts arising from this finding or a future finding, you will be given a notice of the sanction and / or penalty and your appeal rights.

Name - Certified Operator / Licensed Center Kids And Company Day Care		Provider Number / Facility ID Number 3000559683 / 001 - 520542							
Address - Facility (Street, City, State, Zip Code) 500 E Veterans St Tomah WI 54660		Telephone Number 608-372-1694	Date - Regulation Visit 7/6/2023						
		Correction Plan	<table border="1"> <thead> <tr> <th>Expected Completion Date</th> <th>Verification Date</th> </tr> </thead> <tbody> <tr> <td>7/6/2023</td> <td></td> </tr> <tr> <td>7/11/2023</td> <td></td> </tr> </tbody> </table>	Expected Completion Date	Verification Date	7/6/2023		7/11/2023	
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1	251.04(2)(L)1.a. Monitoring Results Posted Description: The monitoring results and correction plan from the most recent licensing inspection was not posted.	A copy of the last monitoring results were posted while the licenser was here during her visit.							
2	251.05(2)(a)4.a. Staff Record - Registry Certificate Description: Staff I is still missing a certificate from The Registry documenting that the person has met the educational qualifications for the position and the person has worked as a teacher, director and/or administrator at the center for at least 6 months. Repeat violation: Previously cited on 3/14/2023, 11/30/2022, 7/14/2021	The licenser was shown that staff in question applied in May 2023. We call the registry and spoke to them regarding this issue. The staff was issued the certificate.							

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3	<p>251.06(3)(b)4. Emergencies - Record Of Fire / Tornado Drills</p> <p>Description: There was no documentation of the tornado drills practiced within the last year. The center is required to keep written records of dates and times of all the monthly tornado drills practiced during the months of April through October.</p>	The form has been printed out and posted in office will continue to do the drills each month as required by licensing. Tornado to be done each month and recorded on this form.	7/10/2023	
4	<p>251.06(4)(d) Exits & Passageways - Unobstructed, Minimum Width</p> <p>Description: Exits and passageways shall have a minimum clear width of 3 feet and be unobstructed by furniture or other objects. 2 exits in the infant room were obstructed by objects as observed during the monitoring visit.</p> <p>Repeat violation: Previously cited on 7/13/2022</p>	The obstruction were removed by the end of the day. I informed staff that there is to nothing in any passage way at anytime. Went of licensing rules during staff meeting as a reminder of this.	7/11/2023	
5	<p>251.07(2)(e) Child Guidance - Prohibited Actions</p> <p>Description: During the monitoring visit the Licensing Specialist observed a child care worker roughly grab the arm of two different children and lift them up by their one arm. She did this twice to one child and the other child she threw onto a sleep mat. Per rule these are actions that may be emotionally or physically painful, discomfoting, dangerous or potentially injurious to a child and are prohibited.</p> <p>Repeat violation: Previously cited on 11/30/2022</p>	Spoke to the staff member that was at fault of this incident. We all went over the licensing rules and everyone was given a new positive guidance policy to sign again for their files. There was adjustments to the policy before it was given to staff at meeting.	7/11/2023	

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6	251.07(6)(dm)4. Medical Log - Reviewing Injury Records Description: An inspection of the medical log book in the Infant room revealed the log hasn't been reviewed every 6 months as required by rule.	Medications logs were reviewed and signed off on July 11, 2023. This was done by Heather Wilcox and will be done at intervals of 3 months and no later than 6 months after this date.	7/11/2023	
7	251.07(6)(f)6. Current Authorizations For Medications On Premises Description: The center did not have a current parent authorization form for one child's prescription medication in the Infant room. A current medical authorization form from the parent is required when medication is kept on the daycare premises. Repeat violation: Previously cited on 3/14/2023	This matter was taken care of on 7/7/2023. The medication in question was no longer needed and was returned to parents the morning of 7/7/2023.	7/7/2023	
8	251.09(1)(c) Infant & Toddler - Documenting Changes In Development Description: Intake for Children Under 2 forms for Child #6, #7 and #8 were missing documentation of having been updated every three months to reflect changes in the child's development and routines based on discussion with the parent. Repeat violation: Previously cited on 3/14/2023, 7/13/2022	All intake under 2 forms were reviewed and given to all parents that needed to update this form for their child. They were given until 7/14/2023 to update the forms in the classroom.	7/12/2023	

NAME - Agency Worker
Jennifer Stubbe

Date Issued
7/7/2023

SIGNATURE - Certified Operator or Designee / Licensee or Designee
Heather F. Wilcox

Date Signed
7/12/2023