

Date Correction Plan Due 8/10/2023	NONCOMPLIANCE STATEMENT AND CORRECTION PLAN	TO FILE A COMPLAINT CALL 608-422-6765
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Use of Form: This form is used by certification / licensing staff to identify statute and / or administrative rule violation(s) and to outline imposed plans of correction, if applicable. This form is used by certified operators / licensed centers to meet the requirements of DCF 202.065, DCF 250.04(2)(i) and (3)(d), DCF 251.04(2)(L) and (3)(f), DCF 252.41(1)(L) and (2)(k). Failure to submit an appropriate correction plan by the due date listed above may result in sanctions identified in the statute and / or administrative rule. Public Schools may submit plans of correction however are not required to do so.

Instructions: The Noncompliance Statement below identifies the violation(s) of child care statute and / or administrative rule identified by the certification / licensing specialist. Complete the section labeled "Correction Plan" by indicating the steps that will be taken to address and correct each of the listed noncompliance(s). Identify expected completion date(s) for each item. Return the original to your certification / licensing specialist for approval and retain a copy. If this is a licensed child care, post your copy of the noncompliance statement and correction plan near the license in accordance with Wis. Stat. 48.657. This request for a correction plan is not an order imposing a sanction or penalty pursuant to Wis. Stat. 48.715. If the department decides to apply a statutory sanction and / or penalty for facts arising from this finding or a future finding, you will be given a notice of the sanction and / or penalty and your appeal rights.

Name - Certified Operator / Licensed Center Little Blessings Preschool		Provider Number / Facility ID Number 5000577665 / 001 - 1001441	
Address - Facility (Street, City, State, Zip Code) 5701 Raymond Rd Madison WI 53711		Telephone Number 608-271-6633	Date - Regulation Visit 7/12/2023
	Rule/Statute Number Noncompliance Statement	Correction Plan	Expected Completion Date Verification Date
1	251.05(2)(a) Staff Record - Maintenance & Availability Description: The center did not maintain a file on each employee when Staff A did not have documentation of personal information, a physical examination, a high school diploma, or staff orientation within the first week of work at the center.	I did not understand the requirements for short term staff. I will gather the materials and have the paperwork in the file	August 18, 2023
2	251.05(2)(a)2. Staff Record - Completed Background Check Description: Staff A did not have documentation from the department, either paper or electronic, that indicates a child care background check was completed prior to beginning work at the center.	I did not realize the church ran a different background check. I will run the check as soon as I can get on the portal.	August 18, 2023

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3	251.06(11)(b)5. Outdoor Play Space - Energy-Absorbing Surfaces Description: The energy-absorbing material under climbing equipment was not in a depth of nine inches when there was only seven inches of energy-absorbing material measured in several locations. Repeat violation: Previously cited on 11/11/2022	we will pull the extra pea gravel around the climbing equipment.	August 18, 2023
4	251.06(3)(b)2. Emergencies - Practice Written Plans Description: Practice of tornado drills were not documented for the months of April and June.	We will pair tornado drills with fire drills or if we hear the sirens while outside playing	August 7, 2023

Date Issued
7/27/2023

Spidee Anderson - Director

NAME - Agency Worker
Sara Brossingham Obrien

Date Signed

SIGNATURE - Certified Operator or Designee / Licensee or Designee