

Date Correction Plan Due
10/22/2025

NONCOMPLIANCE STATEMENT AND CORRECTION PLAN

TO FILE A COMPLAINT CALL
608-422-6765

Use of Form: This form is used by certification / licensing staff to identify statute and / or administrative rule violation(s) and to outline imposed plans of correction, if applicable. This form is used by certified operators / licensed centers to meet the requirements of DCF 202.065, DCF 250.04(2)(i) and (3)(d), DCF 251.04(2)(L) and (3)(f), DCF 252.41(1)(L) and (2)(k). Failure to submit an appropriate correction plan by the due date listed above may result in sanctions identified in the statute and / or administrative rule. Public Schools may submit plans of correction however are not required to do so.

Instructions: The Noncompliance Statement below identifies the violation(s) of child care statute and / or administrative rule identified by the certification / licensing specialist. Complete the section labeled "Correction Plan" by indicating the steps that will be taken to address and correct each of the listed noncompliance(s). Identify expected completion date(s) for each item. Return the original to your certification / licensing specialist for approval and retain a copy. If this is a licensed child care, post your copy of the noncompliance statement and correction plan near the license in accordance with Wis. Stat. 48.657. This request for a correction plan is not an order imposing a sanction or penalty pursuant to Wis. Stat. 48.715. If the department decides to apply a statutory sanction and / or penalty for facts arising from this finding or a future finding, you will be given a notice of the sanction and / or penalty and your appeal rights.

Name - Certified Operator / Licensed Center

Sheila's Sweet Peas Family Childcare

Provider Number / Facility ID Number

0000587370 / 001 - 2000403

Address - Facility (Street, City, State, Zip Code)

106 Clarence St Fort Atkinson WI 535381843

Telephone Number

920-568-1018

Date - Regulation Visit

10/8/2025

Rule/Statute Number

Noncompliance Statement

1 250.06(2)(c)

Access To Materials Potentially Harmful To Children

Description: Items that state "Keep put of the reach of children" were accessible in the bathroom cabinet.

Correction Plan

Return lock after
use of the Cabinet

Expected Completion Date

10-8-25

Verification Date

10-8-25

NAME - Agency Worker
Michelle Garcia

Date Issued
10/8/2025

SIGNATURE - Certified Operator or Designee / Licensee or Designee

Sheila Musgrave

Date Signed

10-11-25