

Date Correction Plan Due 8/16/2024	NONCOMPLIANCE STATEMENT AND CORRECTION PLAN	TO FILE A COMPLAINT CALL 920-785-7811
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Use of Form: This form is used by certification / licensing staff to identify statute and / or administrative rule violation(s) and to outline imposed plans of correction, if applicable. This form is used by certified operators / licensed centers to meet the requirements of DCF 202.065, DCF 250.04(2)(i) and (3)(d), DCF 251.04(2)(L) and (3)(f), DCF 252.41(1)(L) and (2)(k). Failure to submit an appropriate correction plan by the due date listed above may result in sanctions identified in the statute and / or administrative rule. Public Schools may submit plans of correction however are not required to do so.

Instructions: The Noncompliance Statement below identifies the violation(s) of child care statute and / or administrative rule identified by the certification / licensing specialist. Complete the section labeled "Correction Plan" by indicating the steps that will be taken to address and correct each of the listed noncompliance(s). Identify expected completion date(s) for each item. Return the original to your certification / licensing specialist for approval and retain a copy. If this is a licensed child care, post your copy of the noncompliance statement and correction plan near the license in accordance with Wis. Stat. 48.657. This request for a correction plan is not an order imposing a sanction or penalty pursuant to Wis. Stat. 48.715. If the department decides to apply a statutory sanction and / or penalty for facts arising from this finding or a future finding, you will be given a notice of the sanction and / or penalty and your appeal rights.

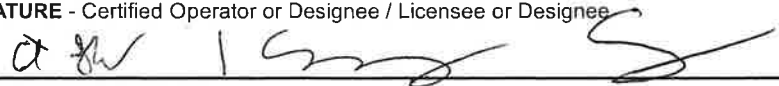
Name - Certified Operator / Licensed Center Gerber Child Development Center		Provider Number / Facility ID Number 1000587521 / 001 - 2000995		
Address - Facility (Street, City, State, Zip Code) 1230 Midway Rd Menasha WI 549521128		Telephone Number 920-720-0320	Date - Regulation Visit 5/6/2024	
	Rule/Statute Number Noncompliance Statement	Correction Plan	Expected Completion Date	Verification Date
1	251.04(6)(a)8. Child Record - Physical Examination Description: Based on record review on 5/6/24 according to the Child Record Checklist Child 1 and 2 failed to have health reports on file.	ASKED mom to get health reports as soon as possible we received both children's health reports on 8/9/2024	8/9/2024	
2	251.05(2)(a)3.a. Staff Record - Physical Examination Description: Based on record review on 5/6/24 according to the Staff Record Checklist Staff Member A, D, E failed other have a health report on file.	Gave staff member A, D and E each a staff health report to be completed by doctor. A - 5/15/2024 updated D - no longer works with us as of 5/31/2024 E - 5/7/2024 updated	5/15/2024	

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3	251.05(3)(cm) Child Abuse & Neglect - Biennial Training Description: Based on record review on 5/6/24 according to the Staff Record Checklist Staff Member B, C, E, G,	B - updated on 5/7/2024 C - updated on 5/7/2024 E - updated on 5/7/2024 G - updated on 8/5/2024 updated all staff members and put into files	8/5/2024	
4	251.05(4)(c)1. Continuing Education Requirement - Full Time Staff Description: Based on record review on 5/6/24 according to the Staff Record Checklist Staff Member E and G failed to meet continuing education requirements for 2023.	E - ordered books to have continuing ed 15 hours this year 2024. G - ordered books to have continuing ed hours this year 2024 Both staff members will complete all books by 9/30/2024	9/30/2024	
5	251.07(6)(dm)4. Medical Log - Reviewing Injury Records Description: Based on record review the program failed to review medical log books every six months. The Toddler classroom had not been reviewed at all since the start of the medical log book on 2/6/23 and the pre- K room's last review date was 8/7/23.	Read and Revised all medical ^{log} books in the center on 5/10/2024	5/10/2024	

NAME - Agency Worker
Cassandra Debauche

Date Issued
8/2/2024

SIGNATURE - Certified Operator or Designee / Licensee or Designee



Date Signed

8/12/2024