

Date Correction Plan Due 7/16/2019	NONCOMPLIANCE STATEMENT AND CORRECTION PLAN	TO FILE A COMPLAINT CALL 920-785-7811
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Use of Form: This form is used by certification / licensing staff to identify statute and / or administrative rule violation(s) and to outline imposed plans of correction, if applicable. This form is used by certified operators / licensed centers to meet the requirements of DCF 202.065, DCF 250.04(2)(i) and (3)(d), DCF 251.04(2)(L) and (3)(f), DCF 252.41(1)(L) and (2)(k). Failure to submit an appropriate correction plan by the due date listed above may result in sanctions identified in the statute and / or administrative rule. Public Schools may submit plans of correction however are not required to do so.

Instructions: The Noncompliance Statement below identifies the violation(s) of child care statute and / or administrative rule identified by the certification / licensing specialist. Complete the section labeled "Correction Plan" by indicating the steps that will be taken to address and correct each of the listed noncompliance(s). Identify expected completion date(s) for each item. Return the original to your certification / licensing specialist for approval and retain a copy. If this is a licensed child care, post your copy of the noncompliance statement and correction plan near the license in accordance with Wis. Stat. 48.657. This request for a correction plan is not an order imposing a sanction or penalty pursuant to Wis. Stat. 48.715. If the department decides to apply a statutory sanction and / or penalty for facts arising from this finding or a future finding, you will be given a notice of the sanction and / or penalty and your appeal rights.

Name - Certified Operator / Licensed Center Gerber Child Development Center		Provider Number / Facility ID Number 1000587521 / 001 - 2000995		
Address - Facility (Street, City, State, Zip Code) 1230 Midway Rd Menasha WI 549521128		Telephone Number 920-720-0320	Date - Regulation Visit 6/28/2019	
	Rule/Statute Number Noncompliance Statement	Correction Plan	Expected Completion Date	Verification Date
1	251.04(2)(a) Compliance With Laws Description: Contrary to s. 48.686(4m)(c) Wis. Stats., the center failed to obtain an approved preliminary report indicating that Staff A and Staff B were eligible to work in the child care program prior to them becoming caregivers.	eligibility report came the on 6-28-19 and 6-10-19 they were printed on 6-28-19	6-28-19	
2	251.05(1)(b) Shaken Baby Syndrome Prevention Training Description: Based on review of staff files, 4 staff members had started working in classrooms with children prior to any shaken baby syndrome training.	The staff watched the YouTube Video on SBS because in-person training weren't available yet	Between 7-1-2017	

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3	251.06(11)(b)6. Outdoor Play Space - Potential Source Of Harm Description: Based on observation of the outdoor play space, the bottom of the climber slide has a large, sharp hole in the side.	The slide was removed	7/1/2019	
4	251.06(3)(a) Emergencies - Post & Practice Written Plans Description: Based on observation of the Safety and Emergency Response Documentation, the last fire drill, tornado drill, and smoke detector/fire alarm inspection were completed in April 2019.	Fire and Tornado @ 11 AM Drill was done the afternoon of June 28th @ 1 PM	6/28/2019 Tornado 11 AM Fire 1 PM	
5	251.06(4)(i) Fire Alarms & Smoke Detectors - Maintenance, Drills, Testing Description: Based on observation of the Safety and Emergency Response Documentation, the last fire drill, tornado drill, and smoke detector/fire alarm inspection were completed in April 2019.	Testing of the Fire Extinguishers and recharged 2/19	6/28/19 Tornado 11 AM Fire 1 PM	
6	251.07(6)(f)6. Current Authorizations For Medications On Premises Description: Based on observation, medication was observed in the fridge in the infant room. The corresponding medication authorization was outdated as it was only authorized for 05/01/19-05/15/19.	Medication was given to mom to take home on 6/28/19	6-28-19	

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7	251.07(6)(i)2. Adult Handwashing Description: Based on observation of diapering in the younger infant room, staff was observed to change a diaper then place the child directly into a high chair and begin to prep him for breakfast prior to hand washing. Based on observation in the older infant room, staff was observed to change a diaper then directly pick-up another child prior to hand washing.	Staff were told to remember to wash hands before and after diapering	6/28/19	
8	251.09(1)(c) Infant & Toddler - Documenting Changes In Development Description: Based on review of Intake Under 2 forms, both infant rooms had forms that were not current. Repeat violation: Previously cited on 3/19/2019, 11/7/2018	Intakes were reviewed before the end of the following week	7-3-19	
9	251.09(4)(a)3. Infant & Toddler - Diaper Changing Surface Disinfection Description: Based on observation, staff in the older infant room changed a diaper then placed another child on the changing table prior to disinfecting and sanitizing the surface.	Staff was told to disinfect and sanitize the changing table after every change	6/28/19	

NAME - Certification Worker / Licensing Specialist
Erin Taylor, Erin Mancoske-Anderson

Date Issued
7/2/2019

SIGNATURE - Certified Operator or Designee / Licensee or Designee

Erin Mancoske-Anderson

Date Signed
07/12/2019