

<b>Date Correction Plan Due</b> 12/16/2025	<b>NONCOMPLIANCE STATEMENT AND CORRECTION PLAN</b>	<b>TO FILE A COMPLAINT CALL</b> 715-930-1148
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**Use of Form:** This form is used by certification / licensing staff to identify statute and / or administrative rule violation(s) and to outline imposed plans of correction, if applicable. This form is used by certified operators / licensed centers to meet the requirements of DCF 202.065, DCF 250.04(2)(i) and (3)(d), DCF 251.04(2)(L) and (3)(f), DCF 252.41(1)(L) and (2)(k). Failure to submit an appropriate correction plan by the due date listed above may result in sanctions identified in the statute and / or administrative rule. Public Schools may submit plans of correction however are not required to do so.

**Instructions:** The Noncompliance Statement below identifies the violation(s) of child care statute and / or administrative rule identified by the certification / licensing specialist. Complete the section labeled "Correction Plan" by indicating the steps that will be taken to address and correct each of the listed noncompliance(s). Identify expected completion date(s) for each item. Return the original to your certification / licensing specialist for approval and retain a copy. If this is a licensed child care, post your copy of the noncompliance statement and correction plan near the license in accordance with Wis. Stat. 48.657. This request for a correction plan is not an order imposing a sanction or penalty pursuant to Wis. Stat. 48.715. If the department decides to apply a statutory sanction and / or penalty for facts arising from this finding or a future finding, you will be given a notice of the sanction and / or penalty and your appeal rights.

<b>Name - Certified Operator / Licensed Center</b>		<b>Provider Number / Facility ID Number</b>	
Ashbach Family Daycare		4000587424 / 001 - 2000851	
<b>Address - Facility (Street, City, State, Zip Code)</b>		<b>Telephone Number</b>	<b>Date - Regulation Visit</b>
N7782 1090Th St River Falls WI 540224845		715-425-0131	10/17/2025
	<b>Rule/Statute Number</b>	<b>Correction Plan</b>	<b>Expected Completion Date</b>
	<b>Noncompliance Statement</b>		<b>Verification Date</b>
1	250.04(6)(a)3. <b>Child Record - Alternate Arrival / Release Agreement</b>  Description: Child records # 4 and 7 were missing a written agreement, such as Alternate Arrival and Release form, signed by the parent, outlining the plan for a child to come to and from the center via school bus.	I will print a copy of the Alt. Arrival+Release form for Kids planning to attend school in the summer and put it in their file. All files will be reviewed in Sept. to make sure all forms are completed	Forms were filled out and signed by 10/18/25

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2 250.05(3)(fm) Biennial Training - Child Abuse & Neglect  Description: Documentation of Staff A having received training within one week after beginning work at the center and at least every 2 years thereafter, on child abuse and neglect laws, how to identify children who have been abused or neglected, and the procedure for ensuring that all known or suspected cases of child abuse or neglect are immediately reported to the proper authorities, was not available for review.	I discovered that I did not complete the CAN training in Oct of 2024 however, <del>on</del> on the day of the visit I could not find my record - Same with my substitute. I will make sure I print a physical copy in the future and put it in the file right away.	files to be updated by 12/31/25  New Training Completed in 2026	
3 250.06(3)(b) Emergency Plans - Practice  Description: Documentation of the center having consistently practiced the fire evacuation plan monthly, and the tornado plan monthly from April through October, with the children, was not available for review.	I have to fit this practice back into my routine. My goal will be to get it done in the first week of each month. I will try to pull the sheet out when I submit my meals at the end of each month.	Started new practice in Nov. 2025	

NAME - Agency Worker  
April Callihan

Date Issued  
12/2/2025

SIGNATURE - Certified Operator or Designee / Licensee or Designee

*Mary Ashbach*

Date Signed

12/16/2025