

DEPARTMENT OF CHILDREN AND FAMILIES
Division of Early Care and Education

NONCOMPLIANCE STATEMENT AND CORRECTION PLAN

TO FILE A COMPLAINT CALL
920-785-7811

Date Correction Plan Due
5/13/2024

Use of Form: This form is used by certification / licensing staff to identify statute and / or administrative rule violation(s) and to outline imposed plans of correction, if applicable. This form is used by certified operators / licensed centers to meet the requirements of DCF 202.065, DCF 250.04(2)(i) and (3)(d), DCF 251.04(2)(L) and (3)(f), DCF 252.41(1)(L) and (2)(k). Failure to submit an appropriate correction plan by the due date listed above may result in sanctions identified in the statute and / or administrative rule. Public Schools may submit plans of correction however are not required to do so.

Instructions: The Noncompliance Statement below identifies the violation(s) of child care statute and / or administrative rule identified by the certification / licensing specialist. Complete the section labeled "Correction Plan" by indicating the steps that will be taken to address and correct each of the listed noncompliance(s). Identify expected completion date(s) for each item. Return the original to your certification / licensing specialist for approval and retain a copy. If this is a licensed child care, post your copy of the noncompliance statement and correction plan near the license in accordance with Wis. Stat. 48.657. This request for a correction plan is not an order imposing a sanction or penalty pursuant to Wis. Stat. 48.715. If the department decides to apply a statutory sanction and / or penalty for facts arising from this finding or a future finding, you will be given a notice of the sanction and / or penalty and your appeal rights.

Name - Certified Operator / Licensed Center

Provider Number / Facility ID Number

Follow Your Heart Learning Ctr Llc

5000587985 / 002 - 2001518

Address - Facility (Street, City, State, Zip Code)
2132 32Nd St Two Rivers WI 542411606

Telephone Number
920-629-0378

Date - Regulation Visit
4/15/2024

Rule/Statute Number Noncompliance Statement		Correction Plan	Expected Completion Date	Verification Date
1	251.04(6)(a)6m. Child Record - Immunization History Description: Child #2 on the child record checklist does not have an immunization record on file at the center. Repeat violation: Previously cited on 1/25/2023	Child #2 will have immunization record on file. An immunization record was requested from parent.	4/24/24	
2	251.05(2)(a)4.a. Staff Record - Registry Certificate Description: Staff worker A on the staff record checklist does not have a registry certificate on file indicating that they are administrator qualified and teacher qualified. Repeat violation: Previously cited on 9/14/2023, 1/25/2023, 7/13/2022	Staff worker "A" will provide registry information indicating they are administrator and teacher qualified. Sent in an email	5/7/24	

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	Rule/Statute Number Noncompliance Statement	Correction Plan	Expected Completion Date	Verification Date
3	251.05(4)(c)1. Continuing Education Requirement - Full Time Staff Description: Staff worker A and B have documentation of completing 7.5 hours out of 15 hours required for the 2023 training year.	Training hours that were incomplete for 2023 training year will be complete in the 2024 training year.	During 2024 training year	
4	251.06(2)(i) Deteriorating Paint Description: Walls in the entrance area have mold on the drywall. Repeat violation: Previously cited on 9/14/2023	The back entrance walls mold issues will be fixed in Fall of 2024 when finances are available.	Fall of 2024	
5	251.06(4)(a) Fire Extinguishers - Operable, Inspected, Labeled Description: Fire extinguisher was not inspected once a year by a qualified person. Fire extinguisher last tested 12/2022.	Fire extinguisher was dropped off for inspection at the local hardware store on 5/4/24. A loaner was given until inspection is complete.	5/4/24	

NAME - Agency Worker
Linda Juckem

Date Issued
4/29/2024

SIGNATURE - Certified Operator or Designee / Licensee or Designee

Date Signed
5/7/2024

Tracy Watzel Alyna Bibby