

NONCOMPLIANCE STATEMENT AND CORRECTION PLAN

TO FILE A COMPLAINT CALL
262-446-7800

Date Correction Plan Due
9/30/2024

Use of Form: This form is used by certification / licensing staff to identify statute and / or administrative rule violation(s) and to outline imposed plans of correction, if applicable. This form is used by certified operators / licensed centers to meet the requirements of DCF 202.065, DCF 250.04(2)(f) and (3)(d), DCF 251.04(2)(L) and (3)(f), DCF 252.41(1)(L) and (2)(k). Failure to submit an appropriate correction plan by the due date listed above may result in sanctions identified in the statute and / or administrative rule. Public Schools may submit plans of correction however are not required to do so.

Instructions: The Noncompliance Statement below identifies the violation(s) of child care statute and / or administrative rule identified by the certification / licensing specialist. Complete the section labeled "Correction Plan" by indicating the steps that will be taken to address and correct each of the listed noncompliance(s). Identify expected completion date(s) for each item. Return the original to your certification / licensing specialist for approval and retain a copy. If this is a licensed child care, post your copy of the noncompliance statement and correction plan near the license in accordance with Wis. Stat. 48.657. This request for a correction plan is not an order imposing a sanction or penalty pursuant to Wis. Stat. 48.715. If the department decides to apply a statutory sanction and / or penalty for facts arising from this finding or a future finding, you will be given a notice of the sanction and / or penalty and your appeal rights.

Provider Number / Facility ID Number
1000591161 / 001 - 2006332

Name - Certified Operator / Licensed Center
Little Ones Need Love 2

Address - Facility (Street, City, State, Zip Code)
3126 N 78Th St Milwaukee WI 532223916

Telephone Number
414-416-4364

Date - Regulation Visit
9/12/2024

| Rule/Statute Number Noncompliance Statement | Correction Plan | Expected Completion Date | Verification Date |
|--|--|--------------------------|-------------------|
| <p>1 250.04(6)(a)1.9 Child Record - Enrollment Information - Authorized Pickup</p> <p>Description: There was no authorized person to call for/receive child listed on the child enrollment form for Child #2. Repeat violation: Previously cited on 10/3/2023</p> | <p>I have requested the parent to add an authorized person. This has been corrected. I will be sure to review paperwork thoroughly so that this does not happen again.</p> | <p>9/20/2024</p> | |
| <p>2 250.05(2)(f) Staff File - Continuing Education</p> <p>Description: There was no documentation of completed continuing education for 2023 on file for Staff A.</p> | <p>I have been taking courses in order to ensure this doesn't happen again. I will continue to complete my education courses as required.</p> | <p>10/3/2024</p> | |

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Telephone Number
414-416-4354

Date - Regulation Visit
9/12/2024

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|---|---|-----------------------------|----------------------|
| <p>3 250.05(4)(b) Emergency Back-Up Provider - Orientation</p> <p>Description: Staff B, identified as the emergency backup, did not have an orientation completed.</p> | <p>I have completed orientation for my staff that was missing. I will be sure to have this completed for all staff as required going forward.</p> | 9/24/2024 | |
| <p>4 250.06(2)(c) Access To Materials Potentially Harmful To Children</p> <p>Description: There was a tube of toothpaste in an unlocked cabinet drawer in the bathroom that was accessible to children. The label states to keep out of reach of children.</p> <p>There was a container of wipes on the toilet in the bathroom that was accessible to children. The label states to keep out of reach of children.</p> | <p>I have removed the toothpaste and wipes and locked them up in the closet out out of the children's reach. I will be sure to keep these items out of children's reach going forward.</p> | 9/13/2024 | |
| <p>5 250.06(3)(b) Emergency Plans - Practice</p> <p>Description: Drills were not completed in August 2024.</p> <p>Repeat violation: Previously cited on 6/28/2023</p> | <p>I will be sure to complete drills each month. I have set a reminder to ensure this gets done.</p> | 9/13/2024 | |

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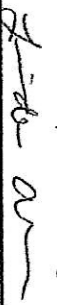
Date - Regulation Visit
9/12/2024

