

DEPARTMENT OF CHILDREN AND FAMILIES
Division of Early Care and Education

Date Correction Plan Due 10/7/2024	NONCOMPLIANCE STATEMENT AND CORRECTION PLAN	TO FILE A COMPLAINT CALL 920-785-7811
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Use of Form: This form is used by certification / licensing staff to identify statute and / or administrative rule violation(s) and to outline imposed plans of correction, if applicable. This form is used by certified operators / licensed centers to meet the requirements of DCF 202.065, DCF 250.04(2)(l) and (3)(d), DCF 251.04(2)(L) and (3)(f), DCF 252.41(1)(L) and (2)(k). Failure to submit an appropriate correction plan by the due date listed above may result in sanctions identified in the statute and / or administrative rule. Public Schools may submit plans of correction however are not required to do so.

Instructions: The Noncompliance Statement below identifies the violation(s) of child care statute and / or administrative rule identified by the certification / licensing specialist. Complete the section labeled "Correction Plan" by indicating the steps that will be taken to address and correct each of the listed noncompliance(s). Identify expected completion date(s) for each item. Return the original to your certification / licensing specialist for approval and retain a copy. If this is a licensed child care, post your copy of the noncompliance statement and correction plan near the license in accordance with Wis. Stat. 48.657. This request for a correction plan is not an order imposing a sanction or penalty pursuant to Wis. Stat. 48.715. If the department decides to apply a statutory sanction and / or penalty for facts arising from this finding or a future finding, you will be given a notice of the sanction and / or penalty and your appeal rights.

Name - Certified Operator / Licensed Center Follow Your Heart Learning Ctr Llc		Provider Number / Facility ID Number 5000587985 / 002 - 2001518		
Address - Facility (Street, City, State, Zip Code) 2132 32Nd St Two Rivers WI 542411606		Telephone Number 920-629-0378	Date - Regulation Visit 9/19/2024	
	Rule/Statute Number Noncompliance Statement	Correction Plan	Expected Completion Date	Verification Date
1	251.04(6)(a)8.a. Child Record - Physical Exam - Under 2 Description: One child did not have a current (once every 6 months) physical on file - see checklist.	Parent of child was notified that a current health report is needed on file. Parent has a well child check scheduled 11-25-2024	11-25-2024	
2	251.05(2)(a)4.a. Staff Record - Registry Certificate Description: One staff member did not have a registry certificate in their file - see checklist. Repeat violation: Previously cited on 4/15/2024, 9/14/2023, 1/25/2023	Staff worker will provide registry information indicating they are administrator and teacher qualified. Staff will contact The Registry to obtain the information.	When The Registry gets the information to staff worker.	

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Follow Your Heart Learning Ctr Llc

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	Rule/Statute Number Noncompliance Statement	Correction Plan	Expected Completion Date	Verification Date
3	<p>251.06(2)(i) Deteriorating Paint</p> <p>Description: The facility had mold in the back entrance area. Providers reported that they just received a grant and they will be remodeling that back entrance in the fall.</p> <p>Repeat violation: Previously cited on 4/15/2024, 9/14/2023</p>	<p>The back entrance mold issue will be fixed/remodeled by end of Fall 2024.</p>	<p>Anticipated by end of November 2024</p>	
4	<p>251.09(1)(c) Infant & Toddler - Documenting Changes In Development</p> <p>Description: Two children did not have an intake that was updated once every 3 months - see checklist.</p>	<p>Parent for each child will update and sign intake form.</p>	<p>9/24/2024</p>	

NAME - Agency Worker
Jill Kellner

Date Issued
9/23/2024

SIGNATURE - Certified Operator or Designee / Licensee or Designee

Date Signed

Tracy Wetzel *Alyssa Bittner*

9/24/2024