

# ATTACHMENT "A"

<b>Date Correction Plan Due</b> 3/17/2023	<b>NONCOMPLIANCE STATEMENT AND CORRECTION PLAN</b>	<b>TO FILE A COMPLAINT CALL</b> 262-446-7800
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**Use of Form:** This form is used by certification / licensing staff to identify statute and / or administrative rule violation(s) and to outline imposed plans of correction, if applicable. This form is used by certified operators / licensed centers to meet the requirements of DCF 202.065, DCF 250.04(2)(i) and (3)(d), DCF 251.04(2)(L) and (3)(f), DCF 252.41(1)(L) and (2)(k). Failure to submit an appropriate correction plan by the due date listed above may result in sanctions identified in the statute and / or administrative rule. Public Schools may submit plans of correction however are not required to do so.

**Instructions:** The Noncompliance Statement below identifies the violation(s) of child care statute and / or administrative rule identified by the certification / licensing specialist. Complete the section labeled "Correction Plan" by indicating the steps that will be taken to address and correct each of the listed noncompliance(s). Identify expected completion date(s) for each item. Return the original to your certification / licensing specialist for approval and retain a copy. If this is a licensed child care, post your copy of the noncompliance statement and correction plan near the license in accordance with Wis. Stat. 48.657. This request for a correction plan is not an order imposing a sanction or penalty pursuant to Wis. Stat. 48.715. If the department decides to apply a statutory sanction and / or penalty for facts arising from this finding or a future finding, you will be given a notice of the sanction and / or penalty and your appeal rights.

<b>Name - Certified Operator / Licensed Center</b> Matc-Milw Campus Child Care Center		<b>Provider Number / Facility ID Number</b> 9000557359 / 001 - 225108		
<b>Address - Facility (Street, City, State, Zip Code)</b> 1130 N 8Th St Milwaukee WI 532331430		<b>Telephone Number</b> 414-297-7322	<b>Date - Regulation Visit</b> 11/7/2022	
	<b>Rule/Statute Number Noncompliance Statement</b>	<b>Correction Plan</b>	<b>Expected Completion Date</b>	<b>Verification Date</b>
1	<b>251.055(1)(a) Supervision Of Children</b>  Description: On the day of the visit, two children under the age of one were covered with blankets while in bouncy seats. One child's face was covered; the child was unable to be supervised while covered.	The children were placed with their from home blankets in the bouncy seat for soothing. One child's blanket was large and extended up the side of the seat blocking direct line of site of the child's face. Children faces are not covered by the teacher. Following this visit, infant room policy was changed and blankets are no longer placed in the infant seats with the children for any reason.	11-18-23	
2	<b>251.07(2)(e)5. Prohibited Actions - Cruel, Aversive, Frightening, Humiliating Actions</b>  Description: Per the reports of staff, a staff person in the infant room used frightening actions when yelling at staff on numerous occasions in front of infants in care. Staff report children crying after the staff person would yell. The investigation confirmed that the staff member's actions cited in this violation were not directed at any child.	the individual referred to in this citation was suspended pending a disciplinary investigation and is no longer employed at the center. Work place professional standards were reviewed with the other staff assigned to the classroom. Alternative problem solving techniques and stress reduction practices were reviewed.	11-18-23	

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3	251.09(1)(k) <b>Infant &amp; Toddler - Bedding</b>  Description: Two infants, observed sleeping in bouncy seats, had blankets covering their mouth and nose.	Infants were not placed in bouncy seat for the purpose of sleeping but were placed in infant seats with their from home blankets to self soothe. While teacher did not cover infant faces with blankets the child may have moved in such a way that their face became partially covered. Therefore following this visit infant room policy was changed to prohibit the use of blankets for any reason in infant seats.	11-18-23	
4	251.09(2)(a) <b>Infant &amp; Toddler - Responding To Crying Children</b>  Description: Staff in the infant room state a staff person does not respond to crying children promptly and states the children need to learn to self-soothe.	The individual referenced in this citation is no longer employed at the center. It was reviewed with the classroom staff that while it is not always possible to respond to an infant immediately when they begin to cry, especially if the teachers are engaged in caring for other children, it is expected that if a child cries they are immediately assessed for any serious issues and as soon as possible, checked to see if they have any unmet needs. If the child's needs are met, the child should be assisted to return to a settled state. Techniques for helping children learn to self-soothe were reviewed. While picking up a child and holding them is one way to soothe a child, a teacher may use other techniques to help a child calm down.	11-18-23	
5	251.09(2)(bm) <b>Infant &amp; Toddler - Sleep Position</b>  Description: On the day of the visit, two infants were observed sleeping in bouncy seats.	It was reviewed with the classroom staff that infant are no put in infant seat to go to sleep. While it is possible that an infant may fall asleep in a seat, as soon as it is noticed that the child has fallen asleep they should be moved to their crib. It is understandable that teacher may be engaged with caring for other child's needs and may not notice that a child has fallen asleep at the exact moment it happens but children in infant seats should be monitored frequently to prevent children from remaining in a seat after falling asleep. When possible children should be placed in their cribs when drowse so they can fall asleep in their cribs.	11-18-23	

**NAME - Agency Worker**  
Cindy Matuszak

**Date Issued**  
3/3/2023

**SIGNATURE - Certified Operator or Designee / Licensee or Designee**

**Date Signed**