Date Correction Plan Due	NONCOMPLIANCE STATEMENT AND CORRECTION PLAN	TO FILE A COMPLAINT CALL
8/14/2026		608-422-6765

Use of Form: This form is used by certification / licensing staff to identify statute and / or administrative rule violation(s) and to outline imposed plans of correction, if applicable. This form is used by certified operators / licensed centers to meet the requirements of DCF 202.065, DCF 250.04(2)(i) and (3)(d), DCF 251.04(2)(L) and (3)(f)., DCF 252.41(1)(L) and (2)(k). Failure to submit an appropriate correction plan by the due date listed above may result in sanctions identified in the statute and / or administrative rule. Public Schools may submit plans of correction however are not required to do so.

Instructions: The Noncompliance Statement below identifies the violation(s) of child care statute and / or administrative rule identified by the certification / licensing specialist. Complete the section labeled "Correction Plan" by indicating the steps that will be taken to address and correct each of the listed noncompliance(s). Identify expected completion date(s) for each item. Return the original to your certification / licensing specialist for approval and retain a copy. If this is a licensed child care, post your copy of the noncompliance statement and correction plan near the license in accordance with Wis. Stat. 48.657. This request for a correction plan is not an order imposing a sanction or penalty pursuant to Wis. Stat. 48.715. If the department decides to apply a statutory sanction and / or penalty for facts arising from this finding or a future finding, you will be given a notice of the sanction and / or penalty and your appeal rights.

Name - Certified Operator / Licensed Center	Provider Number / Facility ID Number
The Goddard School - Middleton	8000591948 / 001 - 2007174

Address - Facility (Street, City, State, Zip Code)	Telephone Number	Date - Regulation Visit
102 Veritas Dr Middleton WI 535629141	608-707-1102	5/1/2026

	Rule/Statute Number Noncompliance Statement	Correction Plan	Expected Completion Date	Verification Date
1	251.05(3)(f)3. **Child Care Teacher - Entry-Level Training** Description: Prior to assuming the position of lead teacher, Staff B did not complete entry-level training to qualify the individual as a lead teacher.	Staff B completed the required lead teacher qualifications on November 3, 2025.	11/03/2025	

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2	251.07(2)(b) **Policy - Child Guidance** Description: Actions were used to guide 2 and 2.5-year-old children's behaviors that did not reflect the center's written policies, including: Staff B physically guided children's heads to require children to look at Staff B while talking to them. Staff D and Staff E took 2-year-old children to other 2-year-old classrooms and left them there for about 5 minutes to manage behaviors. Center policies did not allow these staff to use time-out periods as there was no documented plan, there were no previous discussions with the Director and parents, and children were not at least 3 years old, as required.	Staff were retrained on the center's child guidance policy during the monthly staff meeting. New staff orientation now includes more rigorous training on the center's child guidance policies and approved guidance techniques.	5/30/2026	
3	251.07(2)(e) **Child Guidance - Prohibited Actions** Description: Staff used prohibited actions to guide 2 and 2.5-year-old children's behaviors on several occasions, for example: With more force than necessary, Staff A and Staff B pushed 2 and 2.5-year-old children in chairs up to tables and physically placed children against walls in response to unwanted behavior. Staff B physically held 2.5-year-old children down to prevent children from being able to get up from their cots and covered children completely with blankets from head to toe to get them to fall asleep.	Staff A and Staff B were formally warned and retrained on prohibited child guidance practices. New staff orientation now includes more rigorous child guidance training, and administration will regularly monitor classroom practices to ensure continued compliance.	5/30/2026	

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	Rule/Statute Number Noncompliance Statement	Correction Plan	Expected Completion Date	Verification Date

NAME - Agency Worker
Cierrena Schoville

Date Issued
7/31/2026

SIGNATURE - Certified Operator or Designee / Licensee or Designee

Date Signed
08/04/2026