

Date Correction Plan Due 9/23/2024	NONCOMPLIANCE STATEMENT AND CORRECTION PLAN	TO FILE A COMPLAINT CALL 262-446-7800
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Use of Form: This form is used by certification / licensing staff to identify statute and / or administrative rule violation(s) and to outline imposed plans of correction, if applicable. This form is used by certified operators / licensed centers to meet the requirements of DCF 202.065, DCF 250.04(2)(i) and (3)(d), DCF 251.04(2)(L) and (3)(f), DCF 252.41(1)(L) and (2)(k). Failure to submit an appropriate correction plan by the due date listed above may result in sanctions identified in the statute and / or administrative rule. Public Schools may submit plans of correction however are not required to do so.

Instructions: The Noncompliance Statement below identifies the violation(s) of child care statute and / or administrative rule identified by the certification / licensing specialist. Complete the section labeled "Correction Plan" by indicating the steps that will be taken to address and correct each of the listed noncompliance(s). Identify expected completion date(s) for each item. Return the original to your certification / licensing specialist for approval and retain a copy. If this is a licensed child care, post your copy of the noncompliance statement and correction plan near the license in accordance with Wis. Stat. 48.657. This request for a correction plan is not an order imposing a sanction or penalty pursuant to Wis. Stat. 48.715. If the department decides to apply a statutory sanction and / or penalty for facts arising from this finding or a future finding, you will be given a notice of the sanction and / or penalty and your appeal rights.

Name - Certified Operator / Licensed Center Neighborhood House Of Milwaukee		Provider Number / Facility ID Number 0000563840 / 004 - 1000280		
Address - Facility (Street, City, State, Zip Code) 2819 W Richardson Pl Milwaukee WI 53208		Telephone Number 414-933-6161	Date - Regulation Visit 8/14/2024	
	Rule/Statute Number Noncompliance Statement	Correction Plan	Expected Completion Date	Verification Date
1	251.055(1)(a) Supervision Of Children Description: A child was not properly supervised when left unattended outside for approximately 5 minutes on 8/12/24.	Retrain staff on the supervision and tracking procedures which requires a name to face and head count of children before a group moves from the playground to the classroom. All staff participate in a mandatory active supervision training which reviews supervision requirements during transitions.	08/15/2024 8/29/2024	
2	251.055(1)(f) Child Tracking Procedure Description: The tracking procedure was not implemented on 8/12/24 when a child was not accounted for when entering the building from outside play. A name to face and head count was not completed before returning indoors.	Retrain staff on the supervision and tracking procedures which requires a name to face and head count of children before a group moves from the playground to the classroom. All staff participate in a mandatory active supervision training which reviews supervision requirements during transitions.	08/15/2024 8/29/2024	

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Noncompliance Statement			

NAME - Agency Worker
Jennifer Brees

Date Issued
9/6/2024

SIGNATURE - Certified Operator or Designee / Licensee or Designee

Date Signed
9/10/2024