

<b>Date Correction Plan Due</b> 6/26/2026	<b>NONCOMPLIANCE STATEMENT AND CORRECTION PLAN</b>	<b>TO FILE A COMPLAINT CALL</b> 262-446-7800
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**Use of Form:** This form is used by certification / licensing staff to identify statute and / or administrative rule violation(s) and to outline imposed plans of correction, if applicable. This form is used by certified operators / licensed centers to meet the requirements of DCF 202.065, DCF 250.04(2)(i) and (3)(d), DCF 251.04(2)(L) and (3)(f), DCF 252.41(1)(L) and (2)(k). Failure to submit an appropriate correction plan by the due date listed above may result in sanctions identified in the statute and / or administrative rule. Public Schools may submit plans of correction however are not required to do so.

**Instructions:** The Noncompliance Statement below identifies the violation(s) of child care statute and / or administrative rule identified by the certification / licensing specialist. Complete the section labeled "Correction Plan" by indicating the steps that will be taken to address and correct each of the listed noncompliance(s). Identify expected completion date(s) for each item. Return the original to your certification / licensing specialist for approval and retain a copy. If this is a licensed child care, post your copy of the noncompliance statement and correction plan near the license in accordance with Wis. Stat. 48.657. This request for a correction plan is not an order imposing a sanction or penalty pursuant to Wis. Stat. 48.715. If the department decides to apply a statutory sanction and / or penalty for facts arising from this finding or a future finding, you will be given a notice of the sanction and / or penalty and your appeal rights.

<b>Name - Certified Operator / Licensed Center</b> Carries Clubhouse Llc		<b>Provider Number / Facility ID Number</b> 0000591510 / 001 - 2006707		
<b>Address - Facility (Street, City, State, Zip Code)</b> 4300 W Burleigh St Milwaukee WI 532101719		<b>Telephone Number</b> 414-316-9239	<b>Date - Regulation Visit</b> 6/4/2026	
	<b>Rule/Statute Number Noncompliance Statement</b>	<b>Correction Plan</b>	<b>Expected Completion Date</b>	<b>Verification Date</b>
1	251.05(2)(a)3.a. <b>Staff Record - Physical Examination</b>  Description: The files for Staff A and Staff B lacked documentation of physical examinations upon licensing review. Both staff have been employed longer than 30 days.  Repeat violation: Previously cited on 6/13/2025	Staff A is no longer with us and Staff B will have their physical examination completed and placed in their staff file by July 10, 2026. Moving forward, all staff will be required to submit a completed physical examination before employment begins. No staff member will start working until their required paperwork is complete and on file.	July 10, 2026	
2	251.05(3)(c) <b>Cardiopulmonary Resuscitation Training</b>  Description: The files for Staff A and Staff E lacked documentation of Cardiopulmonary Resuscitation (CPR) training, from a Department approved provider. Training is required within the first three months, both staff have been employed longer than 3 months.  Repeat violation: Previously cited on 6/13/2025	Staff A is no longer employed with the center. Staff E will complete CPR training through a Department-approved provider on <b>Saturday, July 11, 2026</b> , and documentation will be placed in her staff file. Moving forward, all staff will be required to complete CPR training before being hired. CPR training updates and expiration dates will be tracked on the center's bulletin board.	July 11, 2026	

