

Date Correction Plan Due 2/18/2025	NONCOMPLIANCE STATEMENT AND CORRECTION PLAN	TO FILE A COMPLAINT CALL 608-422-6765
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Use of Form: This form is used by certification / licensing staff to identify statute and / or administrative rule violation(s) and to outline imposed plans of correction, if applicable. This form is used by certified operators / licensed centers to meet the requirements of DCF 202.065, DCF 250.04(2)(i) and (3)(d), DCF 251.04(2)(L) and (3)(f), DCF 252.41(1)(L) and (2)(k). Failure to submit an appropriate correction plan by the due date listed above may result in sanctions identified in the statute and / or administrative rule. Public Schools may submit plans of correction however are not required to do so.

Instructions: The Noncompliance Statement below identifies the violation(s) of child care statute and / or administrative rule identified by the certification / licensing specialist. Complete the section labeled "Correction Plan" by indicating the steps that will be taken to address and correct each of the listed noncompliance(s). Identify expected completion date(s) for each item. Return the original to your certification / licensing specialist for approval and retain a copy. If this is a licensed child care, post your copy of the noncompliance statement and correction plan near the license in accordance with Wis. Stat. 48.657. This request for a correction plan is not an order imposing a sanction or penalty pursuant to Wis. Stat. 48.715. If the department decides to apply a statutory sanction and / or penalty for facts arising from this finding or a future finding, you will be given a notice of the sanction and / or penalty and your appeal rights.

Name - Certified Operator / Licensed Center Va Kids Center Inc		Provider Number / Facility ID Number 4000559674 / 001 - 120712		
Address - Facility (Street, City, State, Zip Code) 2500 Overlook Ter Madison WI 53705		Telephone Number 608-280-7224	Date - Regulation Visit 2/3/2025	
	Rule/Statute Number Noncompliance Statement	Correction Plan	Expected Completion Date	Verification Date
1	251.055(1)(a) Supervision Of Children Description: Each child was not supervised by a child care worker who was within sight and sound when, according to staff interviews, a two-year-old child was left unsupervised on a playground for approximately five minutes. This incident was self reported by the center.	Staff were retrained on the name to face tracking with tags when entering and exiting doorways / gates to ensure all children are always within sight & sound.	2/17/2025 as staff in service	

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2	251.055(1)(f) Child Tracking Procedure Description: The center's child tracking procedure failed when, according to staff interviews, two teachers did not conduct a name to face attendance check when coming inside from the playground. This resulted in a two-year-old child being left unsupervised on the playground for approximately five minutes. This incident was self reported by the center.	Staff were retrained on the name to face tracking procedure with tags and practiced when entering and exiting a doorway or gate. We practiced as a whole group through 4 doorways.	2/17/2025 all staff in service

NAME - Agency Worker
Casey Allison

Date Issued
2/4/2025

SIGNATURE - Certified Operator or Designee / Licensee or Designee

Date Signed

2/17/2025