DEPARTMENT OF CHILDREN AND FAMILIES
Division of Early Care and Education

NONCOMPLIANCE STATEMENT AND CORRECTION PLAN

STATE OF WISCONSIN

Date Correction Plan Due
9/3/2026

Provider Number / Facility ID Number
9000593559 / 001 - 2008714

TO FILE A COMPLAINT CALL
262-446-7800

Use of Form: This form is used by certification / licensing staff to identify statute and / or administrative rule violation(s) and to outline imposed plans of correction. If applicabl
This form is used by certified operators / licensed centers to meet the requirements of DCF 202.065, DCF 250.04(2)(i) and (3)(d), DCF 251.04(2)(L) and (3)(f)., DCF 252.41(1)(
and (2)(k). Failure to submit an appropriate correction plan by the due date listed above may result in sanctions identified in the statute and / or administrative rule. Public Schoo
may submit plans of correction however are not required to do so.

Instructions: The Noncompliance Statement below identifies the violation(s) of child care statute and / or administrative rule identified by the certification / licensing specialis
Complete the section labeled "Correction Plan" by indicating the steps that will be taken to address and correct each of the listed noncompliance(s). Identify expected completic
date(s) for each item. Return the original to your certification / licensing specialist for approval and retain a copy. If this is a licensed child care, post your copy of th
noncompliance statement and correction plan near the license in accordance with Wis. Stat. 48.657. This request for a correction plan is not an order imposing a sanction
penalty pursuant to Wis. Stat. 48.715. If the department decides to apply a statutory sanction and / or penalty for facts arising from this finding or a future finding, you will be given
notice of the sanction and / or penalty and your appeal rights.

Name - Certified Operator / Licensed Center
Tiny Bright Minds Childcare

Address - Facility (Street, City, State, Zip Code)
3470 N Richards St Milwaukee WI 532121642

Provider Number / Facility ID Number
9000593559 / 001 - 2008714

Telephone Number
414-722-1796

Date - Regulation Visit
8/4/2026

	Rule/Statute Number Noncompliance Statement	Correction Plan	Expected Completion Date	Verification Date
1	250.04(6)(b) **Current, Accurate Daily Attendance Record** Description: Attendance is not current and accurate. On 7/31/26 6 children were signed in but none of them are signed out. On 7/13/26 and 7/7/26 one child was signed in but not signed out. On 6/31/26 4 children had a time signed out but not a time signed in. On 6/26/26 two children were signed in but not signed out. On 6/18/26 5 children were signed in but not signed out.	Attendance records have been reviewed and corrected where possible. Moving foward All childs will be signed immediately upon arrival and signed out at time of departure	9/1/26	

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Tiny Bright Minds Childcare		9000593559 / 001 - 2008714	
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3470 N Richards St Milwaukee WI 532121642	414-722-1796	8/4/2026	

