

<b>Date Correction Plan Due</b> 11/28/2023	<b>NONCOMPLIANCE STATEMENT AND CORRECTION PLAN</b>	<b>TO FILE A COMPLAINT CALL</b> 920-785-7811
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**Use of Form:** This form is used by certification / licensing staff to identify statute and / or administrative rule violation(s) and to outline imposed plans of correction, if applicable. This form is used by certified operators / licensed centers to meet the requirements of DCF 202.065, DCF 250.04(2)(i) and (3)(d), DCF 251.04(2)(L) and (3)(f), DCF 252.41(1)(L) and (2)(k). Failure to submit an appropriate correction plan by the due date listed above may result in sanctions identified in the statute and / or administrative rule. Public Schools may submit plans of correction however are not required to do so.

**Instructions:** The Noncompliance Statement below identifies the violation(s) of child care statute and / or administrative rule identified by the certification / licensing specialist. Complete the section labeled "Correction Plan" by indicating the steps that will be taken to address and correct each of the listed noncompliance(s). Identify expected completion date(s) for each item. Return the original to your certification / licensing specialist for approval and retain a copy. If this is a licensed child care, post your copy of the noncompliance statement and correction plan near the license in accordance with Wis. Stat. 48.657. This request for a correction plan is not an order imposing a sanction or penalty pursuant to Wis. Stat. 48.715. If the department decides to apply a statutory sanction and / or penalty for facts arising from this finding or a future finding, you will be given a notice of the sanction and / or penalty and your appeal rights.

<b>Name - Certified Operator / Licensed Center</b> Shining Stars Learning Center Llc		<b>Provider Number / Facility ID Number</b> 1000586021 / 001 - 1015856		
<b>Address - Facility (Street, City, State, Zip Code)</b> 784 S Main St Fond Du Lac WI 54935		<b>Telephone Number</b> 920-929-8688	<b>Date - Regulation Visit</b> 10/19/2023	
	<b>Rule/Statute Number</b> <b>Noncompliance Statement</b>	<b>Correction Plan</b>	<b>Expected Completion Date</b>	<b>Verification Date</b>
1	<p>251.06(10)(dm)1. <b>Washrooms - Sanitary Conditions</b></p> <p>Description: Based on observation, on 10/19/2023, the children's bathroom was dirty, there were human feces lying on the floor, and the toilet bowl contained feces.</p> <p>Repeat violation: Previously cited on 5/11/2023, 5/23/2022</p>	<p>The staff continue to be committed to cleanliness. At the October staff Mtg, the staff are implementing a process to check each stall for cleanliness before the class leaves the restroom</p>	10/31/23	

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2	<p>251.06(2)(gm) <b>Premises - Well Drained, Clean, In Good Repair</b></p> <p>① Description: In the infants and toddler's room, the dry wall by the windowsill was broken apart on the edge. ② The protective carpeting material used to cover a metal beam (pole) located in the school age room was torn and falling apart. ③ The Hot Wheels rug located in the 4-year-olds' room was torn. ④ There was a dirty doll house located in the 2-3-year-olds room.</p> <p>Repeat violation: Previously cited on 8/21/2023, 6/20/2023, 5/24/2023, 4/21/2023, 3/6/2023, 5/23/2022</p>	<p>① Drywall was covered with dairy board to prevent future peeling.</p> <p>② Contractor was hired to Repair corner bead of drywall where rocking chair damaged</p> <p>③ Carpet was removed from pole &amp; foam covering has been ordered</p> <p>④ Hotwheel Rug was disposed of &amp; replaced with new Rug</p> <p>⑤ The doll house was cleaned promptly</p>	<p>10/31/23 with the exception of pad - (on order)</p>
3	<p>251.06(2)(i) <b>Deteriorating Paint</b></p> <p>Description: Based on observation, in the 2.5 year olds' room, the gymnasium, and the infants and toddlers' room, there was paint peeling off some of the walls.</p> <p>Repeat violation: Previously cited on 6/20/2023, 4/21/2023, 3/6/2023, 5/23/2022</p>	<p>A contractor was hired to install dairy board in the Infants, 2's, &amp; gym. Other classrooms to follow</p>	<p>10/31/23</p>
4	<p>251.06(4)(d) <b>Exits &amp; Passageways - Unobstructed, Minimum Width</b></p> <p>Description: Based on observation, the second exit in the toddler's room was blocked by boxes and other items. The second exit in the 3 year olds room was blocked by a car seat.</p> <p>Repeat violation: Previously cited on 6/20/2023, 3/6/2023, 12/29/2021</p>	<p>The blockage in both classrooms was addressed immediately &amp; discussed during staff mtg</p>	<p>10/31/23</p>

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5	251.07(2)(c)3. <b>Time Out - Time</b>  Description: Based on staff interviews, the time out period of 3 minutes is exceeded when children are closed in the gym for 5 minutes to address behavioral issues.	This occurred in very rare instances of extreme behavior where all other methods had been exhausted. This was used to protect the safety of the children, child & staff.	Immediate as well as ongoing
6	251.07(2)(e)3. <b>Prohibited Actions - Physical Restraint, Restriction, Enclosure</b>  Description: Based on interviews with the staff, the staff are using a prohibited action when they close children in the gymnasium/large motor room to address behavioral issues. The children are placed inside the gym, alone with the door closed while the staff stand outside observing the children via the door's window.  Repeat violation: Previously cited on 5/23/2022, 2/23/2022	To avoid seclusion, the staff will be using cushions, pillows, or other soft objects to create a barrier until the child's behavior changes. Center policies are being updated.	
7	251.07(3)(i) <b>Cleanliness Of Furnishings, Toys, Equipment</b>  Description: The covers of the mats located in the two year olds' room, and in the school age room were dirty.	all safe space cushions were removed from the classrooms. All were cleaned however the use/purpose has changed to ensure	11/15/23

cleanliness. New, easier to clean cushions were ordered.

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8	<p>251.07(6)(i)2. <b>Adult Handwashing</b></p> <p>Description: Based on observation, in the infant and toddlers' room, a staff member who was not wearing gloves, was observed wiping an infant's nose, and the childcare worker did not wash her hands afterwards.</p> <p>Repeat violation: Previously cited on 4/21/2023</p>	<p>The new administrative assistance was educated on the topic of hand washing after wiping a nose. This was a topic of discussion during the Oct Staff Mtg</p>	<p>During visit and October Mtg</p>
9	<p>251.09(1)(am) <b>Infant &amp; Toddler - Intake Information</b></p> <p>Description: Based on observation, in the infants' room, there were 6 intake forms that had not been updated within the required 3 months.</p>	<p>A new binder &amp; calendar was implemented to prompt staff to inquire with parents to update</p>	<p>10/31/23</p>

*The intake information*

**NAME - Agency Worker**  
Gloribel Tegen, Amanda Holz

**Date Issued**  
11/14/2023

**SIGNATURE - Certified Operator or Designee / Licensee or Designee**

**Date Signed**

*Amelia Oughton*

*11/19/23*