

Date Correction Plan Due 5/12/2025	NONCOMPLIANCE STATEMENT AND CORRECTION PLAN	TO FILE A COMPLAINT CALL 262-446-7800
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Use of Form: This form is used by certification / licensing staff to identify statute and / or administrative rule violation(s) and to outline imposed plans of correction, if applicable. This form is used by certified operators / licensed centers to meet the requirements of DCF 202.065, DCF 250.04(2)(i) and (3)(d), DCF 251.04(2)(L) and (3)(f), DCF 252.41(1)(L) and (2)(k). Failure to submit an appropriate correction plan by the due date listed above may result in sanctions identified in the statute and / or administrative rule. Public Schools may submit plans of correction however are not required to do so.

Instructions: The Noncompliance Statement below identifies the violation(s) of child care statute and / or administrative rule identified by the certification / licensing specialist. Complete the section labeled "Correction Plan" by indicating the steps that will be taken to address and correct each of the listed noncompliance(s). Identify expected completion date(s) for each item. Return the original to your certification / licensing specialist for approval and retain a copy. If this is a licensed child care, post your copy of the noncompliance statement and correction plan near the license in accordance with Wis. Stat. 48.657. This request for a correction plan is not an order imposing a sanction or penalty pursuant to Wis. Stat. 48.715. If the department decides to apply a statutory sanction and / or penalty for facts arising from this finding or a future finding, you will be given a notice of the sanction and / or penalty and your appeal rights.

Name - Certified Operator / Licensed Center Here We Grow Academy Llc		Provider Number / Facility ID Number 1000587811 / 001 - 2001269		
Address - Facility (Street, City, State, Zip Code) 6032 8Th Ave Kenosha WI 531434539		Telephone Number 262-652-0700	Date - Regulation Visit 4/17/2025	
	Rule/Statute Number Noncompliance Statement	Correction Plan	Expected Completion Date	Verification Date
1	251.04(6)(a)8.a. Child Record - Physical Exam - Under 2 Description: Child file reviewed did not include a physical exam completed within the previous six months as required	Parent was emailed a new health form for pediatrician to complete	4/25/25	
2	251.05(2)(a)4.a. Staff Record - Registry Certificate Description: Staff file reviewed did not include a registry certificate	Registry Certificate was online, just not in physical file. It is now printed & included in file	4/25/25	

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3 251.05(2)(a)5. Staff Record - High School Diploma Description: No record of high school diploma on file for staff record reviewed	HS Diploma was on Registry file on line - printed + now in physical file	4/25/25	
4 251.055(1)(a) Supervision Of Children Description: Two one year old children did leave the area of immediate supervision and enter the classroom around the corner leaving sight and sound range of the staff for approximately one minute	Staff member required to take Registry Course # 915253 "Keeping Children Safe - Supervision, Tracking, + Follow Through"	5/1/25	
5 251.06(11)(b)7. Outdoor Play Space - Enclosure Description: Gap under fence and between fence and gate larger than four inches. Gaps observed on each of the three fenced sides of the outdoor play area	Contacted Perimeter Fence to repair gaps. Scheduled to come + repair by 5/12/25.	5/12/25	
6 251.06(2)(n) Garbage Containers - Construction & Disposal Schedule Description: Outdoor garbage can not equipped with tight fitting cover	New garbage container purchased	4/28/25	

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7	251.06(4)(a) Fire Extinguishers - Operable, Inspected, Labeled Description: Upstairs fire extinguisher tagged for 2023	Contacted security company to fix extinguisher.	5/9/25	
8	251.07(2)(e)4. Prohibited Actions - Withholding / Forcing Food Or Sleep Description: Camera reviewed did show child not being allowed to complete meal and staff removed from table and put him to nap	Reviewed state regulation @ staff meeting + spoke to child care worker directly. Removed worker from lead of classroom.	5/1/25	
9	251.07(6)(dm)3.c Medical Log - Medication Administration Description: No documentation of medication administration in medical log book consistent with medication authorization form in medical box	At staff meeting on 4/30/25 reviewed medication logging policy with all staff	5/1/25	
10	251.07(6)(g)1. Wiping Bodily Secretions Description: Disposable tissue not properly disposed of in plastic lined container	Replace garbage can with bags for can	4/28/25	

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11	251.07(6)(i)1. Washing Child's Hands & Face Description: No child hand washing after diaper change	Reviewed diaper changing + hand washing policy w/ all staff @ meeting on 4/30/25.	5/1/25	
12	251.07(6)(i)2. Adult Handwashing Description: No adult hand washing after wiping bodily secretions and no adult hand washing after a diaper change before handling another child	Reviewed hand washing policy + procedure with all staff @ staff meeting on 4/30/25	5/1/25	
13	251.09(1)(c) Infant & Toddler - Documenting Changes In Development Description: Infant intake in child file reviewed not updated in previous three months as required	Intake Form was updated on 3/18/25 + in child's classroom, not on office copy. Still discussed intake form updates @ staff meeting on 4/30/25	5/1/25	
14	251.09(2)(b) Infant & Toddler - Individual Sleep Patterns Description: Toddlers were observed being put to sleep and nap on the schedule of the center and not based upon their own patterns of sleeping and waking as required by rule.	Adjusted class daily schedule to reflect individual needs + discussed at staff meeting on 4/30/25	5/1/25	

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Correction Plan

Expected
Completion Date

Verification
Date

NAME - Agency Worker

Paul Spink

Date Issued

4/25/2025

SIGNATURE - Certified Operator or Designee / Licensee or Designee

Date Signed

5/9/2025