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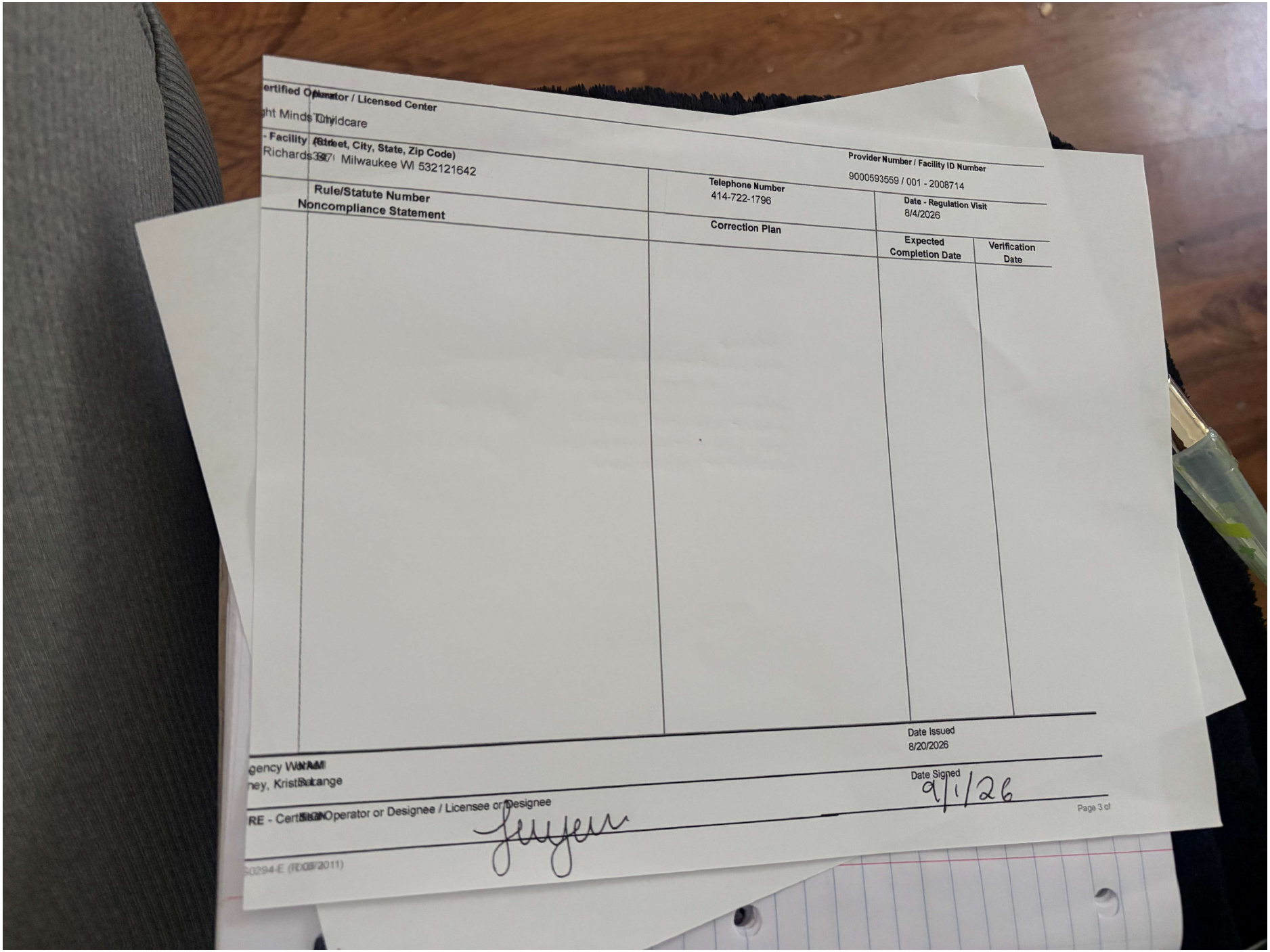
2	250.05(2)(c) **Staff File - Days, Hours Worked** Description: Staff days and hours worked to meet ratio are not accurately documented. On 8/4/26 Provider B on the attendance sheet is signed in but was not present at the time of the visit. On 7/31/26 there are no staff hours documented. On 7/6/26 children are signed into care until 4:03pm but there are no staff hours after 1:30pm. On 6/30/26 a child is signed in at 7am but there are no staff hours until 9am. On 6/24/26 and 6/25/26 there are no staff hours documented. On 6/26/26 children are signed in at 8:30am but staff is not signed in until 2:50pm.	Staff attendance records have been corrected. I will accurately documen their arrival and departure times	9/1/26	
3	250.05(2)(d)1. **Staff File - Physical Examination - Form** Description: Staff A who has been employed for more than 3 months does not have a physical saying they are physically able to work with children and are free from illness.	Staff A will obtain and subm: t physical examination documentation.	9/1/26	
4	250.06(2)(e) **Potential Source Of Harm On Premises** Description: There are small pieces of glass on the front porch from the glass in the screen door breaking. Repeat violation: Previously cited on 2/24/2026	A broken glass and remaining debris from damaged screen has been remaed from poren	9/1/26	



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Richards 347 Milwaukee WI 532121642

Provider Number / Facility ID Number

9000593559 / 001 - 2008714

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Date - Regulation Visit

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Date Issued

8/20/2026

gency W

ney, Kristal Lange

Date Signed

9/1/26

RE - Certified Operator or Designee / Licensee or Designee

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