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3	<p>251.05(3)(cm) <b>Child Abuse &amp; Neglect - Biennial Training</b></p> <p>Description: The files for Staff C and Staff E lacked documentation of biennial child abuse and neglect prevention training, upon review. Training is required every two years. Staff completed the online training and submitted paperwork after licensing departure.</p> <p>Repeat violation: Previously cited on 6/13/2025</p>	<p>Staff C and Staff E completed the online child abuse and neglect prevention training and submitted documentation after licensing departed.</p> <p>Moving forward, all staff will be required to keep child abuse and neglect prevention training current every 2 years. Training updates and expiration dates will be tracked on the center's</p>	June 4, 2026	
4	<p>251.05(3)(gr)3.a. <b>Meal Prep Personnel - Training</b></p> <p>Description: Staff preparing meals, Staff E, lacked meal prep personnel training upon review. At least four hours of training should be completed in kitchen sanitation, food handling, and nutrition prior to beginning work and one hour of training in kitchen sanitation, food handling, and nutrition annually thereafter.</p>	<p>Staff E and Staff C are currently completing the required meal prep personnel training. The course will be completed and submitted to The Wisconsin Registry by Friday, July 3, 2026.</p> <p>Moving forward, any staff preparing meals will complete the required meal prep training before employment. Annual meal prep training updates</p>	July 3, 2026	
5	<p>251.06(2)(a) <b>Potential Source Of Harm On Premises</b></p> <p>Description: The premise was not free from potential sources of harm at the time of licensing visit. Ground covering was observed exposed in the outdoor play space, posing a tripping hazard. Two grills were observed in the outdoor play space, accessible to children.</p>	<p>All exposed ground covering has been cut down and covered with mulch. Extra mulch has also been purchased and stored in the center's storage room for future use. All outdoor grills have been completely removed from the premises.</p> <p>Moving forward, the outdoor play space will be checked regularly for exposed ground covering or other hazards. Extra mulch will be added as needed, and grills will not be allowed back on the premises.</p>	June 4 & 5, 2026	

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6	<p>251.06(9)(c)1. <b>Safe Food</b></p> <p>Description: Foods, present in the main level kitchen, were not free from spoilage and safe for human consumption at the time of licensing visit. Two cartons of eggs in the refrigerator were labeled best by November 9, 2025, one carton was best by April 22, 2026, a gallon of milk was labeled best by June 2, 2026, and a container of deli turkey meat was labeled best by May 30, 2026.</p>	<p>All expired food items were removed and discarded immediately. Moving forward, all food will be checked every Monday to make sure it is not expired, spoiled, or unsafe for children. Any expired food will be thrown away right away.</p>	June 4, 2026	
7	<p>251.06(9)(d)2.a. <b>Food Storage - Dry Food</b></p> <p>Description: Dry foods were not stored in bags with zip tape closures or food grade safe containers. An open bag of cane sugar was observed rolled up and taped in the kitchen, bag was dated as being opened April 8, 2026. An open bag of tortilla chips was noted in the kitchen, along with an open container of fig newtons.</p>	<p>All open dry foods were immediately placed in Ziploc bags or food-safe containers. Moving forward, all dry foods will be stored in Ziploc bags or food-safe containers. Dry food storage will be checked every Monday.</p>	June 4, 2026	
8	<p>251.07(5)(a)5.a. <b>Menus - Post</b></p> <p>Description: Center lacked current menus at the time of licensing visit. Posted menus throughout the facility were from early May.</p>	<p>A current month-long menu has been created and posted throughout the center.  Moving forward, the following month's menu will be created and posted on the last Monday of the current month.</p>	June 4, 2026	

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9	251.07(6)(f)1.a. <b>Medication Administration - Parent Authorization</b>  Description: An authorization for an inhaler on the premise lacked documentation of the length of authorization, no dates were noted.  Repeat violation: Previously cited on 9/6/2024	The medication authorization form and the medication have both been discarded. Moving forward, all medications will be reviewed before being accepted. No medication will be accepted without completed parent authorization, including start and end dates. If no end date is listed, the medication expiration date will be used.	June 4, 2026
10	251.07(6)(f)5. <b>Medication Administration - As Labeled &amp; Authorized</b>  Description: An expired inhaler was observed on the premise at the time of licensing visit.	The expired inhaler has been discarded. Moving forward, all medications will be checked before being accepted and monitored regularly to ensure they are not expired. Expired medication will not be kept on the premises.	June 4, 2026

**NAME - Agency Worker**  
Kayla Sands

Date Issued  
6/11/2026

**SIGNATURE - Certified Operator or Designee / Licensee or Designee**

Date Signed

06/26/2026