

Date Correction Plan Due 11/14/2024	NONCOMPLIANCE STATEMENT AND CORRECTION PLAN	TO FILE A COMPLAINT CALL 715-930-1148
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Use of Form: This form is used by certification / licensing staff to identify statute and / or administrative rule violation(s) and to outline imposed plans of correction, if applicable. This form is used by certified operators / licensed centers to meet the requirements of DCF 202.065, DCF 250.04(2)(i) and (3)(d), DCF 251.04(2)(L) and (3)(f), DCF 252.41(1)(L) and (2)(k). Failure to submit an appropriate correction plan by the due date listed above may result in sanctions identified in the statute and / or administrative rule. Public Schools may submit plans of correction however are not required to do so.

Instructions: The Noncompliance Statement below identifies the violation(s) of child care statute and / or administrative rule identified by the certification / licensing specialist. Complete the section labeled "Correction Plan" by indicating the steps that will be taken to address and correct each of the listed noncompliance(s). Identify expected completion date(s) for each item. Return the original to your certification / licensing specialist for approval and retain a copy. If this is a licensed child care, post your copy of the noncompliance statement and correction plan near the license in accordance with Wis. Stat. 48.657. This request for a correction plan is not an order imposing a sanction or penalty pursuant to Wis. Stat. 48.715. If the department decides to apply a statutory sanction and / or penalty for facts arising from this finding or a future finding, you will be given a notice of the sanction and / or penalty and your appeal rights.

Name - Certified Operator / Licensed Center One Two Three Look At Me Learn Ctr		Provider Number / Facility ID Number 7000584077 / 001 - 1014048		
Address - Facility (Street, City, State, Zip Code) 2964 County Road F Eau Claire WI 547036896		Telephone Number 715-874-4779	Date - Regulation Visit 9/30/2024	
	Rule/Statute Number Noncompliance Statement	Correction Plan	Expected Completion Date	Verification Date
1	251.04(6)(a)6m. Child Record - Immunization History Description: Center did not have the immunization records for Child #1. Child #1's first day of attendance was 8-1-2024. Repeat violation: Previously cited on 9/1/2023	An immediate request for immunization.gov documentation was received, printed and placed in family records file.	09/30/2024	
2	251.05(3)(cm) Child Abuse & Neglect - Biennial Training Description: Center did not have documentation on Staff A for completion of Mandated Reporter on Child Abuse and Neglect training every two years.	Staff A worked directly with REACH project to review DCF Mandated Reporter Child Abuse and Neglect training with newly assigned job coach.	11/7/2024 A Certificate of completion was placed in Employee A's file.	

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3	251.06(2)(p)1.b. Radon - Testing, Current Providers Description: The center has not completed a radon test.	A radon detection devise was purchased (\$100) and has been consistently on the premises showing a daily and weekly low reading	7 day average is 0.43	
4	251.07(6)(dm)2. Medical Log - Pages & Entries Description: The Licensor reviewed page 42 of the medical log book for the infant classroom and some of the written entries did not specify the time of the incident.	Staff were reminded verbally and then wrote it directly on the medical log to REMEMBER to write the date and time of any/all incidents.	09/30/2024	
5	251.09(1)(c) Infant & Toddler - Documenting Changes In Development Description: Child care workers shall document changes in a child's development and routines every 3 months based on discussion with the parent. The center did not have the documentation for this requirement on Child #2.	The center no longer uses only dry erase and laminated sheets to update conversations with families. It is our policy to give the .gov form Intake for Children Under Two to the families on a 3 month cycle to sign date and update the required information.	09/30/2024	

NAME - Agency Worker
Sou Yang

Date Issued
10/31/2024

SIGNATURE - Certified Operator or Designee / Licensee or Designee
Janet A Govin

Date Signed
11/10/2024