

Date Correction Plan Due 2/22/2024	NONCOMPLIANCE STATEMENT AND CORRECTION PLAN	TO FILE A COMPLAINT CALL 715-361-7700
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Use of Form: This form is used by certification / licensing staff to identify statute and / or administrative rule violation(s) and to outline imposed plans of correction, if applicable. ~~This form is used by certified operators / licensed centers to meet the requirements of DCF 202.065, DCF 250.04(2)(i) and (3)(d), DCF 251.04(2)(L) and (3)(f), DCF 252.41(1)(L) and (2)(k).~~ Failure to submit an appropriate correction plan by the due date listed above may result in sanctions identified in the statute and / or administrative rule. Public Schools may submit plans of correction however are not required to do so.

Instructions: The Noncompliance Statement below identifies the violation(s) of child care statute and / or administrative rule identified by the certification / licensing specialist. Complete the section labeled "Correction Plan" by indicating the steps that will be taken to address and correct each of the listed noncompliance(s). Identify expected completion date(s) for each item. Return the original to your certification / licensing specialist for approval and retain a copy. If this is a licensed child care, post your copy of the noncompliance statement and correction plan near the license in accordance with Wis. Stat. 48.657. This request for a correction plan is not an order imposing a sanction or penalty pursuant to Wis. Stat. 48.715. ~~If the department decides to apply a statutory sanction and / or penalty for facts arising from this finding or a future finding, you will be given a notice of the sanction and / or penalty and your appeal rights.~~

Name - Certified Operator / Licensed Center		Provider Number / Facility ID Number		
Early Childhood Academy Inc		1000589001 / 001 - 2003173		
Address - Facility (Street, City, State, Zip Code)		Telephone Number	Date - Regulation Visit	
1601 W Davenport St Rhinelander WI 545012987		715-362-3658	2/6/2024	
	Rule/Statute Number Noncompliance Statement	Correction Plan	Expected Completion Date	Verification Date
1	251.04(6)(a)1. Child Record - Enrollment Information Description: Child 4 on child record checklist did not have a first day of attendance on file.	Child 4 on child record will have a first day attendance on file.	3/4/24	
2	251.04(6)(a)2. Child Record - Emergency Medical Consent Description: Child 8 on child record checklist does not have parental authorization for consent of emergency medical treatment on file.	Child 8 on child record will have a emergency medical treatment on file.	3/4/24	

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3	<p>251.04(6)(a)4. Child Record - Field Trip Authorization</p> <p>Description: Child 8 on child record checklist does not have parental authorization for field trips or other off site activities on file.</p>	<p>Child 8 on child record will have an updated parental authorization for field trips.</p>	<p>3/4/24</p>	
4	<p>251.04(6)(a)6m. Child Record - Immunization History</p> <p>Description: Child 2 on child record checklist does not have any immunization history on file.</p>	<p>Child 2 on child record will have an updated immunization on file.</p>	<p>3/4/24</p>	
5	<p>251.04(6)(a)8.a. Child Record - Physical Exam - Under 2</p> <p>Description: Child 8 on child record checklist does not have a current child health report on file.</p>	<p>Child 8 on child record will have an updated child health report on file.</p>	<p>3/4/24</p>	
6	<p>251.06(10)(dm)1. Washrooms - Sanitary Conditions</p> <p>Description: The outer garbage, toilets, and sink area between Room E and Room F were soiled with used paper towels were on the floor along with a soiled pair of pants. The garbage can had evidence of fecal matter on top of it.</p>	<p>Garbage will be replaced and Bathroom will have a daily cleaning checklist</p>	<p>3/4/24</p>	

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7	<p>251.06(2)(gm) Premises - Well Drained, Clean, In Good Repair</p> <p>Description: Areas in the center have dirt and stains on walls. The outside of garbage cans had evidence of grime. Cupboards, counters and microwave had evidence of grime with dark spots and stains of possible food debris. Garbage was on the ground in the play areas.</p> <p>Repeat violation: Previously cited on 8/23/2023</p>	Center will have a weekly and month cleaning checklist.	3/4/24	
8	<p>251.07(5)(b)5. Eating Surfaces - Cleaned, Sanitized</p> <p>Description: Staff are not using a proper sanitizer to clean eating surfaces before and after each use.</p>	Staff will follow sanitizing label on the back of the product.	3/10/24	
9	<p>251.07(6)(dm)3.c Medical Log - Medication Administration</p> <p>Description: Staff A administered medication to Child 2 on staff and child ID key without documenting it in the medical log book.</p>	Staff A will be trained on logging medications in Med log.	3/4/24	

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10	251.07(6)(f)1.b. Medication Administration - Containers & Labeling Description: Child 2 on staff and child ID key has a prescribed medication at the center and the medication is not in its original container and not labeled with the child's name, dosage or directions for administration.	Child 2 medication will be brought to the center with the original container and will be labeled with their name/dosage/direction	2/22/24	
11	251.07(6)(f)5. Medication Administration - As Labeled & Authorized Description: Child 2 on the staff and child ID key had a medication administered without proper authorization on file.	Child 2 will have a current medication sheet on file.	2/22/24	
12	251.07(6)(f)6. Current Authorizations For Medications On Premises Description: Child 2 on the staff and child ID key has a prescription medication at the center with intent for use without a current medication authorization on file.	Child 2 will not be given medications without a current medication sheet on file	3/4/24	
13	251.09(2)(bm) Infant & Toddler - Sleep Position Description: Child 1 on the staff and child ID key was sleeping inside of baby swing without written approval from a child's physician.	Child 1 will be placed in pack-n-play/crib on his back while sleeping.	2/22/24	

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14 251.09(4)(a)3. Infant & Toddler - Diaper Changing Surface Disinfection Description: Staff are not following the instructions as indicated on the product label for disinfecting diaper changing surfaces.	All staff got a training on following labels on back of the product.	3/10/24	

NAME - Agency Worker
Bonnie Davis, Penny Alsteen

Date Issued
2/8/2024

SIGNATURE - Certified Operator or Designee / Licensee or Designee
Lacey Pasanen

Date Signed
2/19/24