

Date Correction Plan Due 12/29/2025	NONCOMPLIANCE STATEMENT AND CORRECTION PLAN	TO FILE A COMPLAINT CALL 920-785-7811
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Use of Form: This form is used by certification / licensing staff to identify statute and / or administrative rule violation(s) and to outline imposed plans of correction, if applicable. This form is used by certified operators / licensed centers to meet the requirements of DCF 202.065, DCF 250.04(2)(i) and (3)(d), DCF 251.04(2)(L) and (3)(f), DCF 252.41(1)(L) and (2)(k). Failure to submit an appropriate correction plan by the due date listed above may result in sanctions identified in the statute and / or administrative rule. Public Schools may submit plans of correction however are not required to do so.

Instructions: The Noncompliance Statement below identifies the violation(s) of child care statute and / or administrative rule identified by the certification / licensing specialist. Complete the section labeled "Correction Plan" by indicating the steps that will be taken to address and correct each of the listed noncompliance(s). Identify expected completion date(s) for each item. Return the original to your certification / licensing specialist for approval and retain a copy. If this is a licensed child care, post your copy of the noncompliance statement and correction plan near the license in accordance with Wis. Stat. 48.657. This request for a correction plan is not an order imposing a sanction or penalty pursuant to Wis. Stat. 48.715. If the department decides to apply a statutory sanction and / or penalty for facts arising from this finding or a future finding, you will be given a notice of the sanction and / or penalty and your appeal rights.

Name - Certified Operator / Licensed Center Gerber Child Development Center		Provider Number / Facility ID Number 1000587521 / 001 - 2000995		
Address - Facility (Street, City, State, Zip Code) 1230 Midway Rd Menasha WI 549521128		Telephone Number 920-720-0320	Date - Regulation Visit 10/29/2025	
	Rule/Statute Number Noncompliance Statement	Correction Plan	Expected Completion Date	Verification Date
1	251.04(4)(a)2.e. Parent Notification - Inappropriate Child Guidance Description: Based on a complaint investigation it was discovered a staff member within the 1-2year old room used inappropriate child guidance on 5 children in care. Parent's failed to be notified of the inappropriate child guidance that occurred while in care.	<i>Staff member who used inappropriate behavior was terminated immediately effective 10/29/2025. Remaining staff reviewed mandated reporter rules.</i>	10/29/2025	

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2	251.07(2)(e) Child Guidance - Prohibited Actions Description: Based on a complaint investigation it was discovered a staff member within the 1-2year old room used inappropriate child guidance on 5 children in care. The staff member flicked the bottom of children's feet to make sure the children kept their shoes on, hit children's hands when they would hit other children or during diaper changes. The staff member would put children in cribs when they were crying for containment.	Staff member who committed in appropriate child guidance was terminated immediately effective 10/29/2025	10/29/2025

NAME - Agency Worker
Cassandra Debauche

Date Issued
12/15/2025

SIGNATURE - Certified Operator or Designee / Licensee or Designee

at sh

Date Signed

12/20/2025