

<b>Date Correction Plan Due</b> 2/7/2024	<b>NONCOMPLIANCE STATEMENT AND CORRECTION PLAN</b>	<b>TO FILE A COMPLAINT CALL</b> 262-446-7800
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**Use of Form:** This form is used by certification / licensing staff to identify statute and / or administrative rule violation(s) and to outline imposed plans of correction, if applicable. This form is used by certified operators / licensed centers to meet the requirements of DCF 202.065, DCF 250.04(2)(i) and (3)(d), DCF 251.04(2)(L) and (3)(f), DCF 252.41(1)(L) and (2)(k). Failure to submit an appropriate correction plan by the due date listed above may result in sanctions identified in the statute and / or administrative rule. Public Schools may submit plans of correction however are not required to do so.

**Instructions:** The Noncompliance Statement below identifies the violation(s) of child care statute and / or administrative rule identified by the certification / licensing specialist. Complete the section labeled "Correction Plan" by indicating the steps that will be taken to address and correct each of the listed noncompliance(s). Identify expected completion date(s) for each item. Return the original to your certification / licensing specialist for approval and retain a copy. If this is a licensed child care, post your copy of the noncompliance statement and correction plan near the license in accordance with Wis. Stat. 48.657. This request for a correction plan is not an order imposing a sanction or penalty pursuant to Wis. Stat. 48.715. If the department decides to apply a statutory sanction and / or penalty for facts arising from this finding or a future finding, you will be given a notice of the sanction and / or penalty and your appeal rights.

<b>Name - Certified Operator / Licensed Center</b> Nestling House Herman		<b>Provider Number / Facility ID Number</b> 4000588954 / 004 - 2004771		
<b>Address - Facility (Street, City, State, Zip Code)</b> 3200 S Herman St Milwaukee WI 53207		<b>Telephone Number</b> 414-469-2698	<b>Date - Regulation Visit</b> 1/11/2024	
	<b>Rule/Statute Number</b> <b>Noncompliance Statement</b>	<b>Correction Plan</b>	<b>Expected Completion Date</b>	<b>Verification Date</b>
1	251.05(2)(a)4.a. <b>Staff Record - Registry Certificate</b>  Description: Staff B lacked documentation of a Registry certificate noting staff is qualified for the position held.	Staff B printed & uploaded updated version of their Registry Certificate to show they are qualified for the position they hold.	1/29/2024	
2	251.05(3)(c) <b>Cardiopulmonary Resuscitation Training</b>  Description: The files for Staff A and Staff B lacked documentation of Department approved CPR training at the time of licensing visit.	Staff A & B are scheduled to participate in recertifying their CPR on Feb. 12, 2024 with all Nestling House Staff	2/12/2024	

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	Rule/Statute Number Noncompliance Statement	Correction Plan	Expected Completion Date	Verification Date
3	251.055(1)(a) <b>Supervision Of Children</b>  Description: A child was not within sight and sound supervision to ensure safety and guide behaviors on December 5, 2023. Center self-reported a child leaving the outdoor play space and being discovered inside playing. Child was stated to be out of staff supervision for roughly five minutes.	Staff were informed that there will be a teacher within sight of the gate at all times. There will also be a carabiner on the gate to be an extra level of security.	1/29/2024	
4	251.055(1)(f) <b>Child Tracking Procedure</b>  Description: The implemented tracking procedure failed when a child was discovered inside the facility while their group was outside on the playground.	The Herman location is moving to a "primary care provider" system to ensure each adult knows exactly which children are in their direct care & those children do not change throughout the day.	2/5/2024	

NAME - Agency Worker  
Kayla Sands

Date Issued  
1/24/2024

SIGNATURE - Certified Operator or Designee / Licensee or Designee

Date Signed

01/29/2024