

<b>Date Correction Plan Due</b>	<b>NONCOMPLIANCE STATEMENT AND CORRECTION PLAN</b>	<b>TO FILE A COMPLAINT CALL</b> 262-446-7800
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**Use of Form:** This form is used by certification / licensing staff to identify statute and / or administrative rule violation(s) and to outline imposed plans of correction, if applicable. This form is used by certified operators / licensed centers to meet the requirements of DCF 202.065, DCF 250.04(2)(i) and (3)(d), DCF 251.04(2)(L) and (3)(f), DCF 252.41(1)(L) and (2)(k). Failure to submit an appropriate correction plan by the due date listed above may result in sanctions identified in the statute and / or administrative rule. Public Schools may submit plans of correction however are not required to do so.

**Instructions:** The Noncompliance Statement below identifies the violation(s) of child care statute and / or administrative rule identified by the certification / licensing specialist. Complete the section labeled "Correction Plan" by indicating the steps that will be taken to address and correct each of the listed noncompliance(s). Identify expected completion date(s) for each item. Return the original to your certification / licensing specialist for approval and retain a copy. If this is a licensed child care, post your copy of the noncompliance statement and correction plan near the license in accordance with Wis. Stat. 48.657. This request for a correction plan is not an order imposing a sanction or penalty pursuant to Wis. Stat. 48.715. If the department decides to apply a statutory sanction and / or penalty for facts arising from this finding or a future finding, you will be given a notice of the sanction and / or penalty and your appeal rights.

<b>Name - Certified Operator / Licensed Center</b>		<b>Provider Number / Facility ID Number</b>		
Christ The Life Luth Preschool		1000561161 / 001 - 1009967		
<b>Address - Facility (Street, City, State, Zip Code)</b>		<b>Telephone Number</b>	<b>Date - Regulation Visit</b>	
3031 Summit Ave Waukesha WI 531882660		262-547-7315	6/4/2025	
	<b>Rule/Statute Number Noncompliance Statement</b>	<b>Correction Plan</b>	<b>Expected Completion Date</b>	<b>Verification Date</b>
1	251.055(1)(f) <b>Child Tracking Procedure</b>  Description: Child not in group and receiving individual services not tracked as away from the group	When children are away from their class/ group, they will be signed out on a separate line, and signed back in on that same line.	This was immediately corrected on 6/4/2025 and the names and birth dates are written on the sheets moving forward so they are ready.	
2	251.06(11)(b)5. <b>Outdoor Play Space - Energy-Absorbing Surfaces</b>  Description: Inadequate mulch under slide in outdoor play area	Mulch will be fluffed and moved to make sure all areas contain at least 9 inches of mulch. Mulch will be added as needed.	6/9/2025	
3	251.06(3)(b)2. <b>Emergencies - Practice Written Plans</b>  Description: No drill practice performed in May of 2025	A fire drill and tornado drill were completed on June 6, 2025 to count for the May drill.	6/6/2025	

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4	251.06(4)(jm)2. <b>Fire Alarms &amp; Smoke Detectors - Testing</b>  Description: No documentation of May testing	The system was tested on June 6, 2025 at 10:08am.	6/6/2025
5	251.07(6)(dm)4. <b>Medical Log - Reviewing Injury Records</b>  Description: Medical log book not documented as reviewed in six month period  Repeat violation: Previously cited on 10/15/2024	All medical logs were reviewed by the administrator by 6/6/2025, and will be reviewed mid-November to remain in compliance	6/6/2025

**NAME - Agency Worker**  
Paul Spink

**Date Issued**  
6/6/2025

**SIGNATURE - Certified Operator or Designee / Licensee or Designee**

*Julie C. Bushne*

**Date Signed**

6/6/25