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|---|--|-----------------------------|----------------------|
| <p>6 250.07(6)(b)2. Medical Log Book - Pages And Entries</p> <p>Description: There were a few entries observed that did not have an initial or signature from staff.</p> <p>Repeat violation: Previously cited on 10/3/2023</p> | <p>I have spoke to my staff and reminded them to initial or sign each entry. going forward.</p> | 9/13/2024 | |
| <p>7 250.09(3)(b) Infant & Toddler - Food & Formula Brought From Home</p> <p>Description: There were two containers of formula that were labeled with the child's name, but not dated.</p> | <p>I will be sure to label each container of formula going forward with child's name and date.</p> | 9/13/2024 | |

NAME - Agency Worker
Katrina Taranino

Date Issued
9/16/2024

SIGNATURE - Certified Operator or Designee / Licensee or Designee



Date Signed
9/25/2024

Staff Orientation Checklist – Family Child Care Centers

Use of form: Use of this form is voluntary to comply with DCF 250.05(4)(a) and (4)(b) of the Wisconsin Administrative Code and it should be completed by every employee, volunteer, and substitute providing care in a family child care center. Personal information you provide may be used for secondary purposes [Privacy Law, s.15.04(1)(m), Wisconsin Statutes].

Instructions – employees, volunteers and substitutes: Before beginning work, the trainer and staff shall go over each policy / procedure below, initial and date the spaces that correspond to each policy or procedure and place the completed form in the staff record for review by the licensing representative. **Instructions – emergency backup providers:** Before being left in charge of the children, the trainer and emergency backup provider shall go over each asterisked policy / procedure below, initial and date the spaces that correspond to each policy or procedure and place the completed form in the staff record for review by the licensing representative.

| | | |
|---|--|---|
| Name – Staff Person (Last, First, MI) <i>Ross, Chassidy P.</i> | Position Title <i>Teacher/Back-up</i> | Start Date (mm/dd/yyyy) <i>3/23/2023</i> |
| Name – Trainer <i>Linda Allen</i> | Position Title <i>Owner/Teacher</i> | |

| Policy / Procedure | Staff | | Trainer | |
|---|----------|---------|----------|-----------|
| | Initials | Date | Initials | Date |
| *The names and ages of all the children in care 250.05(4)(a)1. and (b)1. | CR | 9/24/24 | LA | 9/24/2024 |
| *Current arrival and departure information for each child enrolled and the names of people authorized to pick up the child 250.05(4)(a)2. and (b)2. | CR | 9/24/24 | LA | 9/24/2024 |
| *A review of children's records, including emergency contact information 250.05(4)(a)3. and (b)3. consent for emergency medical treatment. | CR | 9/29/24 | LA | 9/24/2024 |
| *Specific information relating to each child's health care needs, including medications, disabilities, or special health conditions 250.05(4)(a)4. and (b)4. | CR | 9/24/24 | LA | 9/24/2024 |
| *Procedures to reduce the risk of sudden infant death syndrome, if the center is licensed to care for children under one year of age 250.05(4)(a)5. and (b)5. | CR | 9/24/24 | LA | 9/24/2024 |
| An overview of the daily schedule, including meals, snacks, naps, and any information related to the eating and sleep schedules of infants and toddlers enrolled in the center 250.05(4)(a)6. | CR | 9/24/24 | LA | 9/24/2024 |
| A review of the center's procedures for dealing with emergencies, including natural disasters, human-caused events, food emergencies, and allergic reactions 250.05(4)(a)7. | CR | 9/24/24 | LA | 9/24/2024 |
| The plan for evacuating sleeping children, if the center is licensed to care for children between the hours of 10:00 p.m. and 5:00 a.m. 250.05(4)(a)9. | | N/A | | N/A |
| The prevention and control of infectious diseases, including immunizations 250.05(4)(a)10. | CR | 9/29/24 | LA | 9/24/2024 |
| The administration of medications 250.05(4)(a)11. | CR | 9/24/24 | LA | 9/24/2024 |
| The handling and storage of hazardous materials and disposal of biocontaminants 250.05(4)(a)12. | CR | 9/24/24 | LA | 9/24/2024 |
| The center policies and procedures required under DCF 250.04(2)(e) [250.05(2)(a)13.] | CR | 9/24/24 | LA | 9/24/2024 |
| A review of DCF 250 Licensing Rules for Family Child Care Centers 250.05(2)(a)14. | CR | 9/24/24 | LA | 9/24/2024 |
| The reporting requirements for the child care background check under s. DCF 13.07(3) [250.05(4)(a)15.] | CR | 9/24/24 | LA | 9/24/2024 |