

Date Correction Plan Due 11/29/2024	NONCOMPLIANCE STATEMENT AND CORRECTION PLAN	TO FILE A COMPLAINT CALL 262-446-7800
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Use of Form: This form is used by certification / licensing staff to identify statute and / or administrative rule violation(s) and to outline imposed plans of correction, if applicable. This form is used by certified operators / licensed centers to meet the requirements of DCF 202.065, DCF 250.04(2)(f) and (3)(d), DCF 251.04(2)(L) and (3)(f), DCF 252.41(1)(L) and (2)(k). Failure to submit an appropriate correction plan by the due date listed above may result in sanctions identified in the statute and / or administrative rule. Public Schools may submit plans of correction however are not required to do so.

Instructions: The Noncompliance Statement below identifies the violation(s) of child care statute and / or administrative rule identified by the certification / licensing specialist. Complete the section labeled "Correction Plan" by indicating the steps that will be taken to address and correct each of the listed noncompliance(s). Identify expected completion date(s) for each item. Return the original to your certification / licensing specialist for approval and retain a copy. If this is a licensed child care, post your copy of the noncompliance statement and correction plan near the license in accordance with Wis. Stat. 48.657. This request for a correction plan is not an order imposing a sanction or penalty pursuant to Wis. Stat. 48.715. If the department decides to apply a statutory sanction and / or penalty for facts arising from this finding, you will be given a notice of the sanction and / or penalty and your appeal rights.

Name - Certified Operator / Licensed Center		Provider Number / Facility ID Number	
Covenant Early Childhood Center		1000582091 / 001 - 1011524	
Address - Facility (Street, City, State, Zip Code) 8121 W Hope Ave Milwaukee WI 53222		Telephone Number 414-438-9712	Date - Regulation Visit 10/29/2024
Rule/Statute Number Noncompliance Statement	Correction Plan	Expected Completion Date	Verification Date
1 251.04(2)(L)1.a. Monitoring Results Posted Description: The most recent noncompliance statement and correction plan (issued as a result of the 8/22/24 monitoring visit) is not posted next to the child care license as required.	purchased protective sleeve + hook to hang and ensure does not fall down.	Done	
2 251.05(2)(a)3.a. Staff Record - Physical Examination Description: Documentation of a physical examination report that was completed not more than 12 months prior to nor more than 30 days after the person was hired is not on file for Staff H, who has been employed since 7/17/23.	Staff H - is scheduling new dr. appointment to have form refilled out.	Done	

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3	<p>251.05(3)(cm) Child Abuse & Neglect - Biennial Training Description: Staff D and Staff C have not completed training on child abuse and neglect reporting requirements at least every two years. The most recent training completed by Staff D and Staff C expired on 3/2/24.</p>	<p>Staff D + C online training being done</p>	<p>12-9-24</p>	
4	<p>251.055(1)(f) Child Tracking Procedure Description: Three separate classrooms of children are playing in the outdoor play space however there is no tracking of the children. One teacher then leaves the playground with some of the children and no tracking. The tracking clipboards which list the child's names are inside the center. In addition, one of the children present in the toddler classroom is not listed on the tracking clipboard after the children return to their classrooms inside. Repeat violation: Previously cited on 8/22/2023</p>	<p>We do have individual schedules per classroom that travel with teachers and emergency cards names of children highlighted as they arrive</p>	<p>DONE</p>	
5	<p>251.06(3)(b)2. Emergencies - Practice Written Plans Description: There is no documentation on file demonstrating that the required monthly tornado drills were completed for the months of April-September 2024.</p>	<p>Going forward dates and times will not be forgotten to log in book.</p>	<p>DONE</p>	

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6	<p>251.07(2)(e) Child Guidance - Prohibited Actions Description: A teacher was observed to grab a preschool child's arm and tell her in a harsh tone to "hold your horses" after the child had been waiting for a popsicle and the child had attempted to obtain the popsicle.</p>	Discussed with the teacher appropriate ways to talk to the children	Done	
7	<p>251.07(5)(a)4. Meals & Snacks - Minimum Meal Requirements Description: Minimum USDA requirements are not always met per a review of this week's snack menu. Snack components include items such as "cookies, chips and fruit snacks." These items do not meet the minimum USDA snack requirements. Repeat violation: Previously cited on 8/22/2023</p>	Snack menus are currently being re-done to be able to rotate and correct	on going	
8	<p>251.07(5)(a)5.b. Menus - Plan Description: The snack menu is not dated as required. Snack menus are not kept on file for 3 months as required. Repeat violation: Previously cited on 8/22/2023</p>	Snack items added		

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9	<p>251.07(6)(dm)4. Medical Log - Reviewing Injury Records</p> <p>Description: Medical log books have not been reviewed within the last 6 months per observation of the toddler room medical log book and the report of the center director. The most recent review documented in the toddler room medical log book occurred on 3/18/24.</p>	Reviewed all log books in each classroom - Signrud and dated	Done	
10	<p>251.07(6)(f)1.a. Medication Administration - Parent Authorization</p> <p>Description: A medication authorization on file to administer over the counter Ibuprofen to a toddler does not identify an end date or the child's birthdate. The parent also does not identify a specific dose of Acetaminophen to administer the child and documents that 3-4 ml should be administered.</p> <p>Repeat violation: Previously cited on 8/22/2023</p>	All new medicine authorization forms will be filled out with correct info.	Done	
11	<p>251.07(6)(f)1.b. Medication Administration - Containers & Labeling</p> <p>Description: Two tubes of Orajel observed in the toddler room are not labeled with the child's name.</p>	Orajel tubes have been sent home until properly labeled	Done	

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12 251.07(6)(f)5. Medication Administration - As Labeled & Authorized Description: Medication administered to a child in care was administered contrary to the instructions from the prescription label on the bottle from the doctor. The prescription says 2 ml should be administered however per an entry in the medical log book the center administered 3 ml to the child on 9/13/23.		Discussed w/ staff the importance of making sure everything matches + is correct. Had parent re fill out the form	DONE	
13 251.07(6)(f)6. Current Authorizations For Medications On Premises Description: Two tubes of teething gel (Orajel) are observed in the toddler room without a current medication authorization from the parent.		Orajel tubes have been sent home til properly labeled + form filled out	DONE	
14 251.09(2)(a) Infant & Toddler - Responding To Crying Children Description: The toddler room teacher failed to respond promptly to a crying child's needs. An infant (11 months) & toddler cried for an extended period of time. The infant rocked back & forth while crying in the bucket seat table awaiting the teacher to prepare their lunches. The teacher, while standing at the microwave, made comments including "If you're that tired go to sleep now. You 2 might be the only ones eating b/c you're the only ones who can keep it together. If you weren't fighting your morning nap maybe you wouldn't be so tired now. Do I need to get your cot now & you can eat after naptime?"		Explained to teacher more appropriate things to say to child as well as ideas and suggestions of other activities or give a snack while lunches are prepared.	DONE	

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Rule/Statute Number 15		Correction Plan	
Noncompliance Statement 251.09(3)(a)11. Infant & Toddler - Care During Feeding Description: A child is observed to not be strapped into the feeding table bucket seat in the toddler classroom.		Done	
		Expected Completion Date	Verification Date

NAME - Agency Worker
Maureen Slatten

Date Issued
11/13/2024

SIGNATURE - Certified Operator or Designee / Licensee or Designee

Date Signed
12-09-2024

Maureen Slatten

DCF-F-CFS029-E (R.06/2011)