

Date Correction Plan Due 6/10/2026	NONCOMPLIANCE STATEMENT AND CORRECTION PLAN	TO FILE A COMPLAINT CALL 920-785-7811
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Use of Form: This form is used by certification / licensing staff to identify statute and / or administrative rule violation(s) and to outline imposed plans of correction, if applicable. This form is used by certified operators / licensed centers to meet the requirements of DCF 202.065, DCF 250.04(2)(i) and (3)(d), DCF 251.04(2)(L) and (3)(f), DCF 252.41(1)(L) and (2)(k). Failure to submit an appropriate correction plan by the due date listed above may result in sanctions identified in the statute and / or administrative rule. Public Schools may submit plans of correction however are not required to do so.

Instructions: The Noncompliance Statement below identifies the violation(s) of child care statute and / or administrative rule identified by the certification / licensing specialist. Complete the section labeled "Correction Plan" by indicating the steps that will be taken to address and correct each of the listed noncompliance(s). Identify expected completion date(s) for each item. Return the original to your certification / licensing specialist for approval and retain a copy. If this is a licensed child care, post your copy of the noncompliance statement and correction plan near the license in accordance with Wis. Stat. 48.657. This request for a correction plan is not an order imposing a sanction or penalty pursuant to Wis. Stat. 48.715. If the department decides to apply a statutory sanction and / or penalty for facts arising from this finding or a future finding, you will be given a notice of the sanction and / or penalty and your appeal rights.

Name - Certified Operator / Licensed Center Gerber Child Development Center		Provider Number / Facility ID Number 1000587521 / 001 - 2000995		
Address - Facility (Street, City, State, Zip Code) 1230 Midway Rd Menasha WI 549521128		Telephone Number 920-720-0320	Date - Regulation Visit 5/5/2026	
	Rule/Statute Number Noncompliance Statement	Correction Plan	Expected Completion Date	Verification Date
1	251.07(3)(a)5. Indoor Equipment - Intended Use Description: Indoor equipment failed to be use in accordance with the manufactures directions. Toddler bucket seats in 2 classrooms were missing some safely belt straps as designed.	ordered Straps for seats from amazon. As soon as they got delivered we put straps on missing bucket seats	5/8/2026	
2	251.07(6)(f)1.a. Medication Administration - Parent Authorization Description: Medications on site failed to have a current/completed parent authorization to administer. Blanket authorizations that exceed the length of time specified on the label are prohibited.	Got new containers for each classroom. Gave Parents new forms to fill out correctly. Also have a form example filled out in each classroom for teachers to know.	5/8/2026	

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3	251.07(6)(f)1.b. Medication Administration - Containers & Labeling Description: Medications on site failed to be labeled with the child's name and include the prescription label with administration directions.	Got new containers for each classroom. Gave parents new forms to fill out correctly. Also have a form example filled out in each classroom for teachers reference.	5/8/2026	
4	251.07(6)(f)6. Current Authorizations For Medications On Premises Description: Expired medications and medications no longer authorized/being given failed to be sent home.	All expired medications got sent home to parents.	5/8/2026	

NAME - Agency Worker
Ruth Sprangers

Date Issued
5/27/2026

SIGNATURE - Certified Operator or Designee / Licensee or Designee

GR

Date Signed
05/28/2026