

NONCOMPLIANCE STATEMENT AND CORRECTION PLAN

Date Correction Plan Due
3/15/2024

TO FILE A COMPLAINT CALL
608-422-6765

Use of Form: This form is used by certification / licensing staff to identify statute and / or administrative rule violation(s) and to outline imposed plans of correction, if applicable. This form is used by certified operators / licensed centers to meet the requirements of DCF 202.065, DCF 250.04(2)(i) and (3)(d), DCF 251.04(2)(L) and (3)(f), DCF 252.4(1)(L) and (2)(k). Failure to submit an appropriate correction plan by the due date listed above may result in sanctions identified in the statute and / or administrative rule. Public Schools may submit plans of correction however are not required to do so.

Instructions: The Noncompliance Statement below identifies the violation(s) of child care statute and / or administrative rule identified by the certification / licensing specialist. Complete the section labeled "Correction Plan" by indicating the steps that will be taken to address and correct each of the listed noncompliance(s). Identify expected completion date(s) for each item. Return the original to your certification / licensing specialist for approval and retain a copy. If this is a licensed child care, post your copy of the noncompliance statement and correction plan near the license in accordance with Wis. Stat. 48.657. This request for a correction plan is not an order imposing a sanction or penalty pursuant to Wis. Stat. 48.715. If the department decides to apply a statutory sanction and / or penalty for facts arising from this finding or a future finding, you will be given a notice of the sanction and / or penalty and your appeal rights.

Name - Certified Operator / Licensed Center		Provider Number / Facility ID Number	
Red Caboose Child Care Center Inc.		6000557946 / 001 - 120043	
Address - Facility (Street, City, State, Zip Code)		Telephone Number	
2346 Winnebago St Madison WI 537045498		608-256-1566	
Rule/Statute Number		Correction Plan	
Noncompliance Statement		Expected Completion Date	
1 251.04(6)(a)8.a. Child Record - Physical Exam - Under 2 Description: Child 1 did not have an updated physical exam on file		Reached out to family for updated child health report. 3/29/24	
2 251.06(9)(g)1.b. Meal Preparation Staff - Clothing, Hair Restraints Description: Meal preparation staff did not have available hair restraints such as hair nets or cap		Purchase hair nets for kitchen. 3/15/24	
Expected Completion Date		Verification Date	

Name - Certified Operator / Licensed Center Red Caboose Child Care Center Inc.		Provider Number / Facility ID Number 6000557946 / 001 - 120043	
Address - Facility (Street, City, State, Zip Code) 2346 Winnebago St Madison WI 537045498		Date - Regulation Visit 2/26/2024	
Telephone Number 608-256-1566		Expected Completion Date 3/15/2024	
Correction Plan Sign placed on fridge. Reminding staff/parents all bottles must be dated. With a pen and tape roll.		Verification Date	
Rule/Statute Number 3	Noncompliance Statement 251.09(3)(a)2. Infant & Toddler - Food & Formula Brought From Home Description: Breast milk being stored in the toddler classroom fridge was not dated.		

NAME - Agency Worker
Michelle Garcia

Date Issued
3/1/2024

SIGNATURE - Certified Operator or Designee Licensee or Designee

Date Signed
3/15/24