

**INSTRUCTIONS FOR COMPLETING THE CORRECTION PLAN SECTION OF THE  
NONCOMPLIANCE STATEMENT AND CORRECTION PLAN (DCF-F-CFS294)**

I have attached the Noncompliance Statement and Correction Plan (DCF-F-CFS294) dated February 16, 2026 . Please complete this form as follows:

1. In the column titled "Correction Plan," indicate how you intend to correct each noncompliance listed on the form and outline the steps you will take to prevent future violation of the same rule. If you need more space than is provided on the form, attach additional pages and identify the item number to which the correction plan is related. Because completed and approved correction plans will be scanned and linked to the Regulated Child Care and YoungStar Public Search internet site, which shows each provider's violations, please note the following when writing your correction plan:
  - Do not include confidential information, including the names of children and staff.
  - Write in concise, plain English.
  - Be specific when describing what you have done or intend to do to correct each violation. Non-specific statements such as "It will be fixed", "Done", "Will do", "Don't agree" or "This won't happen again" do not provide the reader with any understanding of how the violation has been corrected or how you plan to prevent the violation from occurring again.
  - Be objective, factual and descriptive. The plan should not include derogatory comments, profanity or subjective observations, such as "The licensing specialist doesn't like me."
2. For each noncompliance, enter the date (month, day, year) by which you expect the correction plan to be completed.
3. Sign and date the form. Retain a copy for your records.
4. **Return the completed and signed form to the department by the due date that appears at the top left of the form via:**
  - **Email:** kimberly.liebhart@wisconsin.gov or
  - **Fax:** (608) 422-6766 or
  - **Mail:** DEPARTMENT OF CHILDREN AND FAMILIES  
BUREAU OF EARLY CARE REGULATION  
SOUTHERN REGION  
PO BOX 8947

MADISON, WI 537088947

If the correction plan and the completion dates are acceptable, the form will be linked to the Regulated Child Care and YoungStar Public Search internet site. If the correction plan or the expected completion dates are not acceptable, you will be contacted in writing or by telephone.

**You are required to post a copy of the Noncompliance Statement and Correction Plan (DCF-F-CFS294) in a conspicuous area near the license so that it is visible to parents. This copy must remain posted until all noncompliances have been verified as corrected and the next DCF-F-CFS294 or DCF-F-CFS785 (Compliance Statement) has been issued. Note: If applicable, do not post the Staff and Child Identification Key. The information on the key is confidential and is meant for your reference only.**

Please take a few minutes to complete the Department of Children and Families (DCF) customer satisfaction survey so that you can tell us about your experience. The responses we receive to the survey will be compiled and reviewed by DCF staff to help us improve our services to child care providers. The survey takes approximately 5 minutes to complete. It is voluntary and anonymous, and there is no penalty for not responding. DCF staff will not be able to tell whether or not you responded to the survey or know what responses you submitted. Please follow this link to provide your feedback: <https://www.surveymonkey.com/r/LicenseFeedback>. Or, if you don't have internet access, contact your licensing office and request a paper version of the survey and a prepaid reply envelope .

Contact me if you have any questions.

<b>Date Correction Plan Due</b> 3/2/2026	<b>NONCOMPLIANCE STATEMENT AND CORRECTION PLAN</b>	<b>TO FILE A COMPLAINT CALL</b> 608-422-6765
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**Use of Form:** This form is used by certification / licensing staff to identify statute and / or administrative rule violation(s) and to outline imposed plans of correction, if applicable. This form is used by certified operators / licensed centers to meet the requirements of DCF 202.065, DCF 250.04(2)(i) and (3)(d), DCF 251.04(2)(L) and (3)(f), DCF 252.41(1)(L) and (2)(k). Failure to submit an appropriate correction plan by the due date listed above may result in sanctions identified in the statute and / or administrative rule. Public Schools may submit plans of correction however are not required to do so.

**Instructions:** The Noncompliance Statement below identifies the violation(s) of child care statute and / or administrative rule identified by the certification / licensing specialist. Complete the section labeled "Correction Plan" by indicating the steps that will be taken to address and correct each of the listed noncompliance(s). Identify expected completion date(s) for each item. Return the original to your certification / licensing specialist for approval and retain a copy. If this is a licensed child care, post your copy of the noncompliance statement and correction plan near the license in accordance with Wis. Stat. 48.657. This request for a correction plan is not an order imposing a sanction or penalty pursuant to Wis. Stat. 48.715. If the department decides to apply a statutory sanction and / or penalty for facts arising from this finding or a future finding, you will be given a notice of the sanction and / or penalty and your appeal rights.

