

DEPARTMENT OF CHILDREN AND FAMILIES
Division of Early Care and EducationDate Correction Plan Due
6/14/2024**NONCOMPLIANCE STATEMENT AND CORRECTION
PLAN**TO FILE A COMPLAINT CALL
920-785-7811

Use of Form: This form is used by certification / licensing staff to identify statute and / or administrative rule violation(s) and to outline imposed plans of correction, if applicable. This form is used by certified operators / licensed centers to meet the requirements of DCF 202.065, DCF 250.04(2)(l) and (3)(d), DCF 251.04(2)(L) and (3)(f), DCF 252.41(1)(L) and (2)(k). Failure to submit an appropriate correction plan by the due date listed above may result in sanctions identified in the statute and / or administrative rule. Public Schools may submit plans of correction however are not required to do so.

Instructions: The Noncompliance Statement below identifies the violation(s) of child care statute and / or administrative rule identified by the certification / licensing specialist. Complete the section labeled "Correction Plan" by indicating the steps that will be taken to address and correct each of the listed noncompliance(s). Identify expected completion date(s) for each item. Return the original to your certification / licensing specialist for approval and retain a copy. If this is a licensed child care, post your copy of the noncompliance statement and correction plan near the license in accordance with Wis. Stat. 48.657. This request for a correction plan is not an order imposing a sanction or penalty pursuant to Wis. Stat. 48.715. If the department decides to apply a statutory sanction and / or penalty for facts arising from this finding or a future finding, you will be given a notice of the sanction and / or penalty and your appeal rights.

Name - Certified Operator / Licensed Center		Provider Number / Facility ID Number	
Wee Winni Child Care Center Inc		0000559650 / 001 - 420382	
Address - Facility (Street, City, State, Zip Code)		Telephone Number	Date - Regulation Visit
700 W Linwood Ave Oshkosh WI 549011823		920-230-2781	5/30/2024
	Rule/Statute Number Noncompliance Statement	Correction Plan	Expected Completion Date
1	251.04(6)(a)6m. Child Record - Immunization History Description: One child did not have their immunization in their file - see checklist. Repeat violation: Previously cited on 8/2/2023, 3/3/2023, 10/19/2022	Get child's immunization record	6/3/24
2	251.04(6)(a)8.a. Child Record - Physical Exam - Under 2 Description: Two children did not have a current (once every 6 months) physical on file - see checklist. Repeat violation: Previously cited on 3/3/2023	Get child's physical exam and put in folder	6/3/24

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3	<p>251.04(6)(a)8.b. Child Record - Physical Exam - Over 2, Under 5</p> <p>Description: One child did not have a current (once every 2 years) physical on file - see checklist.</p> <p>Repeat violation: Previously cited on 8/2/2023, 10/19/2022</p>	<p>Get child's Physical Exam and put in file</p>	6/3/24	
4	<p>251.05(2)(a)3.a. Staff Record - Physical Examination</p> <p>Description: Two staff members did not have physicals in their files 30 days after employment - see checklist.</p> <p>Repeat violation: Previously cited on 2/12/2024, 8/2/2023</p>	<p>Have staff get me their physicals and put in files</p>	6/3/24	
5	<p>251.05(3)(c) Cardiopulmonary Resuscitation Training</p> <p>Description: One staff member did not have a current cpr certificate in her file - her last one expired on 4/12/24.</p> <p>Repeat violation: Previously cited on 2/12/2024, 8/2/2023</p>	<p>Have staff Member complete CPR</p>	6/3/24	
6	<p>251.05(3)(cm) Child Abuse & Neglect - Biennial Training</p> <p>Description: Four staff members did not have child abuse and neglect training at least once every 2 years - see checklist.</p> <p>Repeat violation: Previously cited on 2/12/2024, 8/2/2023</p>	<p>Have staff complete Child Abuse Training</p>	6/3/24	

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	Rule/Statute Number Noncompliance Statement	Correction Plan	Expected Completion Date	Verification Date
7	251.05(4)(c)1. Continuing Education Requirement - Full Time Staff Description: One staff member did not have their 15 hours of continuing education documented for the 2023 year - see checklist. Repeat violation: Previously cited on 8/2/2023, 3/3/2023	Make sure staff enter and complete continuing ed hours	7/31/24	
8	251.07(1)(a) Written Program Of Activities Description: There were no lesson plans posted in the toddler room. Repeat violation: Previously cited on 2/12/2024, 8/2/2023	Have each room post lesson plan weekly	6/3/24	

NAME - Agency Worker
Jill Kellner

Date Issued
5/31/2024

SIGNATURE - Certified Operator or Designee / Licensee or Designee

Tricki Wernig

Date Signed
6/7/2024