Date Correction Plan Due	NONCOMPLIANCE STATEMENT AND CORRECTION PLAN	TO FILE A COMPLAINT CALL
4/27/2022		715-930-1148

Use of Form: This form is used by certification / licensing staff to identify statute and / or administrative rule violation(s) and to outline imposed plans of correction, if applicable. This form is used by certified operators / licensed centers to meet the requirements of DCF 202.065, DCF 250.04(2)(i) and (3)(d), DCF 251.04(2)(L) and (3)(f)., DCF 252.41(1)(L) and (2)(k). Failure to submit an appropriate correction plan by the due date listed above may result in sanctions identified in the statute and / or administrative rule. Public Schools may submit plans of correction however are not required to do so.

Instructions: The Noncompliance Statement below identifies the violation(s) of child care statute and / or administrative rule identified by the certification / licensing specialist. Complete the section labeled "Correction Plan" by indicating the steps that will be taken to address and correct each of the listed noncompliance(s). Identify expected completion date(s) for each item. Return the original to your certification / licensing specialist for approval and retain a copy. If this is a licensed child care, post your copy of the noncompliance statement and correction plan near the license in accordance with Wis. Stat. 48.657. This request for a correction plan is not an order imposing a sanction or penalty pursuant to Wis. Stat. 48.715. If the department decides to apply a statutory sanction and / or penalty for facts arising from this finding or a future finding, you will be given a notice of the sanction and / or penalty and your appeal rights.

Name - Certified Operator / Licensed Center	Provider Number / Facility ID Number
Ymca Childcare Programs	5000557845 / 011 - 1011988

Address - Facility (Street, City, State, Zip Code)	Telephone Number	Date - Regulation Visit
9 N 21St St Superior WI 54880	715-392-5611	4/11/2022

	Rule/Statute Number Noncompliance Statement	Correction Plan	Expected Completion Date	Verification Date
1	251.04(6)(b) **Current, Accurate Daily Attendance Record** Description: The attendance in the Shooting Stars room was not current and accurate on the day of the licensing visit when 2 children were not signed out on the attendance record.	During a staff meeting, staff reminder of the attendance procedure	4/19/22	
2	251.07(6)(dm)2. **Medical Log - Pages & Entries** Description: The medical log book in the Shooting Stars room did not have all of the pages numbered to the end of the book and lines were skipped between entries. Per rule, the provider shall maintain a medical log book with pages that are lined and numbered and a stitched binding. Pages may not be removed or lines skipped.	Pages were numbered. Staff reminded of medical log entries.	4/19/22	

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NAME - Certification Worker / Licensing Specialist
Emily Johnson

Date Issued
4/13/2022

SIGNATURE - Certified Operator or Designee / Licensee or Designee
Kim Marton

Date Signed
4/25/2022