

Date Correction Plan Due 4/29/2025	NONCOMPLIANCE STATEMENT AND CORRECTION PLAN	TO FILE A COMPLAINT CALL 262-446-7800
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Use of Form: This form is used by certification / licensing staff to identify statute and / or administrative rule violation(s) and to outline imposed plans of correction, if applicable. This form is used by certified operators / licensed centers to meet the requirements of DCF 202.065, DCF 250.04(2)(i) and (3)(d), DCF 251.04(2)(L) and (3)(f), DCF 252.41(1)(L) and (2)(k). Failure to submit an appropriate correction plan by the due date listed above may result in sanctions identified in the statute and / or administrative rule. Public Schools may submit plans of correction however are not required to do so.

Instructions: The Noncompliance Statement below identifies the violation(s) of child care statute and / or administrative rule identified by the certification / licensing specialist. Complete the section labeled "Correction Plan" by indicating the steps that will be taken to address and correct each of the listed noncompliance(s). Identify expected completion date(s) for each item. Return the original to your certification / licensing specialist for approval and retain a copy. If this is a licensed child care, post your copy of the noncompliance statement and correction plan near the license in accordance with Wis. Stat. 48.657. This request for a correction plan is not an order imposing a sanction or penalty pursuant to Wis. Stat. 48.715. If the department decides to apply a statutory sanction and / or penalty for facts arising from this finding or a future finding, you will be given a notice of the sanction and / or penalty and your appeal rights.

Name - Certified Operator / Licensed Center		Provider Number / Facility ID Number	
Hcls Extended Care		5000560275 / 002 - 1003112	
Address - Facility (Street, City, State, Zip Code) 12300 W Janesville Rd Hales Corners WI 531302360		Telephone Number 414-529-6701	Date - Regulation Visit 3/31/2025
	Rule/Statute Number Noncompliance Statement	Correction Plan	Expected Completion Date
1	<p>251.05(2)(a)3.a. Staff Record - Physical Examination</p> <p>Description: There is no health report was on file for Staff A; Staff A started working in January 2025 and would have needed a completed physical examination within 30 days.</p> <p>Repeat violation: Previously cited on 1/18/2024, 6/15/2023</p>	<p><i>Employee has medical exam scheduled 7/24/25</i></p>	<p><i>7/24/25</i></p>
2	<p>251.055(1)(f) Child Tracking Procedure</p> <p>Description: The center's tracking procedures were not followed when on 3/31/25, there were 20 children in attendance in the 4K room but 21 children were marked in on the tracking record. **This was corrected during the visit**</p> <p>Repeat violation: Previously cited on 1/18/2024</p>	<p><i>Staff will note on tracking record leave time and where child is and then sign in on return.</i></p>	<p><i>At time of visit 4/14/25</i></p>

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Rule/Statute Number Noncompliance Statement	Correction Plan	Expected Completion Date	Verification Date	
3 251.06(2)(a) Potential Source Of Harm On Premises Description: In the 4K room, cords from the television were hanging loose and accessible to children. Repeat violation: Previously cited on 6/15/2023	Hook was placed on back of smart board also to hang cords more easily.	4/14/25		
4 251.06(2)(d) Access To Materials Potentially Harmful To Children Description: Disinfecting wipes, labeled keep out of reach of children, were observed on the counter in the 3K-Wood room and in the hallway outside of the classroom, accessible to children. Repeat violation: Previously cited on 6/15/2023	Wipes were moved and notice went out to all staff with reminder to keep these out of reach.	4/14/25		
5 251.07(3)(f) Trampolines & Inflatable Bounce Surfaces Description: There are two small trampolines in the 4K hallway/motor area, accessible to children. Repeat violation: Previously cited on 8/20/2024	These were removed from area accessible to students.	4/8/25		

NAME - Agency Worker
Kristin Keck, Katrina Tarantino

Date Issued
4/14/2025

SIGNATURE - Certified Operator or Designee / Licensee or Designee

Diane D. Shippell

Date Signed

4/25/25