

Date Correction Plan Due 2/23/2019	NONCOMPLIANCE STATEMENT AND CORRECTION PLAN	TO FILE A COMPLAINT CALL 262-446-7800
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Use of Form: This form is used by certification / licensing staff to identify statute and / or administrative rule violation(s) and to outline imposed plans of correction, if applicable. This form is used by certified operators / licensed centers to meet the requirements of DCF 202.065, DCF 250.04(2)(i) and (3)(d), DCF 251.04(2)(L) and (3)(f), DCF 252.41(1)(L) and (2)(k). Failure to submit an appropriate correction plan by the due date listed above may result in sanctions identified in the statute and / or administrative rule. Public Schools may submit plans of correction however are not required to do so.

Instructions: The Noncompliance Statement below identifies the violation(s) of child care statute and / or administrative rule identified by the certification / licensing specialist. Complete the section labeled "Correction Plan" by indicating the steps that will be taken to address and correct each of the listed noncompliance(s). Identify expected completion date(s) for each item. Return the original to your certification / licensing specialist for approval and retain a copy. If this is a licensed child care, post your copy of the noncompliance statement and correction plan near the license in accordance with Wis. Stat. 48.657. This request for a correction plan is not an order imposing a sanction or penalty pursuant to Wis. Stat. 48.715. If the department decides to apply a statutory sanction and / or penalty for facts arising from this finding or a future finding, you will be given a notice of the sanction and / or penalty and your appeal rights.

Name - Certified Operator / Licensed Center New Creations Preschool Plus		Provider Number / Facility ID Number 6000573516 / 002 - 1010530	
Address - Facility (Street, City, State, Zip Code) 8731 W Burleigh St Milwaukee WI 53222		Telephone Number 414-442-1265	Date - Regulation Visit 2/8/2019
Rule/Statute Number Noncompliance Statement	Correction Plan	Expected Completion Date	Verification Date
1 251.04(6)(b) Current, Accurate Daily Attendance Record Description: There was one child that was not signed into the attendance in the toddler room.	Each child in the classroom will be signed IN to keep current and accurate attendance daily	2/11/19	
2 251.05(3)(f) Child Tracking Procedure Description: The tracking procedure was not properly implemented when one child who was signed into the infant room was being cared for in the toddler room. Repeat violation: Previously cited on 7/11/2018	Each child will be signed into the classroom to keep accurate child tracking procedure	2/8/19	

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3	251.06(4)(b) Staff-To-Child Ratios - Minimum Description: The staff to child ratio was not being met in the infant room, when there was 6 children with one staff. Five of which were 1 and under.	Staff to Child Ratio will be maintain at all times	2/8/19	
4	251.06(5)(d) Cleanliness Of Equipment, Furnishings, Sanitation Of Eating Surfaces Description: The table that was used for lunch was not washed after the children washed their hands.	Tables will be clean after the children wash their hands and before they eat their meals	2/11/19	
5	251.06(9)(c)1. Safe Food Description: There is an open jar of spaghetti sauce in the refrigerator that expired May of 2018. Repeat violation: Previously cited on 7/21/2017	Expired food will be disposed of immediately	2/11/19	
6	251.09(1)(am) Infant & Toddler - Intake Information Description: There was no documentation of Under 2 intake forms for several children in the infant room.	Under 2 intake forms will be documented and place in the Child's Classroom	2/15/19	

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7	251.09(1)(c) Infant & Toddler - Documenting Changes In Development Description: There was no documentation of changes in development on the under 2 intake form for several children in the infant room.	Under 2 intake for each child will be updated and place in the child's classroom	2/15/19	

NAME - Certification Worker / Licensing Specialist
Rhonda Brueggemann, Angela Lahr

Date Issued
2/8/2019

SIGNATURE - Certified Operator or Designee / Licensee or Designee
Jakiah Hannah

Date Signed
2/15/19

DCF-F-CFS0294-E (R.06/2016)