

Date Correction Plan Due 5/29/2024	NONCOMPLIANCE STATEMENT AND CORRECTION PLAN	TO FILE A COMPLAINT CALL 715-930-1148
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Use of Form: This form is used by certification / licensing staff to identify statute and / or administrative rule violation(s) and to outline imposed plans of correction, if applicable. This form is used by certified operators / licensed centers to meet the requirements of DCF 202.065, DCF 250.04(2)(i) and (3)(d), DCF 251.04(2)(L) and (3)(f), DCF 252.41(1)(L) and (2)(k). Failure to submit an appropriate correction plan by the due date listed above may result in sanctions identified in the statute and / or administrative rule. Public Schools may submit plans of correction however are not required to do so.

Instructions: The Noncompliance Statement below identifies the violation(s) of child care statute and / or administrative rule identified by the certification / licensing specialist. Complete the section labeled "Correction Plan" by indicating the steps that will be taken to address and correct each of the listed noncompliance(s). Identify expected completion date(s) for each item. Return the original to your certification / licensing specialist for approval and retain a copy. If this is a licensed child care, post your copy of the noncompliance statement and correction plan near the license in accordance with Wis. Stat. 48.657. This request for a correction plan is not an order imposing a sanction or penalty pursuant to Wis. Stat. 48.715. If the department decides to apply a statutory sanction and / or penalty for facts arising from this finding or a future finding, you will be given a notice of the sanction and / or penalty and your appeal rights.

Name - Certified Operator / Licensed Center Salem Lutheran Childcare And Preschool	Provider Number / Facility ID Number 7000578097 / 001 - 520460
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Address - Facility (Street, City, State, Zip Code) 1360 E La Salle Ave Barron WI 54812	Telephone Number 715-537-3011	Date - Regulation Visit 5/3/2024
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	Rule/Statute Number Noncompliance Statement	Correction Plan	Expected Completion Date	Verification Date
1	251.04(3)(a) Report - Incident Or Accident Description: The provider failed to report, within 24 hours of the provider becoming aware of the medical evaluation, an incident or accident that occurred while the child was in care of the center that resulted in an injury requiring professional medical evaluation. The injury and notification by the parent was recorded in the med log book, but not reported to the department.	Looked over DCF-251 requirements on Incident or Accidents*	5/15/24	

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2 251.05(2)(a)3.a. Staff Record - Physical Examination Description: The file for Staff E did not contain documentation of a physical examination report, completed within 12 months before or within 30 days after beginning work with children in care, indicating the person is physically able to work with young children. Repeat violation: Previously cited on 7/21/2022	Staff E has a health/Exam Report on file from visit 5/8/24	5/15/24	
3 251.055(1)(a) Supervision Of Children Description: During the course of a complaint investigation, it was determined that a 1 y/o child was not closely supervised by a child care worker to guide the child's behavior and activities, prevent harm and assure safety when the child worker turned their back to the child near an open stairway, resulting in the child falling down a flight of stairs.	Importance of constant supervision discussed with all staff immediately	5/15/24	
4 251.07(6)(dm)4. Medical Log - Reviewing Injury Records Description: An inspection of the medical log book revealed the log hasn't been reviewed every 6 months as required by rule.	Med log books in all rooms were reviewed 5/3/24	5/15/24	

NAME - Agency Worker
Emily Johnson

Date Issued
5/15/2024

SIGNATURE - Certified Operator or Designee / Licensee or Designee

Melissa Weinert - Director

Date Signed

5/15/24