DEPARTMENT OF CHILDREN AND FAMILIES
Division of Early Care and Education

STATE OF WISCONSIN

Date Correction Plan Due	NONCOMPLIANCE STATEMENT AND CORRECTION PLAN	TO FILE A COMPLAINT CALL
10/5/2026		715-930-1148

Use of Form: This form is used by certification / licensing staff to identify statute and / or administrative rule violation(s) and to outline imposed plans of correction, if applicable. This form is used by certified operators / licensed centers to meet the requirements of DCF 202.065, DCF 250.04(2)(i) and (3)(d), DCF 251.04(2)(L) and (3)(f)., DCF 252.41(1)(L) and (2)(k). Failure to submit an appropriate correction plan by the due date listed above may result in sanctions identified in the statute and / or administrative rule. Public Schools may submit plans of correction however are not required to do so.

Instructions: The Noncompliance Statement below identifies the violation(s) of child care statute and / or administrative rule identified by the certification / licensing specialist. Complete the section labeled "Correction Plan" by indicating the steps that will be taken to address and correct each of the listed noncompliance(s). Identify expected completion date(s) for each item. Return the original to your certification / licensing specialist for approval and retain a copy. If this is a licensed child care, post your copy of the noncompliance statement and correction plan near the license in accordance with Wis. Stat. 48.657. This request for a correction plan is not an order imposing a sanction or penalty pursuant to Wis. Stat. 48.715. If the department decides to apply a statutory sanction and / or penalty for facts arising from this finding or a future finding, you will be given a notice of the sanction and / or penalty and your appeal rights.

Name - Certified Operator / Licensed Center		Provider Number / Facility ID Number
Salem Lutheran Childcare And Preschool		7000578097 / 001 - 520460
Address - Facility (Street, City, State, Zip Code) 1360 E La Salle Ave Barron WI 54812	**Telephone Number** 715-537-3011	**Date - Regulation Visit** 9/15/2026

	Rule/Statute Number Noncompliance Statement	Correction Plan	Expected Completion Date	Verification Date
1	251.05(2)(a)2. **Staff Record - Completed Background Check** Description: Staff G was providing sole supervision to a group of children on the day of the monitoring visit, and the center had not yet received a background check indicating that the person is eligible to work in a child care program as specified in s. 48.686, Stats., and ch. DCF 13.. Repeat violation: Previously cited on 2/21/2025	New staff background checks will be checked daily and will not be present in classrooms until Preliminary is back	9/17/26	

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2	251.05(2)(a)6. **Staff Record - Days & Hours Worked** Description: There was not an accurate record of the days and hours worked, and in which classroom, when staff were included in staff-to-child ratio that was available on the day of the monitoring visit. It was observed during the monitoring visit that three staff members, including the center director, were signed into classrooms as assigned child care workers, however two of these staff members were not on the premises, and the third was elsewhere in the building.	Will have staff meeting and will talk about the importance of Clocking in/out at break times and etc. Remind all staff to shorten bathroom breaks.	10/15/26	
3	251.055(1)(b) **Supervision - Teacher Per Group Of Children** Description: An unqualified assistant teacher was providing sole supervision to a group of sleeping toddlers on the day of the monitoring visit. Rule states that each group of children shall be supervised by a qualified teacher, except for limited times during operating hours when a qualified assistant teacher may provide supervision.	Will address at next staff meeting the qualifications and duties of teacher vs assistant	10/15/26	
4	251.06(11)(b)7. **Outdoor Play Space - Enclosure** Description: The fencing of the outdoor play area measured 3 feet high along the side of the play area, when rule requires a permanent enclosure not less than 4 feet in height.	Will contact the company doing our expension playgrand and get a quote and set up a time to fix fencing	9/25/26 → Quote 12/31/26 → Complete Project	

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5	251.07(1)(d) **Daily Routines** Description: The Infant Room did not plan reasonable intervals between routines when a child was made to sit at the table, after they were diapered and before they were laid down to nap, for a period of over 5 minutes. The child did not have activities made available to them while they were waiting for a child care worker to remove them from their seat.	Will discuss at next Staff meeting the importance of giving children a variety of activities. Also, quiet activities when necessary.	10/15/26	
6	251.07(3)(a)5. **Indoor Equipment - Intended Use** Description: It was observed during the monitoring visit that in the Infant Room, a child was placed backwards in a seat at the table, facing the classroom, while unattended by a child care worker. The manufacturer specifications state that a child shall never be left unattended while in the table. The only child care worker in the room was sitting in a chair with another child. Additionally, a child care worker laid the child on the table to put on the child's sleep sack, which is not an approved use of the table per the manufacturer specifications.	Will talk at next ~~Staff~~ meeting What/Where to properly put a sleep sack on a child. Will remind staff on the importance of active supervision at all times.	10/15/26	

NAME - Agency Worker
Amelia Gruber

Date Issued
9/21/2026

SIGNATURE - Certified Operator or Designee / Licensee or Designee
Melissa Frieburg

Date Signed
9/22/2026