

Date Correction Plan Due 3/12/2024	NONCOMPLIANCE STATEMENT AND CORRECTION PLAN	TO FILE A COMPLAINT CALL 262-446-7800
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Use of Form: This form is used by certification / licensing staff to identify statute and / or administrative rule violation(s) and to outline imposed plans of correction, if applicable. This form is used by certified operators / licensed centers to meet the requirements of DCF 202.065, DCF 250.04(2)(i) and (3)(d), DCF 251.04(2)(L) and (3)(f), DCF 252.41(1)(L) and (2)(k). Failure to submit an appropriate correction plan by the due date listed above may result in sanctions identified in the statute and / or administrative rule. Public Schools may submit plans of correction however are not required to do so.

Instructions: The Noncompliance Statement below identifies the violation(s) of child care statute and / or administrative rule identified by the certification / licensing specialist. Complete the section labeled "Correction Plan" by indicating the steps that will be taken to address and correct each of the listed noncompliance(s). Identify expected completion date(s) for each item. Return the original to your certification / licensing specialist for approval and retain a copy. If this is a licensed child care, post your copy of the noncompliance statement and correction plan near the license in accordance with Wis. Stat. 48.657. This request for a correction plan is not an order imposing a sanction or penalty pursuant to Wis. Stat. 48.715. If the department decides to apply a statutory sanction and / or penalty for facts arising from this finding or a future finding, you will be given a notice of the sanction and / or penalty and your appeal rights.

Name - Certified Operator / Licensed Center Amazing Faces Childcare Center		Provider Number / Facility ID Number 2000588762 / 001 - 2002659		
Address - Facility (Street, City, State, Zip Code) 3727 W Villard Ave Milwaukee WI 532094715		Telephone Number 414-464-4447	Date - Regulation Visit 2/19/2024	
	Rule/Statute Number Noncompliance Statement	Correction Plan	Expected Completion Date	Verification Date
1	251.04(6)(a)6m. Child Record - Immunization History Description: Child #3 did not have an immunization history on file. Repeat violation: Previously cited on 1/6/2023	Parents have been contacted and given a deadline. Director has also been instructed to check all files for immunizations.	4/15/2024	
2	251.04(6)(a)8.a. Child Record - Physical Exam - Under 2 Description: Child #4, under the age of 2, did not have an updated health report. The health report on file was dated 11/22/22.	Parents have been contacted and given a deadline. Director has also been instructed to check all files for updated physicals.	4/15/2024	

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3	251.04(6)(a)8.d. Child Record - Health Exam Report Description: Child #3 did not have a health report on file.	Parent has been contacted and given a deadline. Director has also been directed to check all children's files.	4/15/2024	
4	251.05(2)(a)7. Staff Record - Continuing Education Description: There was no documentation of continuing education hours for Staff B.	Director is providing staff with resources to obtain continuing education hours yearly.	6/30/2024	
5	251.05(3)(cm) Child Abuse & Neglect - Biennial Training Description: Staff A did not complete Child Abuse and Neglect training within the past two years. The last training they completed was on 6/18/21. Repeat violation: Previously cited on 1/6/2023, 3/8/2022	Staff Person has received a due date to complete training. Director is also putting a plan in place that keeps track of all staff Child Abuse + Neglect Trainings.	4/1/2024	
6	251.06(2)(a) Potential Source Of Harm On Premises Description: There was a loose board in the fence in the outdoor play space, which exposed rusty and sharp nails, and was accessible to children. Repeat violation: Previously cited on 1/6/2023	Fence missing boards were previously replaced. Entire playground is undergoing a makeover to eliminate the continuous problems.	8/1/2024	

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7	<p>251.06(2)(d) Access To Materials Potentially Harmful To Children</p> <p>Description: A spray bottle of OdoBan and containers of Clorox wipes were under the sink in the Toddler room and accessible to children. The labels on these products states to keep out of reach of children.</p> <p>Repeat violation: Previously cited on 3/8/2022</p>	Mandatory Staff Meeting Scheduled. Staff will be reminded of the importance of keeping potentially harmful materials out of children's reach.	4/13/2024	
8	<p>251.06(2)(gm) Premises - Well Drained, Clean, In Good Repair</p> <p>Description: There was a hole in the wall in the last stall of the restroom.</p>	Maintenance has been made aware of the hole and will repair it as soon as possible.	4/12/2024	
9	<p>251.06(3)(b)2. Emergencies - Practice Written Plans</p> <p>Description: Tornado drills were not completed in 2023.</p>	Director has been informed of the correct drills that has to be performed each month.	2/21/2024	
10	<p>251.06(9)(d)1.b. Food Storage - Refrigeration Units</p> <p>Description: The freezer in the kitchen was observed to be at 2 degrees.</p>	Freezer's thermostat was adjusted during visit. Staff have been made aware of the correct temp.	2/19/2024	

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11	251.06(9)(d)2.a. Food Storage - Dry Food Description: There was a container of cereal in the kitchen that was opened and not labeled.	Staff Meeting Scheduled And staff are to be reminded of the proper procedures when storing food.	4/13/2024	
12	251.07(6)(dm)2. Medical Log - Pages & Entries Description: There were several skipped lines in the medical log book.	Staff will be retrained on the proper procedures when making a entry into the medical log books.	4/13/2024	
13	251.07(6)(dm)4. Medical Log - Reviewing Injury Records Description: The medical log book has not been reviewed within the past six months. It was last reviewed on 4/20/23.	Director has been informed again of the proper procedures and timeline of reviewing the medical log book.	2/21/2024	
14	251.08(4)(b) Driver Orientation - Requirement Description: The driver has not completed an annual driver training; the last one completed was 4/22/22. Repeat violation: Previously cited on 1/6/2023, 3/8/2022	Training scheduled to complete and will be placed into the driver's file.	4/13/2024	

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15 251.08(4)(c)1. Driver Record - Obtain & Review Description: The driver did not have a current driving record on file; the one on file was from 1/18/23. Repeat violation: Previously cited on 1/6/2023	Director has been informed of the frequency of a driver's driving record being ran and placed in his/her file.	2/21/2024	
16 251.09(1)(c) Infant & Toddler - Documenting Changes In Development Description: A total of (6) intake under two forms were observed and did not have updates documented within the past 3 months. Repeat violation: Previously cited on 3/8/2022	Infant and Toddler Teachers were made aware and will also be re-informed during our Mandatory Staff Meeting.	4/15/2024	
17 251.09(3)(a)2. Infant & Toddler - Food & Formula Brought From Home Description: There was a bottle of leftover milk in the refrigerator that was labeled with the child's name but not dated.	Infant and Toddler Teachers were made aware and will also be retrained on labeling procedures for items.	2/21/2024 4/15/2024	
18 251.09(4)(a)3. Infant & Toddler - Diaper Changing Surface Disinfection Description: Tears on a changing mat were present, which does not allow for the surface to be properly sanitized following changes. Repeat violation: Previously cited on 3/8/2022	All changing mats have been replaced and extras purchased. Staff were also made aware of the importance of replacing them.	2/21/2024	

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NAME - Agency Worker
Katrina Tarantino

Date Issued
2/27/2024

SIGNATURE - Certified Operator or Designee / Licensee or Designee

Date Signed

Marice Gibson

3/15/2024