

Due Date 6/2026	NONCOMPLIANCE STATEMENT AND CORRECTION PLAN	TO FILE A COMPLAINT CALL 715-930-1148
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Purpose of Form: This form is used by certification / licensing staff to identify statute and / or administrative rule violation(s) and to outline imposed plans of correction, if applicable. This form is used by certified operators / licensed centers to meet the requirements of DCF 202.065, DCF 250.04(2)(i) and (3)(d), DCF 251.04(2)(L) and (3)(f), DCF 252.41(1)(L) and (2)(k). Failure to submit an appropriate correction plan by the due date listed above may result in sanctions identified in the statute and / or administrative rule. Public Schools may submit plans of correction however are not required to do so.

Instructions. The Noncompliance Statement below identifies the violation(s) of child care statute and / or administrative rule identified by the certification / licensing specialist. Complete the section labeled "Correction Plan" by indicating the steps that will be taken to address and correct each of the listed noncompliance(s). Identify expected completion date(s) for each item. Return the original to your certification / licensing specialist for approval and retain a copy. If this is a licensed child care, post your copy of the noncompliance statement and correction plan near the license in accordance with Wis. Stat. 48.657. This request for a correction plan is not an order imposing a sanction or penalty pursuant to Wis. Stat. 48.715. If the department decides to apply a statutory sanction and / or penalty for facts arising from this finding or a future finding, you will be given a notice of the sanction and / or penalty and your appeal rights.

Name - Certified Operator / Licensed Center Adventures To Learning LLC	Provider Number / Facility ID Number 0000591800 / 001 - 2007027
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Address - Facility (Street, City, State, Zip Code) 721 Westgate Rd Eau Claire WI 547034964	Telephone Number 715-514-1321	Date - Regulation Visit 12/17/2025
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Rule/Statute Number Noncompliance Statement	Correction Plan	Expected Completion Date	Verification Date
251.04(6)(a)5. Child Record - Alternate Arrival / Release Agreement Description: A written agreement, signed by parents, outlining the plan for child #5 to come to the childcare center from school, home or other activities and/or to go from the childcare center to school, home or other activities was not observed in the child's file.	Alternate arrival/release agreement form was located in the teachers file for child #5.	12/23/25	
251.04(6)(a)8.a. Child Record - Physical Exam - Under 2 Description: Each child under 2 years of age shall have an initial health examination not more than 6 months prior to nor later than 3 months after being admitted to the center, and a follow-up examination at least once every 6 months thereafter. Child #8 does not have documentation of a follow-up exam within the past 6 months.	Child "8" has an appt. scheduled with Dr. _____ end of January 2026. Parents will be reminded 30 days prior to health checkup update.	1/12/26	

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3	<p>251.05(2)(a)1. Staff Record - Personal Information</p> <p>Description: There was no documentation of Staff Record form information in the files for employee G and I.</p>	<p>Both staff have returned completed form. Staff record has been placed in staff files.</p>	<p>12/23/25</p>	
4	<p>251.05(2)(a)3.a. Staff Record - Physical Examination</p> <p>Description: The file for Staff F did not contain documentation of a physical examination report completed within 12 months before or within 30 days after beginning work with children in care, indicating the person is free from illness detrimental to children, including tuberculosis, and physically able to work with young children.</p> <p>Repeat violation: Previously cited on 9/3/2024</p>	<p>Staff E has Dr. appt scheduled for mid Jan 2026.</p>	<p>01/16/26</p>	
5	<p>251.05(2)(a)4.a. Staff Record - Registry Certificate</p> <p>Description: Staff J is missing a certificate from The Registry documenting that the person has met the educational qualifications for the position and the person has worked as a teacher, director and/or administrator at the center for at least 6 months.</p>	<p>Staff will resubmit HS diploma to the registry for qualifications to be updated.</p>	<p>01/05/26</p>	

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<p>251.05(3)(b) Abusive Head Trauma Prevention Training</p> <p>Description: Documentation of completion of Abusive Head Trauma (AHT) training was not observed in the files for staff B and I. AHT training is required to be completed before a child care worker begins to work with children under age 5.</p>	<p>Staff "B" completed AHT training 2/15/23. Staff "I" completed 1/7/26 will do AHT training at time of orientation.</p>	<p>01/07/26</p>	
<p>251.05(3)(cm) Child Abuse & Neglect - Biennial Training</p> <p>Description: Staff B, D and I were missing documentation of having received training within the past two years on child abuse and neglect laws, identification, and reporting.</p> <p>Repeat violation: Previously cited on 9/3/2024</p>	<p>Staff will do the CAN training during orientation. Staff "B" last completed CAN training 4/30/24. Staff "D" has renewed effective 1/14/26. Staff "I" completed 1/7/26.</p>	<p>01/07/26</p>	
<p>251.05(3)(g)2. Assistant Child Care Teacher - Qualifications</p> <p>Description: An assistant teacher is required to complete entry level training within 6 months of the hired date. There was no documentation of completion of a non-credit department-approved course or a credit course in early childhood education for Staff H, who has been employed at the center for longer than 6 months.</p>	<p>Staff "H" transcript has been rec'd and sent to registry as well as staff's file.</p>	<p>1/12/26</p>	

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9	<p>251.07(6)(f)6. Current Authorizations For Medications On Premises</p> <p>Description: The center did not have a current parent authorization form for one child's prescription medication. A current medical authorization from the parent is required when medication is kept on the daycare premises.</p>	<p>authorizations for meds will be completed by parents each time medication is refilled or changed/updated.</p>	12/17/25	
10	<p>251.09(3)(a)2. Infant & Toddler - Food & Formula Brought From Home</p> <p>Description: Per rule, child care workers shall ensure that food and formula (including breast milk) are labeled with the child's name and dated. All bottles of formula and/or breast milk in the infant room refrigerator were not dated as observed by the licensing specialist on the day of the monitoring visit.</p>	<p>All food + bottles will have child's name and date on them and will be checked daily.</p>	12/17/25	

NAME - Agency Worker

Jennifer Stubbe

Date Issued

12/23/2025

SIGNATURE - Certified Operator or Designee / Licensee or Designee

Julie Brenner

Date Signed

01/12/26