

Date Correction Plan Due 6/30/2025	NONCOMPLIANCE STATEMENT AND CORRECTION PLAN	TO FILE A COMPLAINT CALL 262-446-7800
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Use of Form: This form is used by certification / licensing staff to identify statute and / or administrative rule violation(s) and to outline imposed plans of correction, if applicable. This form is used by certified operators / licensed centers to meet the requirements of DCF 202.065, DCF 250.04(2)(i) and (3)(d), DCF 251.04(2)(L) and (3)(f), DCF 252.41(1)(L) and (2)(k). Failure to submit an appropriate correction plan by the due date listed above may result in sanctions identified in the statute and / or administrative rule. Public Schools may submit plans of correction however are not required to do so.

Instructions: The Noncompliance Statement below identifies the violation(s) of child care statute and / or administrative rule identified by the certification / licensing specialist. Complete the section labeled "Correction Plan" by indicating the steps that will be taken to address and correct each of the listed noncompliance(s). Identify expected completion date(s) for each item. Return the original to your certification / licensing specialist for approval and retain a copy. If this is a licensed child care, post your copy of the noncompliance statement and correction plan near the license in accordance with Wis. Stat. 48.657. This request for a correction plan is not an order imposing a sanction or penalty pursuant to Wis. Stat. 48.715. If the department decides to apply a statutory sanction and / or penalty for facts arising from this finding or a future finding, you will be given a notice of the sanction and / or penalty and your appeal rights.

Name - Certified Operator / Licensed Center Stepping Milestones Lrng Academy		Provider Number / Facility ID Number 8000587738 / 001 - 2001221		
Address - Facility (Street, City, State, Zip Code) 5312 W Burleigh St Milwaukee WI 532101619		Telephone Number 262-800-2001	Date - Regulation Visit 6/5/2025	
	Rule/Statute Number Noncompliance Statement	Correction Plan	Expected Completion Date	Verification Date
1	251.05(2)(a)2. Staff Record - Completed Background Check Description: No background check for staff file reviewed did not Repeat violation: Previously cited on 10/15/2024, 10/3/2024, 2/20/2024	Background check will be completed by 7/11	7/11	
2	251.05(3)(b) Abusive Head Trauma Prevention Training Description: Staff lacked required training Repeat violation: Previously cited on 10/15/2024, 10/3/2024, 11/21/2023	Staff will get head trauma and prevention training.	8/20	

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3	251.05(3)(cm) Child Abuse & Neglect - Biennial Training Description: Staff lacked required training	Child neglect and abuse	8/25	
4	251.055(1)(b) Supervision - Teacher Per Group Of Children Description: No lead teacher qualified staff working in ratio the three year old class Repeat violation: Previously cited on 10/15/2024	All teachers will get the training needed to become lead teachers	8/25	
5	251.055(1)(f) Child Tracking Procedure Description: 13 year old child in the infant classroom without being tracked as present. No tracking for child present in the 3 to 5 room Repeat violation: Previously cited on 10/3/2024	Kids will be tracked at all times while in the building	7/1	
6	251.055(2)(c) Mixed-Age Group - Staff-To-Child Ratio Description: Group in infant room was at 1.056 and required a second teacher	Teachers will be in ratios at all times	7/1	

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7	251.06(11)(b)7. Outdoor Play Space - Enclosure Description: Large gap in the south east corner of the outdoor play area observed in violation of rule Repeat violation: Previously cited on 10/3/2024, 11/21/2023	<i>gates will be fixed by</i>	<i>8/25</i>	
8	251.06(2)(b) Electrical Or Hot Surface Protection Description: Electrical outlets not properly covered in the 3 year old room	<i>Safety covers will remain in outlets at all times</i>	<i>7/1</i>	
9	251.06(2)(i) Deteriorating Paint Description: Flaking paint observed on yellow boards in the outdoor play space	<i>boards will be painted</i>	<i>8/25</i>	
10	251.09(4)(a)3. Infant & Toddler - Diaper Changing Surface Disinfection Description: Diaper changing pad torn and not capable of proper disinfection Repeat violation: Previously cited on 10/3/2024	<i>Will be another plastic cover for changing table</i>	<i>7/1</i>	

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Correction Plan

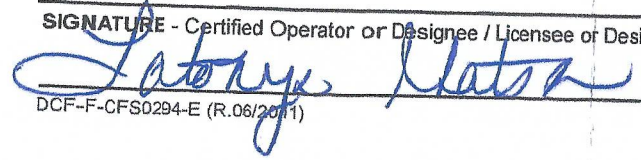
Expected
Completion Date

Verification
Date

NAME - Agency Worker
Paul Spink

Date Issued
6/13/2025

SIGNATURE - Certified Operator or Designee / Licensee or Designee



Date Signed
7/10/25