<b>Name - Certified Operator / Licensed Center</b> Crossroads Kids Connection		<b>Provider Number / Facility ID Number</b> 3000582773 / 001 - 1012208		
<b>Address - Facility (Street, City, State, Zip Code)</b> 111 South St Johnson Creek WI 530389702		<b>Telephone Number</b> 877-357-8458	<b>Date - Regulation Visit</b> 2/10/2026	
	<b>Rule/Statute Number Noncompliance Statement</b>	<b>Correction Plan</b>	<b>Expected Completion Date</b>	<b>Verification Date</b>
1	251.04(6)(a)6m. <b>Child Record - Immunization History</b>  Description: Child 1 did not have documentation that indicates the child's immunization history.	Requested from parent on 02/10/2026 and received on 02/11/2026. Calendar reminder system will be put into place.	06/01/2026	
2	251.04(6)(a)8.d. <b>Child Record - Health Exam Report</b>  Description: Child 1 did not have documentation of have a health examination within 6 months prior to enrollment and not more than 3 months after being admitted to the center and their start date was 03/12/2025.	Requested from parent on 02/10/2026 and received on 02/11/2026. Calendar reminder system will be put into place.	06/01/2026	

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3	<p>251.06(11)(b)7. <b>Outdoor Play Space - Enclosure</b></p> <p>Description: The enclosure in the outdoor play space has an opening greater than 4 inches when a space between the swing gate and the fence is more than 5 inches, which is an entrapment hazard.</p>	Gates lowered to 4" or less from ground to base of gate on 02/13/2026	02/13/2026	
4	<p>251.06(2)(a) <b>Potential Source Of Harm On Premises</b></p> <p>Description: The indoor premises was not free of hazards when an area rug is not adhered to the floor and poses as a tripping hazard.</p> <p>Repeat violation: Previously cited on 6/12/2025</p>	Rug removed from classroom immediately. Non-slip mats for rugs ordered. Future purchased will be sturdier.	02/11/2026	
5	<p>251.06(2)(gm) <b>Premises - Well Drained, Clean, In Good Repair</b></p> <p>Description: The premise is not in good repair when there are several areas with cracked and missing tiles. Additionally, there is rust on the lockers and locker handles. Litter was also observed by the entrance.</p> <p>Repeat violation: Previously cited on 2/4/2025</p>	<p>Tiles: to be sealed or replaced dependent on area.</p> <p>Lockers: To be repainted and hardware replaced or removed and replaced with cubbies.</p> <p>Litter: Picked up every morning.</p>	<p>Tiles: 07/01/2026</p> <p>Lockers: 12/31/2026</p> <p>Litter: ongoing</p>	

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6	<p>251.06(2)(i) <b>Deteriorating Paint</b></p> <p>Description: In several classrooms and the bathrooms there is flaking and deterioration paint on areas accessible to children.</p> <p>Repeat violation: Previously cited on 2/4/2025</p>	Vinyl trim will be added to base of wall to prevent paint from deteriorating due to mopping.	05/01/2026	
7	<p>251.06(3)(b)1. <b>Emergencies - Routes And Shelter Areas Posted</b></p> <p>Description: Tornado shelter areas are not posted.</p>	Emergency Exit Maps Updated to show tornado shelter areas.	03/01/2026	
8	<p>251.06(9)(d)1.c. <b>Food Storage - Cold Storage Thermometers</b></p> <p>Description: Each cold storage unit was not equipped with a clearly visible accurate thermometer when two refrigerators in the infant room were not equipped with accurate thermometers.</p>	Thermometers purchased and added to refrigerator and freezer.	02/16/2026	
9	<p>251.07(4)(c) <b>Naps Or Rest Periods - Sleeping Surfaces - Children Under 1</b></p> <p>Description: Each child under one year of age was not provided a pack n play placed at least 2 feet apart or end to end with a solid partition separating the two when the end of a crib was directly placed in front of the side of a pack n play.</p>	Cribs moved away 2 feet from side of pack and play	02/11/2026	

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10	<p>251.07(6)(dm)4. <b>Medical Log - Reviewing Injury Records</b></p> <p>Description: The medical log book was not reviewed every 6 months to ensure that all possible preventive measures are being taken when the medical log book in the infant room was last reviewed on 02/04/2024.</p> <p>Repeat violation: Previously cited on 2/4/2025</p>	Digital reminders set to review every 6 months.	02/20/2026	
11	<p>251.07(6)(f)1.a. <b>Medication Administration - Parent Authorization</b></p> <p>Description: A written authorization for medication administration had a blanket authorization, which is prohibited.</p>	Medical authorization forms will have a limit of two weeks timeframe without prescription.	02/12/2026	
12	<p>251.09(1)(j) <b>Infant &amp; Toddler - Crib Mattresses &amp; Coverings</b></p> <p>Description: Cribs did not contain a tight fitting mattress when there is a large gap between the mattress and crib in the Ones classroom.</p>	Mattress removed and replaced with correct size	02/11/2026	

**NAME** - Agency Worker  
Kimberly Liebhart

Date Issued  
2/16/2026

**SIGNATURE** - Certified Operator or Designee / Licensee or Designee

  
Alisha Jaquith, Director

Date Signed  
02/16/2026