

ATTACHMENT "A"

Date Correction Plan Due 2/3/2023	NONCOMPLIANCE STATEMENT AND CORRECTION PLAN	TO FILE A COMPLAINT CALL 262-446-7800
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Use of Form: This form is used by certification / licensing staff to identify statute and / or administrative rule violation(s) and to outline imposed plans of correction, if applicable. This form is used by certified operators / licensed centers to meet the requirements of DCF 202.065, DCF 250.04(2)(i) and (3)(d), DCF 251.04(2)(L) and (3)(f), DCF 252.41(1)(L) and (2)(k). Failure to submit an appropriate correction plan by the due date listed above may result in sanctions identified in the statute and / or administrative rule. Public Schools may submit plans of correction however are not required to do so.

Instructions: The Noncompliance Statement below identifies the violation(s) of child care statute and / or administrative rule identified by the certification / licensing specialist. Complete the section labeled "Correction Plan" by indicating the steps that will be taken to address and correct each of the listed noncompliance(s). Identify expected completion date(s) for each item. Return the original to your certification / licensing specialist for approval and retain a copy. If this is a licensed child care, post your copy of the noncompliance statement and correction plan near the license in accordance with Wis. Stat. 48.657. This request for a correction plan is not an order imposing a sanction or penalty pursuant to Wis. Stat. 48.715. If the department decides to apply a statutory sanction and / or penalty for facts arising from this finding or a future finding, you will be given a notice of the sanction and / or penalty and your appeal rights.

Name - Certified Operator / Licensed Center Amazing Faces Childcare Center		Provider Number / Facility ID Number 2000588762 / 001 - 2002659		
Address - Facility (Street, City, State, Zip Code) 3727 W Villard Ave Milwaukee WI 532094715		Telephone Number 414-464-4447	Date - Regulation Visit 1/6/2023	
Rule/Statute Number Noncompliance Statement	Correction Plan	Expected Completion Date	Verification Date	
1 251.04(6)(a)1. Child Record - Enrollment Information Description: Documentation of an emergency contact was not observed for a child. Repeat violation: Previously cited on 5/26/2021	When a parent expresses that their child has no emergency contact, we will inform them that this section cannot be left blank.	1/9/2023		
2 251.04(6)(a)6m. Child Record - Immunization History Description: Documentation of immunizations was not observed for 2 children	Parents have been contacted and given a deadline. Director has also been instructed to check all other files for immunizations and physicals.	2/10/2023		

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3	251.04(6)(a)8. Child Record - Physical Examination Description: Documentation of a health exam was not observed for 2 children.	Parents have been contacted and given a deadline. Director has also been instructed to check all files for immunizations and physicals.	2/10/2023	
4	251.04(8)(b) Biennial Training - Child Abuse & Neglect Description: Documentation of a child abuse and neglect training was not observed for 2 employees. Repeat violation: Previously cited on 3/8/2022, 5/26/2021	Staff person has been relieved of position until file is complete. A plan has also been enforced to ensure a staff person file is complete before employed.	1/9/2023	
5	251.05(2)(a)1. Staff Record - Personal Information Description: Documentation of staff record information was not complete for an employee.	A plan has been enforced to ensure a potential staff person's file is complete before employed.	1/9/2023	
6	251.05(2)(a)3.a. Staff Record - Physical Examination Description: Documentation of a health exam was not observed for an employee.	A plan has been enforced to ensure a potential staff person's file is complete before employed.	1/9/2023	

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7	251.05(2)(a)4.a. Staff Record - Registry Certificate Description: Documentation of a certificate from the Registry was not observed for a child care teacher.	A plan has been enforced to ensure a potential staff person's file is complete before employed.	1/9/2023	
8	251.05(2)(a)5. Staff Record - High School Diploma Description: Documentation of a high school diploma was not observed for a child care teacher.	A plan has been enforced to ensure a potential staff person's file is complete before employed.	1/9/2023	
9	251.05(3)(b) Shaken Baby Syndrome Prevention Training Description: Documentation of shaken baby/ abusive head trauma training was not observed for a child care teacher.	A plan has been enforced to ensure a potential staff person's file is complete before employed.	1/9/2023	
10	251.05(3)(c) Cardiopulmonary Resuscitation Training Description: Documentation of a current CPR/AED certificate was not observed for an employee. Repeat violation: Previously cited on 3/8/2022, 5/26/2021	A plan has been enforced to ensure a potential staff person's file is complete before employed.	1/9/2023	

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11	251.06(11)(b)5. Outdoor Play Space - Energy-Absorbing Surfaces Description: There is not 9 inches of energy absorbing material under and around swings.	Mulch has been ordered and will be replenished on a consistent basis.	5/1/2023	
12	251.06(11)(b)7. Outdoor Play Space - Enclosure Description: A gap larger than 4 inches was observed in the fence	Landlord was made aware and repair has been made.	1/20/2023	
13	251.06(11)(bm)3. Outdoor Play Equipment - Construction, Condition Description: Two fabric swings were observed to be broken	Swings have been disposed of.	1/9/2023	
14	251.06(2)(a) Potential Source Of Harm On Premises Description: A wooden step leading to the outside space is in poor repair.	Landlord was made aware and repairs have been made.	1/20/2023	

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15	251.06(2)(i) Deteriorating Paint Description: Deteriorating paint was observed on a play structure in the outdoor play space.	Owner has been made aware and painting has been scheduled.	5/1/2023	
16	251.06(2)(n) Garbage Containers - Construction & Disposal Schedule Description: A garbage can outside did not have a tight fitting lid.	Garbage can was disposed of immediately.	1/6/2023	
17	251.06(4)(a) Fire Extinguishers - Operable, Inspected, Labeled Description: Fire extinguishers were late tagged with an inspection date of April of 2021	Revisit from Milwaukee Alarm has been scheduled.	2/28/2023	
18	251.06(9)(f)3. Food - Leftover Prepared Food Description: A container of leftover prepared oatmeal was not labeled with a date.	Teachers have been retrained on the proper ways to store food.	1/6/2023	

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19	251.07(5)(a)5.a. Menus - Post Description: A copy of the menu was not posted in an area where parents can see it.	Menu has been posted on the Important Information Board and Updated weekly.	1/9/2023	
20	251.08(4)(b) Driver Orientation - Requirement Description: Documentation of a driver orientation training was not observed for a driver Repeat violation: Previously cited on 3/8/2022, 5/26/2021	Training was completed 4/22/22. Documentation was just overlooked.	4/22/2022	
21	251.08(4)(c)1. Driver Record - Obtain & Review Description: Documentation of a current driving record was not observed for a driver Repeat violation: Previously cited on 5/26/2021	Current Driver's Driving Record has been placed into driver's file.	1/9/2023	
22	251.09(1)(am) Infant & Toddler - Intake Information Description: Infant and toddler information was not observed for a child.	Intake form was retrieved from child's file and placed in classroom.	1/6/2023	

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NAME - Agency Worker
Colleen Hanser, Rhonda Brueggemann

Date Issued
1/20/2023

SIGNATURE - Certified Operator or Designee / Licensee or Designee

Marcie Gibson

Date Signed
1/30/2023