

Date Correction Plan Due 8/1/2019	NONCOMPLIANCE STATEMENT AND CORRECTION PLAN	TO FILE A COMPLAINT CALL 920-785-7811
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Use of Form: This form is used by certification / licensing staff to identify statute and / or administrative rule violation(s) and to outline imposed plans of correction, if applicable. This form is used by certified operators / licensed centers to meet the requirements of DCF 202.065, DCF 250.04(2)(l) and (3)(d), DCF 251.04(2)(L) and (3)(f), DCF 252.41(1)(L) and (2)(k). Failure to submit an appropriate correction plan by the due date listed above may result in sanctions identified in the statute and / or administrative rule. Public Schools may submit plans of correction however are not required to do so.

Instructions: The Noncompliance Statement below identifies the violation(s) of child care statute and / or administrative rule identified by the certification / licensing specialist. Complete the section labeled "Correction Plan" by indicating the steps that will be taken to address and correct each of the listed noncompliance(s). Identify expected completion date(s) for each item. Return the original to your certification / licensing specialist for approval and retain a copy. If this is a licensed child care, post your copy of the noncompliance statement and correction plan near the license in accordance with Wis. Stat. 48.657. This request for a correction plan is not an order imposing a sanction or penalty pursuant to Wis. Stat. 48.715. If the department decides to apply a statutory sanction and / or penalty for facts arising from this finding or a future finding, you will be given a notice of the sanction and / or penalty and your appeal rights.

Name - Certified Operator / Licensed Center Beautiful Minds Family Day Care		Provider Number / Facility ID Number 9000573799 / 003 - 1012311		
Address - Facility (Street, City, State, Zip Code) 463 Spring Road Dr Neenah WI 54956		Telephone Number 920-475-2875	Date - Regulation Visit 7/15/2019	
	Rule/Statute Number Noncompliance Statement	Correction Plan	Expected Completion Date	Verification Date
1	250.04(5)(j) Staff File - Continuing Education Description: The provider did not document that she obtained 15 hours of Continuing education in 2018. Repeat violation: Previously cited on 2/15/2019, 4/3/2018, 11/6/2017	Have completed 1.5 hours and 5 hours reading for Continuing Education for 2018. Will complete the rest of 8.5 hours for 2018 with classroom time	ASAP 8/31/19	
2	250.04(8)(b) Biennial Training - Child Abuse & Neglect Description: Provider did not have biennial child abuse and neglect training. Last time it was done was in April 2017. Corrected during visit	will complete each year and on a timely basis	completed	✓

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3	250.05(1)(b)5. Provider Training - Cardiopulmonary Resuscitation Description: The providers CPR had expired in May 2019 and was not current.	will have CPR completed as soon as a class meets my schedule.	8/31/19
4	250.07(6)(L)2. Health Exam - Child Age Over Age 2 Description: 5 children did not have a current (once every 2 years) physical on file - see checklist. Repeat violation: Previously cited on 4/3/2018	school age children as well as my own foster children have all physicals in their files.	completed
5	250.07(6)(L)5. Health History Information Description: Three children did not have their health history information in their files - see checklist.	All three of my foster grandchildren now have completed health history &	completed
6	250.07(6)(m) Immunization Record Description: Three children did not have their immunization history in their files - see checklist	Immunization Records within their files.	completed

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7	250.08(4)(b) Vehicle Inspection Description: Last vehicle inspection was dated 12/7/17 Repeat violation: Previously cited on 11/6/2017	Vehicle inspection was completed for 2018! My daycare has not transported: this year. Will update a second copy of the vehicle inspection for 2018 as soon as mechanic can send it to me. Transportation has not been provided for 2018 + 2019 without an updated inspection	When transportation is provided will have updated for 2019

NAME - Certification Worker / Licensing Specialist
Jill Kellner

Date Issued
7/18/2019

SIGNATURE - Certified Operator or Designee / Licensee or Designee

Shelli Jacobs

Date Signed

8/1/2019