

Date Correction Plan Due 10/14/2021	NONCOMPLIANCE STATEMENT AND CORRECTION PLAN	TO FILE A COMPLAINT CALL 608-422-6765
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Use of Form: This form is used by certification / licensing staff to identify statute and / or administrative rule violation(s) and to outline imposed plans of correction, if applicable. This form is used by certified operators / licensed centers to meet the requirements of DCF 202.065, DCF 250.04(2)(i) and (3)(d), DCF 251.04(2)(i) and (3)(f), DCF 252.41(1)(L) and (2)(K). Failure to submit an appropriate correction plan by the due date listed above may result in sanctions identified in the statute and / or administrative rule. Public Schools may submit plans of correction however are not required to do so.

Instructions: The Noncompliance Statement below identifies the violation(s) of child care statute and / or administrative rule identified by the certification / licensing specialist. Complete the section labeled "Correction Plan" by indicating the steps that will be taken to address and correct each of the listed noncompliance(s). Identify expected completion date(s) for each item. Return the original to your certification / licensing specialist for approval and retain a copy. If this is a licensed child care, post your copy of the noncompliance statement and correction plan near the license in accordance with Wis. Stat. 48.657. This request for a correction plan is not an order imposing a sanction or penalty pursuant to Wis. Stat. 48.715. If the department decides to apply a statutory sanction and / or penalty for facts arising from this finding or a future finding, you will be given a notice of the sanction and / or penalty and your appeal rights.

Name - Certified Operator / Licensed Center Red Caboose Child Care Center Inc. Address - Facility (Street, City, State, Zip Code) 654 Williamson St Madison WI 53703				Provider Number / Facility ID Number 6000557946 / 001 -120043	
		Telephone Number 608-256-1566	Date - Regulation Visit 7/29/2021		
Rule/Statute Number Noncompliance Statement	Correction Plan	Expected Completion Date	Verification Date		
1 251.055(1)(a) Supervision Of Children Description: Each child was not supervised by a child care worker who is within the sight and sound of children to guide the children's behavior and activities, prevent harm and ensure safety when a child was left in a vestibule for approximately 3-5 minutes. The center self-reported this incident to the department. Repeat violation: Previously cited on 11/5/2019	1. Reviewed expectations regarding supervision of children with all staff at a meeting that same day. 2. "Nesi" camera utilized by administration to periodically observe staff supervising children on the playground. 3. Suspended one employee without pay and put a notice in the employee's file. 4. Delivered a training to all center staff regarding tracking and supervision of children. 5. Reviewed procedure for entering and exiting the playground and the vestibule leading to it.	1. 7/21/2021 2. 7/22/21 3. 8/22/2021 4. 9/2/21 5. 9/2/21			

Name - Certified Operator / Licensed Center

Red Caboose Child Care Center Inc.

Provider Number / Facility ID Number
6000557946 / 001 -120043

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654 Williamson St Madison WI 53703

Telephone Number
608-256-1566

Date - Regulation Visit
7/29/2021

Rule/Statute Number Noncompliance Statement	Correction Plan	Expected Completion Date	Verification Date
2 251.055(1)(f) Child Tracking Procedure Description: The teacher did not ensure that the number, names, and whereabouts of children in care are known to the assigned child care worker at all times when the teacher did not count all children after arriving outdoors and a child was left in a vestibule for approximately 3-5 minutes. The center self-reported this incident to the department. Repeat violation: Previously cited on 11/5/2019	1. Reviewed expectations regarding tracking of children with all staff at a meeting that same day. 2. Suspended one employee without pay and put a notice in the employee's file. 3. Delivered a training to all center staff regarding tracking and supervision of children. 4. Reviewed procedure for entering and exiting the playground and the vestibule leading to it. 5. Added "STOP" signs at transition points where staff are expected to ensure all children are accounted for.	1. 7/21/2021 2. 8/22/2021 3. 9/2/2021 4. 9/2/2021 5. 10/12/2021	

NAME - Certification Worker / Licensing Specialist
Colleen Peterson

Date Issued
9/30/2021

SIGNATURE - Certified Operator or Designee / Licensee or Designee

Date Signed
10/12/2021