

Date Correction Plan Due 2/1/2024	NONCOMPLIANCE STATEMENT AND CORRECTION PLAN	TO FILE A COMPLAINT CALL 262-446-7800
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Use of Form: This form is used by certification / licensing staff to identify statute and / or administrative rule violation(s) and to outline imposed plans of correction, if applicable. This form is used by certified operators / licensed centers to meet the requirements of DCF 202.065, DCF 250.04(2)(i) and (3)(d), DCF 251.04(2)(L) and (3)(f), DCF 252.41(1)(L) and (2)(k). Failure to submit an appropriate correction plan by the due date listed above may result in sanctions identified in the statute and / or administrative rule. Public Schools may submit plans of correction however are not required to do so.

Instructions: The Noncompliance Statement below identifies the violation(s) of child care statute and / or administrative rule identified by the certification / licensing specialist. Complete the section labeled "Correction Plan" by indicating the steps that will be taken to address and correct each of the listed noncompliance(s). Identify expected completion date(s) for each item. Return the original to your certification / licensing specialist for approval and retain a copy. If this is a licensed child care, post your copy of the noncompliance statement and correction plan near the license in accordance with Wis. Stat. 48.657. This request for a correction plan is not an order imposing a sanction or penalty pursuant to Wis. Stat. 48.715. If the department decides to apply a statutory sanction and / or penalty for facts arising from this finding or a future finding, you will be given a notice of the sanction and / or penalty and your appeal rights.

RECEIVED

STATE OF WISCONSIN

Name - Certified Operator / Licensed Center
Pauline's Learning Center Lic
Provider Number / Facility ID Number
6000590076 / 001 - 2004963

Address - Facility (Street, City, State, Zip Code)
6812 W Brown Deer Rd Milwaukee WI 532232102
Telephone Number
414-210-2910
SOUTHEASTERN REGIONAL OFFICE
DCF DECE BECR

	Rule/Statute Number Noncompliance Statement	Correction Plan	Expected	Verification
			Completion Date	Date
1	251.04(2)(L)1.a. Monitoring Results Posted Description: Monitoring results from a visit on 11/6/23 were not posted at the center.	I Printed and posted the new correction Plan	1/22/24	
2	251.04(2)(L)1.b. Department Notices Posted Description: Enforcement order and Imposed Plan of Correction dated 11/6/23 was not posted.	Correction Plan was completed and posted	1/22/24	

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6812 W Brown Deer Rd Milwaukee WI 532232102		414-210-2910	1/4/2024
Rule/Statute Number	Noncompliance Statement	Correction Plan	Expected Completion Date
			Verification Date
3	<p>251.04(6)(b) Current, Accurate Daily Attendance Record</p> <p>Description: There were no attendance records for the month of December. The week reported to be the current week (1/1/24), was not dated. 2 children reported to be in care had arrival times on Monday but no departure time; the licensee reported it was a mistake; the children were in care on Tuesday as the center was closed on Monday. One child had an arrival time on Tuesday but no departure time and five children had arrival times but no departure times.</p> <p>A review of attendance records for the week of 10/15/23 showed 1 child had an arrival time on 10/16/23 and 10/17/23 but were missing departure times.</p> <p>Repeat violation: Previously cited on 10/26/2023, 10/26/2022, 4/21/2022</p>	<p>I understand this was a repeated violation and I had a staff meeting and we will not have this issue moving forward.</p> <p>1/22/24</p>	
4	<p>251.05(2)(a)3.a. Staff Record - Physical Examination</p> <p>Description: Staff B does not have documentation of a completed physical exam on file.</p> <p>Repeat violation: Previously cited on 10/26/2023</p>	<p>I made an appointment for my physical</p> <p>1/22/24</p>	
5	<p>251.05(2)(a)6. Staff Record - Days & Hours Worked</p> <p>Description: Staffs hours were not documented on 1/3/24 when children were in care after 3:04pm.</p>	<p>I will stay on top of singing in when Jim present.</p> <p>1/22/24</p>	

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<p>6 251.06(2)(a) Potential Source Of Harm On Premises</p> <p>Description: Broken toys with sharp edges was observed in the outdoor play space and accessible to children.</p> <p>Repeat violation: Previously cited on 4/21/2022</p>	I cleaned the outside play area and threw out all broken toys.	1/22/24	
<p>7 251.06(2)(gm) Premises - Well Drained, Clean, In Good Repair</p> <p>Description: There are several pieces of garbage scattered along the fence in the outdoor play space and accessible to children. Leftover cereal was observed sitting in bathroom sink.</p>	outside area was cleaned. I informed staff next to allow food to be taken in bathroom.	1/22/24	
<p>8 251.06(3)(b)2. Emergencies - Practice Written Plans</p> <p>Description: There was no documentation that monthly fire evacuation drills were conducted for the month of December 2023.</p> <p>Repeat violation: Previously cited on 10/26/2022</p>	I will continue to stay on top of fire drills.	1/22/24	

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<p>9</p> <p>251.06(4)(jm)2. Fire Alarms & Smoke Detectors - Testing</p> <p>Description: There is no documentation demonstrating that the required monthly smoke detector testing was conducted for the month of December 2023.</p> <p>Repeat violation: Previously cited on 10/26/2022</p>	I will set a reminder to check smoke detectors moving forward	1/22/24	
<p>10</p> <p>251.06(9)(c)1. Safe Food</p> <p>Description: An open bottle of ketchup, labeled refrigerated after opening, was observed stored on a shelf in the kitchen.</p> <p>Repeat violation: Previously cited on 10/26/2022</p>	I will make sure staff keep refrigerated items in the refrigerator	1/22/24	
<p>11</p> <p>251.07(3)(a)1. Indoor Equipment - Developmental Level, Size</p> <p>Description: An 11 year old and 3 children (ages 6, 4, and 3) were being cared for in the infant room. The equipment in that classroom is not scaled to the developmental level, size, and ability of the children.</p>	I will make sure to call in extra staff when kids are out of school	1/22/24	
<p>12</p> <p>251.07(5)(a)5.a. Menus - Post</p> <p>Description: There was no menu for the week of 1/2/24 posted in the kitchen or in a conspicuous place accessible for parents.</p>	I made new food menus and posted them.	1/22/24	

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13	251.07(5)(a)5.c. Menus - Available For Review Description: Menus dating back at least 3 months were not available for review. This was verified as corrected via email on 1/4/24.	I made new menus for the month	

NAME - Agency Worker
 Kristin Keck

Date Issued
 1/16/2024

SIGNATURE - Certified Operator or Designee / Licensee or Designee

Date Signed

1-20-24