Date Correction Plan Due	NONCOMPLIANCE STATEMENT AND CORRECTION PLAN	TO FILE A COMPLAINT CALL
8/11/2026		715-930-1148

Use of Form: This form is used by certification / licensing staff to identify statute and / or administrative rule violation(s) and to outline imposed plans of correction, if applicable. This form is used by certified operators / licensed centers to meet the requirements of DCF 202.065, DCF 250.04(2)(i) and (3)(d), DCF 251.04(2)(L) and (3)(f)., DCF 252.41(1)(L) and (2)(k). Failure to submit an appropriate correction plan by the due date listed above may result in sanctions identified in the statute and / or administrative rule. Public Schools may submit plans of correction however are not required to do so.

Instructions: The Noncompliance Statement below identifies the violation(s) of child care statute and / or administrative rule identified by the certification / licensing specialist. Complete the section labeled "Correction Plan" by indicating the steps that will be taken to address and correct each of the listed noncompliance(s). Identify expected completion date(s) for each item. Return the original to your certification / licensing specialist for approval and retain a copy. If this is a licensed child care, post your copy of the noncompliance statement and correction plan near the license in accordance with Wis. Stat. 48.657. This request for a correction plan is not an order imposing a sanction or penalty pursuant to Wis. Stat. 48.715. If the department decides to apply a statutory sanction and / or penalty for facts arising from this finding or a future finding, you will be given a notice of the sanction and / or penalty and your appeal rights.

Name - Certified Operator / Licensed Center	Provider Number / Facility ID Number
Peace Tree	0000591480 / 001 - 2006665

Address - Facility (Street, City, State, Zip Code)	Telephone Number	Date - Regulation Visit
126 N Barstow St Eau Claire WI 547033572	715-900-2185	7/22/2026

	Rule/Statute Number Noncompliance Statement	Correction Plan	Expected Completion Date	Verification Date
1	251.04(6)(a)6m. **Child Record - Immunization History** Description: Rule states in pertinent part that 'A child's file must contain an immunization record. The immunization record for each child must be on file no later than 30 school days (6 calendar weeks) after the child's first date of attendance'. Contrary to rule, two children (Child #3 and Child #4) were missing immunization reports from their files and both had been in care for more than thirty days.	Electronic paperwork requests were sent out 7/22/26 and due to return in one weeks time.	7/29/26	

Name - Certified Operator / Licensed Center		Provider Number / Facility ID Number	
Peace Tree		0000591480 / 001 - 2006665	
Address - Facility (Street, City, State, Zip Code) 126 N Barstow St Eau Claire WI 547033572		**Telephone Number** 715-900-2185	**Date - Regulation Visit** 7/22/2026

	Rule/Statute Number Noncompliance Statement	Correction Plan	Expected Completion Date	Verification Date
2	251.04(6)(a)8.a. **Child Record - Physical Exam - Under 2** Description: Rule states in pertinent part, 'A licensee shall obtain a current written record obtained prior to the child's first day of attendance and the file shall include the following: Each child under 2 years of age shall have an initial health examination not more than 6 months prior to nor more than 3 months after being admitted to the center, and a follow-up examination at least once every 6 months thereafter.' Contrary to rule, two children (Child #4 and Child #8), under age 2 years, didn't have an initial health exam on file at the center.	Electronic paperwork requests were sent out 7/22/26 and due to return in one weeks time.	7/29/26	
3	251.04(6)(a)8.b. **Child Record - Physical Exam - Over 2, Under 5** Description: Rule states in pertinent part, 'A licensee shall obtain a current written record obtained prior to the child's first day of attendance and the file shall include the following: Each child who is at least 2 years of age but who is not 5 years of age or older shall have an initial health examination not more than one year prior to nor later than 3 months after being admitted to a center, and a follow-up health examination at least once every 2 years thereafter'. Contrary to rule, one child (Child #5) over age 2 years, but under 5 years, didn't have a health exam report on file.	Electronic paperwork requests were sent out 7/22/26 and due to return in one weeks time.	7/29/26	

Name - Certified Operator / Licensed Center		Provider Number / Facility ID Number	
Peace Tree		0000591480 / 001 - 2006665	
Address - Facility (Street, City, State, Zip Code) 126 N Barstow St Eau Claire WI 547033572		**Telephone Number** 715-900-2185	**Date - Regulation Visit** 7/22/2026

