

DEPARTMENT OF CHILDREN AND FAMILIES
Division of Early Care and EducationDate Correction Plan Due
10/10/2025NONCOMPLIANCE STATEMENT AND CORRECTION
PLANTO FILE A COMPLAINT CALL
608-422-6765

Use of Form: This form is used by certification / licensing staff to identify statute and / or administrative rule violation(s) and to outline imposed plans of correction, if applicable. This form is used by certified operators / licensed centers to meet the requirements of DCF 202.065, DCF 250.04(2)(i) and (3)(d), DCF 251.04(2)(L) and (3)(f), DCF 252.41(1)(L) and (2)(k). Failure to submit an appropriate correction plan by the due date listed above may result in sanctions identified in the statute and / or administrative rule. Public Schools may submit plans of correction however are not required to do so.

Instructions: The Noncompliance Statement below identifies the violation(s) of child care statute and / or administrative rule identified by the certification / licensing specialist. Complete the section labeled "Correction Plan" by indicating the steps that will be taken to address and correct each of the listed noncompliance(s). Identify expected completion date(s) for each item. Return the original to your certification / licensing specialist for approval and retain a copy. If this is a licensed child care, post your copy of the noncompliance statement and correction plan near the license in accordance with Wis. Stat. 48.657. This request for a correction plan is not an order imposing a sanction or penalty pursuant to Wis. Stat. 48.715. If the department decides to apply a statutory sanction and / or penalty for facts arising from this finding or a future finding, you will be given a notice of the sanction and / or penalty and your appeal rights.

Name - Certified Operator / Licensed Center

Provider Number / Facility ID Number

Bright Future Bilingual Early Learn

4000591424 / 001 - 2006612

Address - Facility (Street, City, State, Zip Code)
714 Matts Ferry Rd Baraboo WI 539133152Telephone Number
608-448-2039Date - Regulation Visit
9/29/2025Rule/Statute Number
Noncompliance Statement

Correction Plan

Expected
Completion DateVerification
Date

1 251.05(3)(c)
Cardiopulmonary Resuscitation Training

Description: CPR Staff B and C did not have documentation of having completed Cardiopulmonary Resuscitation Training.

Staff took CPR Training

9/29/25

2 251.06(2)(a)
Potential Source Of Harm On Premises

Description: The children's carpet was in a poor condition, raising on multiple areas posing a potential tripping hazard.

Removed rug.

9/29/25

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	Rule/Statute Number Noncompliance Statement	Correction Plan	Expected Completion Date	Verification Date
3	251.06(2)(gm) Premises - Well Drained, Clean, In Good Repair Description: The main entrance area was not in a clean condition when children's' cereal was all over the floor. Repeat violation: Previously cited on 9/12/2024	Retrained staff on cleaning after meals	9/29/25	
4	251.07(4)(c) Naps Or Rest Periods - Sleeping Surfaces - Children Under 1 Description: Staff member stated a 9 month old child slept in a crib and sometimes on a mat.	Retrained staff during meeting	10/10/25	
5	251.07(4)(e) Naps Or Rest Periods - Bedding Maintenance, Storage, Cleanliness Description: Children's bedding were not stored in a clean and sanitary manner.	Retrained staff during meeting	10/10/25	

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6 251.07(6)(i)1. Washing Child's Hands & Face Description: The children's hands were not washed before or after snack. The children's faces were not washed when some were observed to have runny noses and mucus on their faces.	Retrained staff in meeting 1	10/10/25	
7 251.07(6)(i)2. Adult Handwashing Description: Staff member did not wash her hands and changed her gloves after touching the soiled diaper disposal.	Retrained staff in meeting	10/10/25	
8 251.09(1)(c) Infant & Toddler - Documenting Changes In Development Description: Child 2 infant and toddler development and routine documentation was not updated every 3 months.	was revised by Director	9/29/25	
251.09(3)(a)7. Infant & Toddler - Leftover Milk Or Formula Description: Staff member stated toddler's milk was discard every 3 hours.	Retrained staff in meeting	10/10/25	

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10	251.09(4)(a)5. Infant & Toddler - Soiled Diapers Disposal Description: The diaper container was hands-free; however, the staff member manually locked and unlocked it each time a diaper was disposed.	Retrained staff on diaper Changing	9/29/25

NAME - Agency Worker
Luzdarys Marquez

Date Issued
9/30/2025

SIGNATURE - Certified Operator or Designee / Licensee or Designee

Date Signed

[Handwritten Signature]

10/10/25