

Date Correction Plan Due 3/31/2025	NONCOMPLIANCE STATEMENT AND CORRECTION PLAN	TO FILE A COMPLAINT CALL 262-446-7800
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Use of Form: This form is used by certification / licensing staff to identify statute and / or administrative rule violation(s) and to outline imposed plans of correction, if applicable. This form is used by certified operators / licensed centers to meet the requirements of DCF 202.065, DCF 250.04(2)(i) and (3)(d), DCF 251.04(2)(L) and (3)(f), DCF 252.41(1)(L) and (2)(k). Failure to submit an appropriate correction plan by the due date listed above may result in sanctions identified in the statute and / or administrative rule. Public Schools may submit plans of correction however are not required to do so.

Instructions: The Noncompliance Statement below identifies the violation(s) of child care statute and / or administrative rule identified by the certification / licensing specialist. Complete the section labeled "Correction Plan" by indicating the steps that will be taken to address and correct each of the listed noncompliance(s). Identify expected completion date(s) for each item. Return the original to your certification / licensing specialist for approval and retain a copy. If this is a licensed child care, post your copy of the noncompliance statement and correction plan near the license in accordance with Wis. Stat. 48.657. This request for a correction plan is not an order imposing a sanction or penalty pursuant to Wis. Stat. 48.715. If the department decides to apply a statutory sanction and / or penalty for facts arising from this finding or a future finding, you will be given a notice of the sanction and / or penalty and your appeal rights.

Name - Certified Operator / Licensed Center Khari's Kreative Childcare LLC		Provider Number / Facility ID Number 9000591679 / 001 - 2006888		
Address - Facility (Street, City, State, Zip Code) 118 N 76Th St Milwaukee WI 532133530		Telephone Number 414-208-9258	Date - Regulation Visit 2/20/2025	
	Rule/Statute Number Noncompliance Statement	Correction Plan	Expected Completion Date	Verification Date
1	251.04(2)(L)1.b Department Notices Posted Description: The notice of Forfeiture and Appeal dated February 5, 2025 is not posted.	The notice has been posted. Any notices will be posted immediately after completely filling it out.	02-16-2025	
2	251.04(6)(a)6m. Child Record - Immunization History Description: There is no documentation of immunizations for child #2 and child #3 on file.	All documents will be in within 30 days after starting childcare. Child #2 & #3 has five days to submit immunizations forms or children will not be able to return until forms has been turn in.	02-20-25	

Name - Certified Operator / Licensed Center

Khari's Kreative Childcare 2 LLC

Provider Number / Facility ID Number

9000591679 / 001 - 2006888

Address - Facility (Street, City, State, Zip Code)

118 N 76Th St Milwaukee WI 532133530

Telephone Number

414-208-9258

Date - Regulation Visit

2/20/2025

Rule/Statute Number
Noncompliance Statement

Correction Plan

Expected
Completion DateVerification
Date

3

251.04(6)(a)8.b

Child Record - Physical Exam - Over 2, Under 5

Description: There is no documentation of a physical for child #2 and child #3 on file.

All child records will be turned in before child can start childcare.

02-20-2025

4

251.04(6)(b)

Current, Accurate Daily Attendance Record

Description: Attendance was not current and accurate at the time of the visit. A child who is present at the time of the visit was not signed in.

On 2/6/25 a child is signed in on the attendance but is not signed out.

All staff will sign children in at drop off and will sign them out at pick time immediately.

02-15-2025

5

251.05(2)(a)5.

Staff Record - High School Diploma

Description: Staff A does not have documentation of a high school diploma in her file.

Staff will have all the complete documentation before staff begin the first day of work.

02-16-2025

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6	251.05(2)(a)6. Staff Record - Days & Hours Worked Description: Staff days and hours worked are not <u>accurate</u>. Staff B is signed in as working on the day of the visit however Staff B was not there when licenser arrived. Repeat violation: Previously cited on 11/19/2024	All staff will sign in accurately while in program. Staff will also sign out when leaving program.	02-20-2025	
7	251.055(1)(f) Child Tracking Procedure Description: At the time of the visit the child tracking was not accurate. The center uses the attendance for child tracking. A child who was present was not signed in.	All staff will use the whiteboard for tracking children in care. All staff will sign children in immediately.	02-20-2025	
8	251.055(2)(c) Mixed-Age Group - Staff-To-Child Ratio Description: On 2/5/25 at 4pm there was a group of 13 children (ages 2.5 to 9 years old) with one childcare worker. Based on the ages of the children the pro rata is 1.163 On 1/23/25 at 3:52pm there was a group of 14 children (ages 2.5 to 9 years old) with one childcare worker. Based on the ages of the children the pro rata is 1.2. On 1/6/25 at 3:35pm there was a group of 13 children (ages 2.5 to 9 years old) with one childcare worker. Based on the ages of the children the pro rata is 1.157.	There will be two teachers present when mixing age groups staff will use the staff to ratio worksheet.	02-20-2025	

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9	251.055(2)(i) Staffing Requirements - 9 Or More Children In Center Description: After reviewing 2 months of attendance records the following dates listed had 9 or more children signed in with one childcare worker. When 9 or more children are present two people must be present. 1/6/25 at 3:35pm 13 kids 1/8/25 at 4:00pm 12 kids 1/9/25 at 3:38pm 12 kids 1/10/25 at 4:00pm 12 kids 1/27/25 at 3:46pm 12 kids 1/22/25 at 3:50pm 11 kids 1/23/25 at 3:52pm 14 kids 2/3/25 at 4:10pm 9 kids 2/4/25 at 3:30pm 9 kids 2/5/25 at 4:00pm 13 kids 2/18/25 at 3:18pm 11 kids	There will always be two teachers when 9 or more children are in the center.	02-20-2025
10	251.055(2)(L) Staff-To-Child Ratios - Non-Classroom Duties Description: Childcare worker is performing non-classroom duties when caring for children when making meals and snacks for the children in care.	There will always be two staff doing meals and snack time. Will make sure that no teachers are performing non-classroom duties while in program.	02-20-2025

DGP-F-CFS2294-E (R 06/2011)





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11	251.06(2)(d) Access To Materials Potentially Harmful To Children Description: There is an open bag of salt, ice removal which states □keep out of reach of children□ at the front door of the center. This was removed during the visit.	No salt will be left on the front porch, this was corrected on site.	02-20-2025	
12	251.07(6)(dm)4. Medical Log - Reviewing Injury Records Description: The medical <u>log book</u> has not been reviewed in the last 6 months	The medical <u>log book</u> will be reviewed every 6 months.	02-20-2025	

NAME - Agency Worker
Sara Cooney

Date Issued
3/14/2025

SIGNATURE - Certified Operator or Designee / Licensee or Designee

Date Signed

Annett Kent