	Rule/Statute Number Noncompliance Statement	Correction Plan	Expected Completion Date	Verification Date
4	251.05(2)(a)2. **Staff Record - Completed Background Check** Description: Rule states in pertinent part, 'The licensee shall maintain a file on each child care worker and the file must include documentation from the department that indicates a child care background check was completed in compliance with the timelines and requirements specified in s. 48.686, Stats., and ch. DCF 13 and the person is eligible to work in a child care'. Contrary to rule, the center didn't have a caregiver background check on file for one of the child care workers (Employee C). Repeat violation: Previously cited on 11/20/2025, 2/21/2025	Staff no longer works for Peace Tree. Information was submitted into CCPP 7/22/26	7/29/26	
5	251.05(2)(a)7. **Staff Record - Continuing Education** Description: Rule states in pertinent part 'An employee's file shall contain documentation of compliance with continuing education of 15 hours per year for full time employees'. Contrary to rule, one employee (Employee B) didn't have documentation to show she completed the full 15 hours of continuing education that was required for 2025.	Staff were reminded of CE credits needed and given copy of forms to record courses.	7/29/26	

Name - Certified Operator / Licensed Center		Provider Number / Facility ID Number	
Peace Tree		0000591480 / 001 - 2006665	
Address - Facility (Street, City, State, Zip Code) 126 N Barstow St Eau Claire WI 547033572		**Telephone Number** 715-900-2185	**Date - Regulation Visit** 7/22/2026

	Rule/Statute Number Noncompliance Statement	Correction Plan	Expected Completion Date	Verification Date
6	251.07(6)(dm)3.b. **Medical Log - Injury In Care** Description: Rule states in pertinent part "A child care worker shall document any injuries received by a child while in the care of the center on the date the injury occurred.' Contrary to rule, there were time periods in which injuries weren't documented daily (12/9/25 to 1/20/26 and 3/24/26 to 5/6/26) but instead entered into the medical log book as a grouping, up to six weeks later.	Staff were reminded that incidents should be recorded each evening as a closing task in the med log book. Going forward, no staff will "back log" incidents. It will be kept up to date daily and checked by director more frequently (monthly) to ensure compliance. All incidents were recorded electronically via Brightwheel.	7/29/26	
7	251.07(6)(dm)3.c **Medical Log - Medication Administration** Description: Rule states in pertinent part 'A child care worker shall document in the medical log, any medication dispensed to a child, on the date the medication is dispensed.' Contrary to rule, although staff were found to be documenting the administration of medication, they weren't documenting in the designated medical log book, as required.	Staff were reminded that incidents should be recorded each evening as a closing task in the med log book. Going forward, no staff will "back log" incidents. It will be kept up to date daily and checked by the director more frequently (monthly) to ensure compliance. All incidents were recorded electronically via Brightwheel parent app.	7/29/26	
8	251.07(6)(dm)4. **Medical Log - Reviewing Injury Records** Description: Per rule, "The director or the director's designee shall review records of injuries with staff every 6 months to ensure that all possible preventive measures are being taken. The reviews shall be documented in the medical log book". Per the medical log book, the last documented review occurred on 10/17/25, making it 9 months since the log was reviewed by the Director or designated individual.	Director will check logs monthly to ensure compliance. And set a calendar reminder to check logs every 6 months or less.	7/29/26	

Name - Certified Operator / Licensed Center		Provider Number / Facility ID Number	
Peace Tree		0000591480 / 001 - 2006665	
Address - Facility (Street, City, State, Zip Code) 126 N Barstow St Eau Claire WI 547033572		**Telephone Number** 715-900-2185	**Date - Regulation Visit** 7/22/2026

	Rule/Statute Number Noncompliance Statement	Correction Plan	Expected Completion Date	Verification Date
9	251.09(1)(am) **Infant & Toddler - Intake Information** Description: Rule states "Prior to admission, the licensee shall obtain written information from a child's parent or guardian to individualize the program of care for the child. Child care workers shall use the information obtained from parents to provide care to the child." Contrary to rule, a child (Child #1) was found to currently be in care of the center, but didn't have the required intake information on file.	Electronic paperwork requests were sent out 7/22/26 and due to return in one weeks time.	7/29/26	
10	251.09(3)(a)7. **Infant & Toddler - Leftover Milk Or Formula** Description: Rule states "A child care worker shall discard leftover milk or formula within 2 hours after each feeding and rinse bottles after use." Contrary to rule, four 'sippy' cups of milk were observed in a refrigerator. They had been in the refrigerator after being used the previous evening. Instead of being discarded, one child drank from his/her cup the following morning.	Staff will discard milk after each meal, or after 2 hrs maximun. Cups will be rinsed and set home for washing.	7/29/26	

NAME - Agency Worker
Heather Ruf

Date Issued
7/27/2026

SIGNATURE - Certified Operator or Designee / Licensee or Designee
Lydia Ekenstedt

Date Signed
9/29/26