

Date Correction Plan Due 5/25/2026	NONCOMPLIANCE STATEMENT AND CORRECTION PLAN	TO FILE A COMPLAINT CALL 262-446-7800
---------------------------------------	--	--

Use of Form: This form is used by certification / licensing staff to identify statute and / or administrative rule violation(s) and to outline imposed plans of correction, if applicable. This form is used by certified operators / licensed centers to meet the requirements of DCF 202.065, DCF 250.04(2)(i) and (3)(d), DCF 251.04(2)(L) and (3)(f), DCF 252.41(1)(L) and (2)(k). Failure to submit an appropriate correction plan by the due date listed above may result in sanctions identified in the statute and / or administrative rule. Public Schools may submit plans of correction however are not required to do so.

Instructions: The Noncompliance Statement below identifies the violation(s) of child care statute and / or administrative rule identified by the certification / licensing specialist. Complete the section labeled "Correction Plan" by indicating the steps that will be taken to address and correct each of the listed noncompliance(s). Identify expected completion date(s) for each item. Return the original to your certification / licensing specialist for approval and retain a copy. If this is a licensed child care, post your copy of the noncompliance statement and correction plan near the license in accordance with Wis. Stat. 48.657. This request for a correction plan is not an order imposing a sanction or penalty pursuant to Wis. Stat. 48.715. If the department decides to apply a statutory sanction and / or penalty for facts arising from this finding or a future finding, you will be given a notice of the sanction and / or penalty and your appeal rights.

Name - Certified Operator / Licensed Center Covenant Early Childhood Center		Provider Number / Facility ID Number 1000582091 / 001 - 1011524		
Address - Facility (Street, City, State, Zip Code) 8121 W Hope Ave Milwaukee WI 532221930		Telephone Number 414-438-9712	Date - Regulation Visit 5/6/2026	
	Rule/Statute Number Noncompliance Statement	Correction Plan	Expected Completion Date	Verification Date
1	<p>251.05(3)(c) Cardiopulmonary Resuscitation Training</p> <p>Description: During the visit, staff C did not have documentation of current CPR training available for review.</p> <p>Repeat violation: Previously cited on 10/1/2025</p>	<p>Attached registry verification which was accepted at previous inspection</p>	<p>Registry form attached</p>	
2	<p>251.05(4)(c)9. Continuing Education - Documentation Of 12 Month Period</p> <p>Description: Staff C did not have documentation on file of having completed 15 hours of continuing education in 2025.</p>	<p>Staff C - originally retiring March 2026 - date was moved to July 2026 for retirement Entirely my oversight with dates from last continuing ed.</p>	<p>Retiring in July</p>	

Name - Certified Operator / Licensed Center		Provider Number / Facility ID Number		
Covenant Early Childhood Center		1000582091 / 001 - 1011524		
Address - Facility (Street, City, State, Zip Code) 8121 W Hope Ave Milwaukee WI 532221930		Telephone Number 414-438-9712	Date - Regulation Visit 5/6/2026	
Rule/Statute Number Noncompliance Statement	Correction Plan	Expected Completion Date	Verification Date	
3 251.06(9)(d)2.a. Food Storage - Dry Food Description: Containers of opened dry foods were not labeled.	labels made for all dry food containers w/ dates	Done		
4 251.07(3)(a)5. Indoor Equipment - Intended Use Description: During the visit, a child was observed to not be strapped into the feeding table bucket seat in the infant/toddler classroom.	Reminded teacher to always check straps as some of the children learned to undo them	Done		
5 251.07(4)(e) Naps Or Rest Periods - Bedding Maintenance, Storage, Cleanliness Description: Nap bedding was not stored in a clean and sanitary manner when the bedding was stored on cots in the class room. The cots were not covered to prevent contact and soiling.	a covering for cots has been ordered	as soon as order arrives		
6 251.07(5)(a)5.a. Menus - Post Description: Menus were not posted visible to parents.	Menus were being worked on + updated will be posted by Rebrigitm	Done		

Name - Certified Operator / Licensed Center Covenant Early Childhood Center		Provider Number / Facility ID Number 1000582091 / 001 - 1011524	
Address - Facility (Street, City, State, Zip Code) 8121 W Hope Ave Milwaukee WI 532221930		Telephone Number 414-438-9712	Date - Regulation Visit 5/6/2026
Rule/Statute Number Noncompliance Statement	Correction Plan	Expected Completion Date	Verification Date
7 251.07(6)(f)6. Current Authorizations For Medications On Premises Description: Two medications, intended for the use of enrolled children, did not have authorizations from the parent available for review. Repeat violation: Previously cited on 10/1/2025, 10/29/2024	on 10/09/25 was told only thing needed was action plan as they are as needed meds. I did have parents take them home	Done	
8 251.09(1)(c) Infant & Toddler - Documenting Changes In Development Description: Updates in development were not documented every three months for children 1 and 2.	All intake forms have been updated by parents	Done	

NAME - Agency Worker
Cindy Matuszak

Date Issued
5/11/2026

SIGNATURE - Certified Operator or Designee / Licensee or Designee

Cindy Matuszak

Date Signed
05-20-2026